

## **FEES FOR GOVERNMENT RECORDS**

### **1. Copy Charges**

- a) Standard paper copy .....@ \$.10/page
- b) Oversized paper 11x17 .....@ \$.50 each
- c) CD (if digital files are available) .....@ \$1.00 each
- d) DVD (if digital files are available) .....@ \$3.00 each
- e) USB (if digital files are available) .....@ cost
- f) Certified copy of document (plus per page charge .....@ \$5.00 each

### **2. Personnel Charge**

- a) Search Fee (when information is not readily available, i.e. in storage) .....@ \$15.00/hour

### **3. Computer Resource Charge – Retrieval of E-mail**

- a) PC (plus per page charge) .....@ \$1.00/hour

### **4. Postage/Shipping Charge .....@ Actual Cost**

The following entities merit a waiver of the charges for providing government records:

- City Councilmembers
- Chairmen of Village Commissioners
- Local Municipalities
- County Government Officials
- Local Media

In addition, the general public may obtain at no charge:

- Copies of agendas for upcoming open meetings
- A list of current city officials