



**REGULAR MEETING OF THE CITY COUNCIL
TUESDAY JUNE 11, 2019
MINUTES**

CALL TO ORDER

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Orlen called the meeting to order at 9:00 a.m. and the roll was called of the duly constituted officers and members of the Council to wit:

Eric B. Orlen, Mayor
Hilda Potsavich, Mayor Pro Tem
Robert Smith, Councilmember, Secretary

Jim Nelson, Councilmember, Treasurer
George Spencer, Councilmember
Zac Carroll, Councilmember

and all said persons were present except Zac Carroll thus constituting a quorum.

Also present were Wendy Smith May and Linda Lunney, Village of the Hills; Gary Weldon, Park Commission, Earl Wood, Hurst Creek MUD; Tom Stiles, Hills POA; James Walsh, ClubCorp; Constable De Lira; and Gigi McKeever, Resident.

PLEDGE OF ALLEGIANCE

Councilmember Spencer led the pledge.

APPROVAL OF MINUTES

1. Minutes of May 14, 2019 regular meeting.

Mayor Pro Tem Potsavich moved approval of the minutes of the May 14, 2019 regular meeting; Councilmember Spencer seconded the motion which carried unanimously.

PRESENTATIONS

1. Law Enforcement

Constable De Lira reviewed his written report showing: 8 warnings and 4 citations of which 4 were residents, 5 visitors and 3 contractors. He discussed the warm greetings he has received from the community and complemented everyone on having no property crime in the last couple of months.

2. Security Committee Liaison

Mayor Ovlen reported on the most recent meeting:

- Discussed ways to improve the frequent gate arms incidences
- Security logistics for events such as the garage sale
- A resolution to meet every other month

3. Hills Club Liaison

James Walsh's presentation under Business Item # 1.

4. Youth Advisory Commission Liaison

Wendy Smith May reported that two water slides have been ordered for Splash Fest. The event is being limited to 12 years and under and will be held for two hours on July 27th. The next meeting will be on June 20.

5. POA Liaison

No one was available to attend the meeting. Tom Stiles reported the following was discussed:

- Roof maintenance
- Frequent damage of gate arms
- Garage sale
- Crawfish boil
- Short-term rentals

6. Park Liaison

Secretary Smith attended the June meeting and reported the following discussions:

- Country Fest will be held on September 28th with plans to include line-dancing instruction and Barbeque offered for a fee.
- The Council was asked to consider permitting an event that will charge a fee. Secretary Smith will instruct the Commission to explore these plans further.
- Commissioner Maryanne Grimes has resigned from the Commission. A new name will be presented for appointment next meeting

7. Press Liaison

Treasurer Nelson and Ms. May will prepare a press release on the City Council award for local publications once TML announces the award.

8. Finance Report/Treasurer's Report

Wendy Smith May reviewed the written report and reported the budget is projected to be on tract for the fiscal year.

Mayor Pro Tem Potsavich moved approval of the Finance Report; Councilmember Spencer seconded the motion which carried unanimously.

9. Hurst Creek MUD Report

Earl Wood reported on recent activities in the MUD:

- Investigating a retirement system for MUD staff
- Working with the POA Road Committee on maps involving drainage and road patches
- At the end of the month a chemical called EarthTech will begin feeding the barge intake system for Zebra Mussels
- The process of converting the sewer plant from gas to liquid chlorine has begun
- The TECQ found no violations during a water plant inspection

10. City Manager Report

Report is covered under other agenda items.

11. Mayor's Report

Mayor Ovlen reported on the following:

- Putting together the TML conference program for October
- Fort Worth award ceremony in June will be a good networking opportunity for the Council
- Lakeway and Bee Cave mayors met with Mayor Ovlen to discuss a variety of subjects including traffic, housing for labor, etc. They are working on creating a regional focus on Youth Advisory Commissions. Lakeway is starting their commission in September.

BUSINESS ITEMS

1. Update on Planned improvements at The Hills Country Club by James Walsh, Senior Regional Manager

Mr. Walsh presented an overall view of improvements be made at The Hills Country Club including new hires, improving the greens, and renovating course restrooms. The Pool at World of Tennis has been resurfaced; as well as, renovations of the training and locker rooms. He is also investigating properties in the area to build a new pool, preferably within the gates of The Hills. Mr. Walsh is also partnering with the POA and the City on events.

2. Consider and Award Bank Depository Services (RFP #2019-01), and Authorize the Mayor and City Manager to negotiate and execute a Bank Depository and Collateral Agreement for the term beginning September 1, 2019 through September 30, 2024

Out of four submissions, the two top proposals were submitted for council to review. Mayor Ovlen requested the top two, Plains Capital and BBVA Compass be invited to present their proposals at the next meeting.

