



**REGULAR MEETING OF THE CITY COUNCIL
APRIL 11, 2023
MINUTES**

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held in person and remotely. Mayor Wharton called the meeting to order, and the roll was called of the duly constituted officers and members of the Council to wit:

Present:

Greg Wharton, Mayor
Hilda C. Potsavich, Mayor Pro Tem
Sarah Carroll, Councilmember

Rick Van Dalen, Councilmember, Treasurer
Jim Vick, Councilmember, Secretary
Amy Ovlen Wharton, Councilmember

thus, constituting a quorum.

Also present were Dean Huard, City Manager, Sonja De La Fuente, City Secretary, Village of The Hills; Waheeda Yousofzoy, Emergency Management Coordinator City of Lakeway; Tom Stiles, Hurst Creek MUD; and Tom Harrelson, The Hills POA (via Zoom).

1. CALL TO ORDER

The Regular meeting was called to order at 9:01 A.M. The Council convened to Executive Session at 9:01 A.M.

2. EXECUTIVE SESSION

The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §551.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Information).

- Pursuant to Government Code §551.074, personnel matters

The City Council reconvened the open meeting at 9:48 A.M. There was no reportable action.

3. PLEDGE OF ALLEGIANCE

The Mayor led the Pledge of Allegiance.

4. APPOINTMENTS

None

5. PRESENTATIONS

- Voyent Alert System

Brian McKinney with Voyent provided a presentation to the Mayor and City Council regarding the Voyent Alert System.

6. PUBLIC COMMENT

Zachary Carroll commented on the maintenance/landscaping/storm clean up issues and pointed out that the parks and common areas are in bad shape.

Hayden Alvey asked about signage along the walking trail and trash cans for dog waste. He reported that the one near the 16th tee box was recently run over.

7. CONSENT AGENDA

- A. Minutes of the March 14, 2023, Regular City Council Meeting
- B. Finance/Treasurer's Report for March 2023
- C. Quarterly Investment Report

Councilmember Van Dalen provided the Treasurer's Report for March. He explained that the way the budget was spread out was not accurate and that it would be adjusted in the future to accurately show monthly budgets. He advised that the Village is running over budget on the revenue side at approximately \$40,000-\$50,000 for the year. Cleanup from the storm was \$90,000 over budget. Franchise fees come in quarterly and tax collection comes in first part of the year and that will be reflected in future budgets instead of spreading across 12 months evenly. He noted that \$6,600 in interest was earned in March.

Mayor Pro Tem Potsavich moved approval of the consent agenda; Councilmember Van Dalen seconded the motion, which carried unanimously.

8. REPORTS

- A. Law Enforcement

Deputy Constable Ozuna was not present. The Council briefly discussed the written report.

B. POA Liaison

Councilmember Vick reported that the minutes from the last meeting are online. Tom Harrelson, President of the POA, advised they are moving to Microsoft Teams for their meetings.

C. MUD Liaison

Councilmember Van Dalen reported that he attended the March MUD Board Meeting, and they approved the 8" water main project in the amount of \$404,000 to send effluent water to Lakeway and the project should be done soon. LCRA determined residents cannot water more than twice a week. The Dewdrop Cove drainage issue has been resolved. Municipal Separate Storm Sewer System (MS4) is a program that the MUD has participated in for about 10 years now. It was determined that the dam is owned by the Club.

Councilmember Carroll attended the special meeting on April 3rd where the MUD Board accepted Director Wilson's resignation and appointed John Almond to the Board. They also approved an interlocal agreement with Lakeway MUD for the effluent interconnect.

D. Parks Liaison

Councilmember Carroll reported the Parks and Recreation Commission met last night. Park utilization will increase with better weather. Upcoming mini-hills city limits will be held on Sunday, May 7th. Gary Weldon is working hard on booking musicians. Dean will be formally welcomed to The Hills at this event. She encouraged Council to attend. It is on the agenda for the Council to review the budget and she recommended funds are used for music only.

E. YAC Liaison

Councilmember Wharton advised there are no updates since the last meeting. Their next meeting is on Sunday, April 16th.

F. City Manager's Report

City Manager Dean Huard reported that he has received quotes for debris removal and is still waiting on another. He is looking into the Lake Travis Fire Mitigation Program. They can do 3-5 person crew for \$1,800 per day. However, their next available date is in June. He has also received approximately a dozen citizen requests. A brief discussion was held regarding common area maintenance. Finally, the auditor is currently auditing the City and an out brief will be provided at the next meeting.

G. Mayor's Report

None

9. BUSINESS ITEMS

- A. Discuss, consider, and take any necessary action related to appointing a Parks & Recreation Commissioner.

Mayor Pro Tem Potsavich moved to appoint Lisa Mueller to the Parks and Recreation Commission; Councilmember Vick seconded the motion, which carried unanimously.

- Discuss, consider, and take any necessary action to adopt a Resolution approving the Investment Policy for Fiscal Year 2022-23.

