



**REGULAR MEETING OF THE CITY COUNCIL
TUESDAY FEBRUARY 11, 2020
MINUTES**

CALL TO ORDER

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Ovlen called the meeting to order at 9:00 a.m. and the roll was called of the duly constituted officers and members of the Council to wit:

Eric B. Ovlen, Mayor
Hilda Potsavich, Mayor Pro Tem
Robert Smith, Councilmember, Secretary

Jim Nelson, Councilmember, Treasurer
George Spencer, Councilmember
Zac Carroll, Councilmember

and all said persons were present except Zac Carroll thus constituting a quorum.

Also present were Wendy Smith May, Linda Lunney, John Donohoe, Intern, Village of the Hills; Constable DeLira; Earl Wood, Hurst Creek MUD; Tom Stiles, POA; residents Joel Pafford and Rodney Thompson.

PLEDGE OF ALLEGIANCE

Treasurer Nelson led the pledge.

PUBLIC COMMENT

There were no comments.

APPROVAL OF MINUTES

Minutes of January 14, 2019 Regular Meeting

Mayor Pro Tem Potsavich moved approval of the minutes of the January 14, 2019 Regular Meeting; Treasurer Nelson seconded the motion which carried unanimously.

APPROVAL OF FINANCE/TREASURER'S REPORT AND QUARTERLY INVESTMENT REPORT

1. Finance/Treasurer's Report for January 2020.

Wendy Smith May reviewed the written report showing \$808,338.19 in the General Fund and \$66,689.12 in the Solid Waste Fund.

2. Quarterly Investment Report for December 2019
Ms. Smith reviewed the Quarterly Investment Report.

Treasurer Nelson moved approval of the Finance/Treasurer's Report and the December 2019 Quarterly Report; Mayor Pro Tem Potsavich seconded the motion which carried unanimously.

REPORTS

1. Law Enforcement

Constable DeLira reviewed the written report showing: 2 traffic citations and 12 warnings of which 5 were residents, 6 visitors and 3 contractors. Constable DeLira enforced the turn sign at Lohman's Gate 9 times over the month.

2. Security Committee Liaison

Tom Stiles reported on the most recent meeting. The focus is on the gates and tags. A question was raised about emergency access of the gates in case of emergency evacuation.

3. Hills Club Liaison

Mayor Ovlen continues communication with the Club on a regular basis.

4. Youth Advisory Commission Liaison

Wendy Smith May reported that the YAC met on Sunday and has prepared a presentation for the volunteer dinner. They are also working on a safe driving initiative to roll out before summer.

5. POA Liaison

Mayor Pro Tem Potsavich reported the POA annual meeting where Tom Stiles, Jim Vick and Corey Koberg were re-elected. Mandatory club membership was discussed.

6. Park Liaison

Secretary Smith reported on the most recent meeting:

- Joe Middlebrook resigned due to his work schedule
- Combining JazzFest and CountryFest with a Spring festival (Spring Fever) was discussed and scheduled for April 25
- The Eagle Scout free lending library should be operational by April 25
- An Art Show along the Club Estates Parkway Park was discussed
- One of three washer pit games has been completed
- A request for a private party in the Club Estates park was received. Use of this park for private use will be further investigated.

7. Press Liaison

Treasurer Nelson informed the Council that Impact's demographics issue was available.

8. Hurst Creek MUD Report

Treasurer Nelson reported on the most recent meeting:

- The February meeting has been moved to February 19, 2020
- A revised interlocal agreement with the city was reviewed
- The MUD is negotiating a new bulk water contract with LCRA
- Updating security of the Water Plant will proceed soon

9. City Manager Report

Wendy Smith May's report is covered in Business Items.

10. Mayor's Report

The Mayor reminded everyone of the volunteer dinner Thursday night.

APPOINTMENTS

- Youth Advisory Commission and Parks and Recreation Commission appointments

A volunteer application was received from Kristy Rioux. The Parks and Recreation Commission recommended appointment to the Commission.

Secretary Smith moved to appoint Kristy Rioux to the Parks and Recreation Commission; Mayor Pro Tem Potsavich seconded the motion which carried unanimously.

BUSINESS ITEMS

1. Swearing in of re-elected councilmembers

Councilmember Carroll was not present for the swearing in.

2. Discussion and possible action on an amended Interlocal Agreement between Hurst Creek MUD and Village of The Hills

The Interlocal with the MUD has been amended to remove services previously provided by a contractor. The agreement also reflects the automatic increase of 2% that occurred the last two fiscal years.

Mayor Pro Tem Potsavich moved approval of the changes in the Interlocal Agreement pending receipt of a final copy from the MUD General Manager; Councilmember Spencer seconded the motion which carried unanimously.

3. Discussion and possible action on a Wireless Permit Process

The City Manager and City Attorney are working on a permit process and related ordinance.

4. Discussion and possible action on Records Disposition

According to the Local Government Records Act, before the disposition of records on schedule to be destroyed, approval must be received from the City Council.

Treasurer Nelson moved approval of Records Disposition Log #1; Mayor Pro Tem Potsavich seconded the motion which carried unanimously.

5. Discussion and possible action authorizing the City Manager to pay Volunteer Dinner Expenses

In case expenses related to the annual Volunteer Dinner exceed the City Manager's authorization.

Secretary Smith moved to authorize the City Manager to pay Volunteer Dinner Expenses; Councilmember Spencer seconded the motion which carried unanimously.

6. Walking Trail Update

Staff has been working with residents to explain the project and obtain the best contact information so we can move forward on irrigation assessments and relocation. The irrigation company will be assessing systems on Thursday. Xevox Construction has signed the contract, and we should receive copies by Monday, February 10. Staff is also working with KSA to select a preconstruction meeting date.

7. Discussion and possible action to change the City Council meeting date in May

Because of a scheduling conflict for the May 12 regular meeting, staff requests the meeting be rescheduled to May 14.

Mayor Pro Tem Potsavich moved to move May’s Council meeting to May 14; Councilmember Spencer seconded the motion which carried unanimously.

ANNOUNCEMENTS AND REQUESTS

- There were no new items to be included in the next agenda.
Website redesign is a requested addition to next month’s agenda.

EXECUTIVE SESSION

The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §441.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), §418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Informa

The City Council went into Executive Session at 10:10 a.m.

RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.

The City Council came out of Executive Session at 11:07 am.

ADJOURNMENT

There being no further business the meeting was adjourned at 11:08 am

Signed this 10th day of March 2020.


Eric B. Ovlen, Mayor


Linda Lunney, City Secretary

(Seal)

