

FEES FOR GOVERNMENT RECORDS

1. Copy Charges

- a) Standard paper copy@ \$.10/page
- b) Oversized paper 11x17@ \$.50 each
- c) CD (if digital files are available)@ \$1.00 each
- d) DVD (if digital files are available)@ \$3.00 each
- e) USB (if digital files are available)@ cost
- f) Certified copy of document (plus
per page charge@ \$5.00 each

2. Personnel Charge

- a) Search Fee (when information is not readily available,
i.e. in storage)@ \$15.00/hour

3. Computer Resource Charge – Retrieval of E-mail

- a) PC (plus per page charge)@ \$1.00/hour

4. Postage/Shipping Charge@ Actual Cost

The following entities merit a waiver of the charges for providing government records:

- City Councilmembers
- Chairmen of Village Commissioners
- Local Municipalities
- County Government Officials
- Local Media

In addition, the general public may obtain at no charge:

- Copies of agendas for upcoming open meetings
- A list of current city officials