



**REGULAR MEETING OF THE CITY COUNCIL  
TUESDAY NOVEMBER 12, 2019  
MINUTES**

**CALL TO ORDER**

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Ovlen called the meeting to order at 9:00 a.m. and the roll was called of the duly constituted officers and members of the Council to wit:

Eric B. Ovlen, Mayor  
Hilda Potsavich, Mayor Pro Tem  
Robert Smith, Councilmember, Secretary

Jim Nelson, Councilmember, Treasurer  
George Spencer, Councilmember  
Zac Carroll, Councilmember

**and all said persons were present except Robert Smith, thus constituting a quorum.**

Also present were Wendy Smith May and Linda Lunney, Village of the Hills; Constable DeLira and Mike Elliot, resident.

**PLEDGE OF ALLEGIANCE**

Councilmember Carroll led the pledge.

**PUBLIC COMMENT**

There were no comments.

**APPROVAL OF FINANCE/TREASURER'S REPORT**

Wendy Smith May presented the written report. An investment will be made to TexPool this month. Funds will be moved to Capital Projects in two installments after property taxes are received.

*Mayor Pro Tem Potsavich moved approval of the Finance/Treasurer's Report; Councilmember Spencer seconded the motion which carried unanimously.*

## **REPORTS**

### **1. Law Enforcement**

The written report was reviewed showing: 2 traffic citations and 9 warnings of which 4 were residents, 1 visitor and 6 contractors.

### **2. Security Committee Liaison**

Tom Stiles is the sole Chair since Will Hamilton resigned.

### **3. Hills Club Liaison**

The new General Manager, John Woodeshick is now on-site full time and is meeting with Mayor Ovlén regularly.

### **4. Youth Advisory Commission Liaison**

The YAC had a successful Trunk or Treat event and is planning a holiday service project.

### **5. POA Liaison**

Mayor Pro Tem Potsavich review her written report of a quarterly evening meeting including:

- The 2020 Budget has been approved.
- There is now only about a 2-week turn around in architectural permitting
- Road repairs should begin by the end of the year.
- The Board approved Open Houses on both Saturday and Sunday. They voted to not sponsor any outside organizations.
- The Board decided to table the adoption of a Charter for and the formation of an Advisory Committee to the Club regarding mandatory membership until a future time.

### **6. Park Liaison**

Secretary Smith reported on the following:

- HillsFest was a success; sponsorship was down but costs were down by \$3,000
- Yappy Hour will be the second Thursday of each month – one in the morning and again in the afternoon
- A tree next to the pavilion has damaged the roof and will probably die if trimmed back. A decision will be made whether to trim or remove tree by the City Manager and the Mayor Pro Tem.

### **7. Press Liaison**

Nothing to report

### **8. Hurst Creek MUD Report**

Mayor Pro Tem reported that Hurst Creek MUD is working on the following:

- Sewer Plant Bleach Conversion Project
- Cross-street culvert at Hedgebrook Cove and Way
- The creation of a Southwest Travis County Groundwater Conservation District is on the ballot.
- Drainage project on Tournament Way
- Bad debt write-offs

### **9. City Manager Report**

Wendy Smith May hosted a Women Leading Government luncheon. They had a round-table discussion about challenges facing women advancing in government.

### **10. Mayor's Report**

Mayor Ovlen reported the City has garnered recognition through the Councils' support of the profession.

He told the Council that the TML presentation went well with an audience of approximately 350. He stressed to the audience that the Strategic Plan is fundamental in all decisions of the Council. There was a lot of interest in the Youth Advisory Commission.

### **11. Youth Advisory Appointment of Taylor Rioux**

*Mayor Pro Tem Potsavich moved approval to appoint Taylor Rioux to the Youth Advisory Commission; Councilmember Spencer seconded the motion which carried unanimously.*

## **BUSINESS ITEMS**

### **1. Consideration and possible action on wireless coverage in The Hills**

This item will be discussed in Executive Session.

### **2. Update on the State of the City**

The State of the City will be at 6:30 pm on November 14. Invitations have been sent via Constant Contact, Facebook, etc. and the Notice of Quorum has been posted.

### **3. Walking Trail Update**

The engineers are ready to start putting the bid package together. The logistics of the POA's plan to seal coat the roads will need to be worked out with the construction of the Walking Trail. Ms. Smith May will get quotes on irrigation costs to restore any systems interrupted by the Trail.

## **ANNOUNCEMENTS AND REQUESTS**

Items for the December agenda:

- Swearing in of re-elected councilmembers.
- Volunteer Dinner

*Mayor Pro Tem Potsavich moved to adjourn to Executive Session at 10:51 am; Councilmember Spencer seconded the motion which carried unanimously.*

## **EXECUTIVE SESSION**

*The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §441.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), §418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Information).*

**RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.**

The City Council came out of Executive Session at 11:16 am.

**ADJOURNMENT**

There being no further business the meeting was adjourned at 11:17 am

Signed this 10<sup>th</sup> day of December.



Eric B. Ovlen, Mayor

(Seal)



Linda Lunney, City Secretary