Mayor Pro Tem Pottsavich moved to invite Plains Capital and BBVA Compass to present their proposals at the next council meeting; Treasurer Nelson seconded the motion which carried unanimously.

3. Consider Approval of Contract Amendment #5 to the Recycling and Solid Waste Disposal Services Agreement with Waste Connections, providing for Trash and Recycling Service Enhancements and extending the Agreement through June 30, 2024

Councilmember Spencer reported on negotiations with Waste Connections to enhance services and memorialize certain practices in the Recycling and Solid Waste Disposal Services Agreement. The following are highlights of the new amendment:

- Clarifying and memorializing a practice of servicing four extra bags, boxes, or bundles in addition to the carts
- Adding quarterly curbside bulky waste collection

- Providing a fee schedule for City events services, storms, and disasters
- Memorializing Christmas Tree collection for a four-week period after collection
- Providing for complaint resolution
- Providing penalties for missed service, spillage, and failure to return carts
- Providing for quarterly reporting

Councilmember Spencer moved to approve Amendment #5 to the Recycling and Solid Waste Disposal Services Agreement; Secretary Smith seconded the motion which carried unanimously.

4. Consider and Adopt an Ordinance amending Ordinance 2000-13 by changing the name of the Parks Advisory Commission to Parks and Recreation Commission, Amending the Commission Officer Positions, and Revising Commission Terms

The proposed Ordinance changes the name of the Commission to more accurately reflect the mission of providing recreational opportunities in the community. Additionally, it amends the officer positions by removing the Parliamentarian, and provides for two-year terms or until replaced or reappointed by Council.

Mayor Pro Tem Potsavich moved to adopt an Ordinance amending Ordinance 2000-13 by changing the name of the Parks Advisory Commission to Parks and Recreation Commission, Amending Officer positions and revising Commission Terms; Councilmember Spencer seconded the motion which carried unanimously.

5. Consider and Approve a Resolution authorizing participation in the TexPool Investment Pools, designating Authorized Representatives, and authorizing the Mayor to execute a Participation Agreement and related documents

The resolution and participation agreement will establish a relationship between Village of The Hills and TexPool; however, funds will not be transferred without Council approval. Staff anticipates making investment recommendations concurrent with the new fiscal year.

Mayor Pro Tem Potsavich moved approval of a Resolution authorizing participation in the TexPool Investment Pools, designating authorized representatives and authorizing the Mayor to execute a Participation Agreement; Treasurer Nelson seconded the motion which carried unanimously.

**6. Consider and Approve an invoice from LandTech Landscaping in the amount of \$2,608.40
A number of issues caused Melvin to spend more time than anticipated and instead of paying for the extra hours, (see Item recommendations)**

Melvin Williams' time on the walking trail project exceeded original estimates. He brought in LandTech Landscaping to assist with restoring sod or hydro mulching adjacent to the new trail segment. Approval is requested of the invoice as an additional cost to the project.

Treasurer Nelson moved approval of the LandTech invoice in the amount of \$2,608.40; Secretary Smith seconded the motion which carried unanimously.

7. Village of The Hills Branding Update

The logo change for The Hills has been questioned by a few residents. Treasurer Nelson suggested putting a small committee together to discuss the branding details and then informing the community. The committee will consist of Ms May, Treasurer Nelson and Mayor Pro Tem Potsavich.

8. Walking Trail update

The surveyors are finished and staff is now working with the engineers on the sections of the walking trail.

FY 2019-2020 BUDGET WORKSHOP

- Prioritize items for next year- we are less affected by SB2 Legislation than anticipated.
- Wendy Smith May reviewed the FY2018-2019 budget and projections to the end of the fiscal year.
- Recommendations for a new trash rate will be presented at the July meeting.
- The proposed FY 2019-2020 budget will be presented in August

ANNOUNCEMENTS AND REQUESTS

Councilmember Spencer updated the Council on improving wireless coverage in The Hills.

PUBLIC COMMENT FROM ATTENDING VISITORS AND GUEST

Mrs. McKeever of 8 Cottdale Road commented on the need for better communication to residents.

EXECUTIVE SESSION

The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §441.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), §418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Information).

RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.

ADJOURNMENT

Mayor Pro Tem Potsavich moved to adjourn at 10:30 am; Councilmember Spencer seconded the motion which carried unanimously.

Signed this 9th day of July 2019.

(Seal)



Eric B. Orlen

 Eric B. Orlen, Mayor

Linda Luhnney

 Linda Luhnney, City Secretary