



102 Trophy Drive • The Hills, Texas 78738
(512) 261-6281 • Fax (512) 261-4810

REPLAT INSTRUCTIONS

1.) You must have the lots surveyed showing the new lot on a mylar and submit the mylar and 8 letter size copies.

(One week prior to next Village Board of Alderman's Meeting) * _____

* Please, contact The Hills offices to get the correct dates for Village Board of Alderman's meetings

When replating make sure the mylar includes the information of **Appendix A**; pursuant to Ordinance number 8 of The Village of The Hills item 4 indices a, b, c, d and e.

2.) A \$200.00 check payable to **Hurst Creek MUD** in case the replated lot requires a roadside ditch as per 1993 Study (Engineer fee). A Drainage Plan must be submitted and approved by Hurst Creek MUD and all drainage construction must be completed and approved by Hurst Creek MUD before the Village will approve the replat.

3.) A \$100.00 check, payable to **Village of the Hills**. (Fee for approval)

4.) Also, this document will need to be filed either by surveying company; a Title company of your choice; or, by the property owner with the Travis County Clerk's office. The filing of the replat is the responsibility of the lot owner and not Village of The Hills nor Hurst Creek MUD.

Travis County Clerk's office.

5501 Airport Blvd
Austin TX, 78751-1410
Telephone (512) 854-9188
Fax (512) 854-4526

Appendix A.

a. Owner's acknowledgment:

"State of Texas

County of _____

I (we), the undersigned owner(s) of the land shown on this plat, and designated herein as the _____ Addition of the Village of The Hills, and whose name is subscribed hereto, hereby dedicate to the use of the public forever all watercourses, drains, easements, and public places there on for the purpose or consideration therein expressed.

Owner

"State of Texas

County of _____

BEFORE ME, the undersigned authority, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that s(he) executed the same for the purposes and considerations therein stated.

GIVEN under my hand and seal of office this the _____ day of _____, 200__.

Printed Name of Notary Public
Notary Public in and for the
State of Texas"
My commission Expires: _____

b. Certification by the Mayor of the Village Board:

In approving this plat by the Board of Alderman of the Village of the Hills, Travis County, Texas, it is understood that the building of all streets, roads, and other public thoroughfares delineated and shown on this plat, and all bridges and culverts necessary to be constructed or placed in such streets, roads or other Public thoroughfares, on in connection therewith, shall be the responsibility of the owner and/or developer of the tract of land covered by this plat in accordance with plans and

specifications prescribed by the Village of the hills, Travis County, Texas, and the said Village of the Hills assumes no obligation to build such streets, roads and other public thoroughfares shown on this plat, of constructing any bridges or culverts in connection therewith.

Approved and authorized for record by the Board of Alderman of the Village of The Hills, Travis County, Texas.

Dated this the _____ day of _____, 200____.

Mayor

Secretary

c. Certification of the surveyor responsible for surveying the subdivision area, attesting to its accuracy:

"State of Texas

County of _____

I, the undersigned, a (registered professional engineer/public surveyor) in the State of Texas, hereby certify that this plat is true and correct and was prepared from an actual survey on the property made under my supervision on the ground, and I further certify that proper engineering consideration has been given to this plat.

(Engineer of Surveyor seal)

Registered Professional
Engineer or Registered Public
"Surveyor"

d. Engineer's Certification:

"State of Texas

County of Travis

I, the undersigned, a Registered Professional Engineer, licensed in the State of Texas, hereby certify that proper engineering considerations have been given to this plat and it meets the requirements of the subdivision ordinance of the Village of the Hills, Texas. I further certify that the 100-year flood plain, if any is shown hereon, shall be contained

within the drainage easements shown. Minimum building slab in elevation shall be as established on this plat.

(Engineer's Seal)

Registered Professional Engineer

e. Filing Certification:

"State of Texas

County of Travis

I, _____, Clerk of the County Court of Travis County, Texas, hereby certify that the foregoing instrument was filed in my office at _____ . m. on this the _____ day of _____, 200____, and duly recorded at _____ .m. on the _____ day of _____ 200____, in the Plat Records of Travis County, Texas, in Volume _____ at Page(s) _____

WITNESS MY HAND AND SEAL OF THE COURT OF TRAVIS COUNTY, TEXAS, THIS _____ DAY OF _____, 200____

CLERK OF THE COUNTY COURT
TRAVIS COUNTY, TEXAS

DEPUTY FILING