



**REGULAR MEETING OF THE CITY COUNCIL
TUESDAY JANUARY 14, 2020
MINUTES**

CALL TO ORDER

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Ovlen called the meeting to order at 9:00 a.m. and the roll was called of the duly constituted officers and members of the Council to wit:

Eric B. Ovlen, Mayor
Hilda Potsavich, Mayor Pro Tem
Robert Smith, Councilmember, Secretary

Jim Nelson, Councilmember, Treasurer
George Spencer, Councilmember
Zac Carroll, Councilmember

and all said persons were present except Zac Carroll and Jim Nelson thus constituting a quorum.

Also present were Wendy Smith May, Linda Lunney, John Donohoe, Intern, Village of the Hills; Constable DeLira; Earl Wood, Hurst Creek MUD; Jim Vick, POA; and Michael Shangreaux, KSA Engineers.

PLEDGE OF ALLEGIANCE

Secretary Smith led the pledge.

PUBLIC COMMENT

There were no comments.

APPROVAL OF FINANCE/TREASURER'S REPORT AND QUARTERLY INVESTMENT REPORT

1. Finance/Treasurer's Report for December 2019.
Wendy Smith May reviewed the written report showing \$671,139.59 in the General Fund and \$73,933.07 in the Solid Waste Fund.

2. Quarterly Investment Report for September-November 2019
Ms. Smith reviewed the Quarterly Investment Report.

Secretary Smith moved approval of the Finance/Treasurer's Report and the September-November 2019 Quarterly Report; Mayor Pro Tem Potsavich seconded the motion which carried unanimously.

REPORTS

1. Law Enforcement

The written report was reviewed showing: 3 traffic citations and 14 warnings of which 3 were residents, 11 visitors and 3 contractors. Constable DeLira enforced the turn sign at Lohman's Gate 8 times over the month.

2. Security Committee Liaison

The Committee will meet the first Monday in February.

3. Hills Club Liaison

Mayor Ovlen reported on the many changes in Club staff.

4. Youth Advisory Commission Liaison

Sunday's meeting was cancelled. The Commission is working on a safe driving campaign.

5. POA Liaison

Jim Vick, POA reported:

- The annual meeting is on January 16. There are 8 candidates for elections.
- Mandatory social membership
- Stop sign at The Hills and Tiburon is an issue with drivers not obeying the traffic sign.
- Kid on golf carts

6. Park Liaison

Secretary Smith reported on the most recent meeting:

- Recruitment was discussed
- The Commission met with the Eagle Scout who will be setting up a free lending library. Once he finalizes his plans and they are approved by the Scout Council he will present them to the Commission
- January 26 will be a work day
- Gary Weldon resigned from the Commission

7. Press Liaison

There was nothing to report.

8. Hurst Creek MUD Report

Earl Wood reported the MUD is working on:

- Facility security – working with vendors to secure the facility to government regulations
- LCRA Raw Water Contract. The current contract is up at the end of January and the MUD is negotiating a new contract
- Finishing up the Hedgebrook cross-street culvert project
- A small drainage job will be starting at Tournament Cove
- Audit

9. City Manager Report

Wendy Smith May reported on the following:

- Volunteer dinner is February 13
- Legal commentary has been received for codification and the project will be finalized by March
- Installation of a radar sign on the most recent section of the walking trail is pending an inspection of the trail
- The audit will be presented at the March or April meeting

10. Mayor's Report

The Mayor asked Ms. Smith to coordinate a meeting to discuss constable coverage in the Village. The Village Vision newsletter will be out soon. The Mayor's letter will focus on community involvement.

BUSINESS ITEMS

1. Swearing in of re-elected councilmembers

Councilmember Carroll was not present for the swearing in.

2. Discussion of Wildfire Mitigation and Greenbelt Maintenance

Wendy Smith May met with the Lake Travis and Austin Fire Departments to discuss an assessment to identify where the need for wildfire mitigation is. She is also talking about GIS identification of common areas. General mowing maintenance contracts will be reviewed.

3. Discussion of a Parks Master Plan

Wendy Smith May reviewed the Parks Master Plan. The Plan redesigns the park somewhat to better utilize the space and possibly add an amphitheater, larger parking area, etc.

4. Discussion and possible action to award Walking Trail Construction Bid Project No. VTH.002 to the lowest qualified bidder, Xevex Construction, LLC in the amount of \$320,000.

Michael Shangreaux from KSA Engineering appeared to review the bid process. The low bid, Xevex, vetted well and Mr. Shanreaux recommended awarding Xevex the contract. Construction should take about 120 days with construction starting in about two months.

Secretary Smith moved to award the Walking Trail Construction Bid to Xevex Construction, LLC, in the amount of \$320,000; Councilmember Spencer seconded the motion which carried unanimously.

5. Discussion and possible action on a proposal from KSA Engineers, Inc., for Professional Engineering Services-Construction and Closeout Phase Services, related to Walking Trail Extension Project No. VTH.002.

The cost of construction and closeout phase services would be \$31,670.

Mayor Pro Tem Potsavich moved approval of obtaining KSA Engineers, Inc. for Professional Engineering Services for the Walking Trail Extension Project; Secretary Smith seconded the motion which carried unanimously.

6. Discussion and possible action to approve a Trail Irrigation Assessment Proposal from Sunscape Landscaping

Proposals from several companies were solicited with only one company responding, Sunscape Landscaping. The assessment will consist of going to each house along the next phase of the walking trail to determine which houses would be affected and what will be needed to restore the irrigation systems. The assessment proposal will not preclude Sunscape from bidding on the repairs.

Mayor Pro Tem Potsavich moved approval of Sunscape Landscaping Trail Irrigation Assessment Proposal; Councilmember Spencer seconded the motion which carried unanimously.

7. Discussion and possible action on wireless coverage in The Hills

Wendy Smith May met with Councilmember Spencer to discuss setting up a permitting process and look at potential sites. A permitting process will be prepared by the February meeting.

8. Discussion and possible action on an Ordinance of the City Council of the Village of The Hills for Flood Damage Prevention; Amending Ordinance 2018-01, Article III Section B, Basis for Establishing the Areas of Special Flood Hazard, and Article V Section G, Penalties for Non-Compliance

Texas Water Board recommends broader language and needs to be added to the Ordinance. The Ordinance will be advertised in the Austin American Statesman.

Mayor Pro Tem Potsavich moved approval to amend Ordinance 2018-01, Article III Section B, Basis for Establishing the Areas of Special Flood Hazard, and Article V Section G, Penalties for Non-Compliance; Secretary Smith seconded the motion which carried unanimously.

ANNOUNCEMENTS AND REQUESTS

- There were no new items to be included in the next agenda.

EXECUTIVE SESSION

The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §441.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), §418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Informa

The City Council went into Executive Session at 10:20 a.m.

RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.

The City Council came out of Executive Session at 10:56 am.

ADJOURNMENT

There being no further business the meeting was adjourned at 10:57 am

Signed this 11th day of February 2020.



Eric B. Ovlen, Mayor

(Seal)



Linda Lunney, City Secretary