Councilmember Vick moved to adopt a Resolution approving the Investment Policy for Fiscal Year 2022-23; Councilmember Van Dalen seconded the motion, which carried unanimously.

- C. Discuss, consider, and take any necessary action related to the Interlocal Agreement with Hurst Creek Municipal Utility District.

Mayor Pro Tem Potsavich moved to appoint a committee consisting of the Mayor, Councilmember Van Dalen, and Councilmember Vick to assist the City Manager in reframing the Interlocal Agreement with Hurst Creek MUD; Councilmember Carroll seconded the motion, which carried unanimously.

- D. Discuss, consider, and take any necessary action related to the Interlocal Agreement with Travis County for Constable services.

The Mayor provided the report for this item. The Interlocal Agreement with the Constable's office expired in October 2022 with an amendment under discussion. He received notice of termination yesterday and the Mayor will reach out to the Constable to clear up any misunderstanding.

- E. Discuss, consider, and take any necessary action related to the Interlocal Agreement with the City of Lakeway and City of Bee Cave for Emergency Management Coordinator.

The Mayor provided the report for this item and advised that the Council is awaiting the renewal document and will bring forward when it is received.

Waheeda informed the Council that the County received a grant for the Hazard Mitigation Plan, therefore the Village's payment toward the plan will be reimbursed. She also reported that she has applied for a grant for a Community Emergency Response Team (CERT) Program and her request was expedited and is with the Governor awaiting approval now.

F. Discuss, consider, and take any necessary action related to storm recovery.

Emergency Management Coordinator, Waheeda Yousofzoy reported that the storm clean up currently is at \$45 million total and needs to be at \$51.5 million to be declared a federal disaster. She advised that she still needs the quote for the residential clean-up cost. Discussion was held regarding the debris removal efforts.

The Mayor and Council established priority for storm recovery efforts as follows:

- 1) Imminent Safety Hazard
- 2) Park
- 3) Club Estates/Linear Park
- 4) Walking Trail
- 5) Greenbelts
- 6) Club property
- 7) POA property

Staff will formulate a list and schedule with the vendor and publish once established.

G. Discuss, consider, and take any necessary action regarding JazzFest budget.

Councilmember Carroll provided the report for this item. There was a brief discussion held regarding the readiness of the park for the event.

Mayor Pro Tem Potsavich moved to authorize a budget of \$3,500 with any additional funds to come from private sponsors; Councilmember Wharton seconded the motion, which carried unanimously.

H. Discuss, consider, and take any necessary action related to Oak Wilt Site Survey conducted by Texas Forest Service.

Dean provided the report for this item. He informed the Council that Oak wilt had been found. He will bring a quote to the next City Council meeting for approval. In the meantime, he will prepare a communication for the citizens surrounding the location and letting them know that it is up to them to treat the trees on their property

I. Discuss, consider, and take any necessary action related to Park Revitalization Landscape Design.

Jim provided the report for this item. The estimate is \$35,000 for a landscape design plan. The Mayor indicated he is hesitant to allocate funding until storm cleanup costs are fully understood. There was some discussion held regarding the matter. The Mayor recommended bringing a quote to the next meeting for consideration.

- J. Discuss, consider, and take any necessary action related to the Perimeter Fence.

Dean provided the report for this item. He has received a quote from Fencecrete in the amount of \$2,100. He confirmed with the Mayor and City Council that \$5,000 is the City Manager's approval threshold, if budgeted.

- K. Discuss, consider, and take any necessary action related to the current budget.

This item was not discussed.

The Mayor recessed the meeting at 11:10 A.M.

The regular meeting reconvened at 11:18 A.M. Councilmember Wharton did not return.

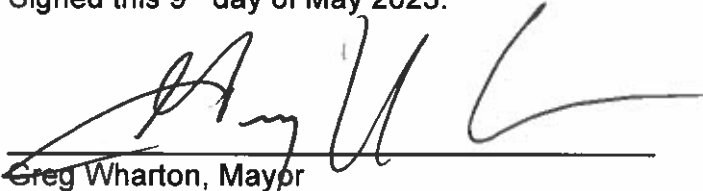
10. ANNOUNCEMENTS AND REQUESTS

- New business items to be included on the next agenda.
 - Contract Renewal – Emergency Management Coordinator
 - General Maintenance and Upkeep – All areas including Walking Trail (action plan)

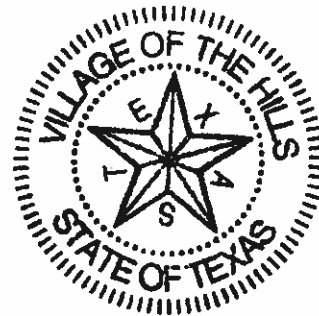
11. ADJOURNMENT

Councilmember Vick moved to adjourn the meeting at 11:44 A.M.; Councilmember Van Dalen seconded the motion, which carried unanimously. Councilmember Wharton was absent.

Signed this 9th day of May 2023.



Greg Wharton, Mayor (Seal)



ATTEST:



Sonja De La Fuente, City Secretary