

**VILLAGE OF THE HILLS
MINUTES OF FEBRUARY 14, 2017
MEETING**

1. Call to Order

A meeting of the Board of Aldermen (“the BOA”) of the Village of The Hills (“the Village”) was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Eric Ovlen called the meeting to order at 9:00 a.m. and the roll was called of the duly constituted officers and members of the Board to wit:

Eric Ovlen	Mayor
J.R. Smith	Mayor, Pro Tempore
Jim Nelson	Treasurer
Hilda Potsavich	Secretary
George Spencer	Alderman
Robert Smith	Alderman

And all of said persons were present thus constituting a quorum.

Also present were Earl Wood, Beth Caccamisi, Wendy Smith and Linda Lunney, representing general management for The Hills; Terry Browder, Emergency Management; Constables Sam Lindsey and Mike Jennings, and Constable Executive Assistant Steve Gore.

2. Pledge of Allegiance

The Pledge of Allegiance was led by Secretary Hilda Potsavich.

3. Approval of Minutes

Secretary Potsavich moved approval of the January 10, 2017 regular meeting minutes; Treasurer Nelson seconded the motion which carried unanimously.

4. Reports

a. Law Enforcement

Steve Gore introduced Deputies Sam Lindsey and Mike Jennings. The Law Report was then reviewed showing: two traffic stops, 3 warnings and 0 citations. The report will be redeveloped to show calls to the Village from other law departments in addition to make the report clearer.

b. Emergency Management Coordinator

Terry Browder informed the BOA about a Senior Official Workshop for All Hazards Preparedness, put on by A&M. The date has not been set. Mr. Browder also reported on the grand opening of Scott & White which was well attended.

c. Hills Club Liaison

The Mayor reported his weekly meeting with James Walsh. The need for better lighting in the club parking lot was mentioned which will be relayed to Mr. Walsh.

d. Youth Advisory Commission Liaison

Wendy Smith and the Mayor met with the Lake Travis High School Principal to discuss the Youth Advisory Commission and their concerns. At the YAC meeting the commission expressed their desire to promote a food drive, among other charitable opportunities.

e. POA Liaison

The POA did not have a meeting in January other than the annual meeting.

f. Park Liaison

Alderman Robert Smith reported on the most recent meeting which was held in the Park. They met with the Eagle Scout who will be directing the repairs and maintenance of the park. Work should begin soon.

Spring Fest (formally Jazz Fest) will be held sometime towards the end of April.

g. Press Liaison

Treasurer Nelson discussed ideas for articles that may be shared with the surrounding communities to promote The Hills.

h. Treasurer

Beth Caccamisi reviewed her written report showing: \$375,850.81 in the General Fund and \$54,347.02 in the Solid Waste Fund. Mrs. Caccamisi pointed out new columns showing the total yearly budget, the balance-to-date and payroll.

i. Hurst Creek MUD

Treasurer Nelson reported on the most recent meeting:

- A temporary Interlocal Agreement was signed; a more detailed agreement will be finished by April
- Waiting on some bids for the office renovations

Earl Wood reported that the culvert repair on Club Estates should be completed within the next week depending on the weather. Maintenance on the water tower should be completed in about two weeks.

Wendy Smith thanked Linda Lunney and Beth Caccamisi on their participation in the move to the temporary offices.

j. Village Manager

Wendy Smith updated the BOA on legislation currently before the state legislature. She reported that the Household Hazardous Waste Resale Store will be open on April 7th. The recycle center will again be open quarterly for 2017.

Ms. Smith also brought up residents concerns about turning at the guard gate left or right onto Cottondale Road. She and the POA general manager will study the intersection to determine a resolution.

5. Consider appointment of officers and take any necessary action

Secretary Potsavich moved to retain the present positions of all officers; Alderman Robert Smith seconded the motion which carried unanimously.

6. Consideration and action regarding the Walking Trail

Mayor Pro Tempore J.R. Smith suggested the future walking trail should be divided into 3 sections to ease the financial burden.

7. Consideration and action regarding wildlife management

Wendy Smith reported on an incident of a coyote attacking a domestic animal. She was informed by the USDA that this seemed to be an isolated incident and there does not seem to be any abnormal activity to constitute any action at this time. Information on wildlife activities is on the Village website.

8. Consideration and action regarding the municipal offices renovation

Wendy Smith reported that the estimated renovation cost to the Village for would be about \$18,000. Amortizing the payment over 36 months may be considered.

9. Consideration and action regarding developing a Village Strategic Plan

Mayor Ovlen discussed the workshop which will be held on March 4, 2017. It will be a special meeting and should last about 2 hours. The purpose of the workshop is to set up the process of planning the future of the Village by forming committees headed by staff and council.

Treasurer Nelson moved approval of holding the workshop on March 4 2017 in the Hills Club House; Secretary Potsavich seconded the motion which carried unanimously.

10. Consideration and action regarding the transfer of funds for trash collection from Hurst Creek MUD to the Village of The Hills

Ms. Smith reviewed the present and recommended processes for transferring funds for trash collection from Hurst Creek MUD.

Secretary Potsavich moved to have Hurst Creek MUD pay the Village the funds collected for trash at the end of each month; Treasurer Nelson seconded the motion which carried unanimously.

11. Consideration and action regarding an agreement with the POA for the maintenance and replacement of signage in the Village

Wendy Smith reviewed an agreement with the POA for the maintenance and replacement of signage in the Village. This agreement finalized the verbal agreement between the Village and POA.

Alderman Spencer moved approval of the formal agreement with the POA for the maintenance and replacement of signage in the Village; Secretary Potsavich seconded the motion which carried unanimously.

12. New Business Items Introduced by Member of the Board of Aldermen

Mayor Ovlen passed around a thank you note from Patty Ward for her Community Service award.

13. Comments from Attending Visitors and Guests

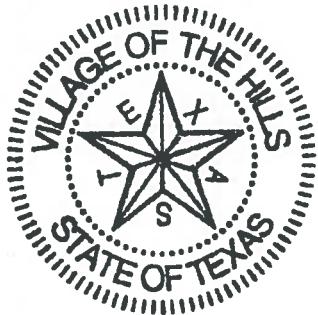
There were no comments.

14. Adjournment

There being no further business, on motion by Secretary Potsavich, seconded by Treasurer Nelson, the meeting was adjourned at 10:45 a.m.

Signed this 14th day of March 2017.

(Seal)



Eric Ovlen
Eric Ovlen, Mayor

Hilda Potsavich
Hilda Potsavich, Secretary