



**REGULAR MEETING OF THE CITY COUNCIL  
TUESDAY APRIL 9, 2019  
MINUTES**

**CALL TO ORDER**

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Ovlen called the meeting to order at 9:00 a.m. and the roll was called of the duly constituted officers and members of the Council to wit:

Eric B. Ovlen, Mayor  
Hilda Potsavich, Mayor Pro Tem  
Robert Smith, Councilmember, Secretary

Jim Nelson, Councilmember, Treasurer  
George Spencer, Councilmember  
Zac Carroll, Councilmember

**and all said persons were present except Robert Smith thus constituting a quorum.**

Also present were Wendy Smith May and Linda Lunney representing general management for The Hills; Earl Wood, Hurst Creek MUD; Tom Stiles and Angie Thielemans, POA; and Constable DeLira.

**PLEDGE OF ALLEGIANCE**

Councilmember Zac Carroll led the pledge.

**APPROVAL OF MINUTES**

1. Minutes of March 12, 2019 Regular Meeting.

*Mayor Pro Tem Potsavich moved approval of the minutes of March 12, 2019; Councilmember Carroll seconded the motion which carried unanimously.*

**PRESENTATIONS**

**1. Law Enforcement**

Constable DeLira introduced himself and reviewed his written report. Deputy DeLira's start date was March 11, 2019 at which time he attended 9 days of field training; therefore, multiple deputies covered shifts at The Hills.

**2. Security Committee Liaison**

Tom Stiles, co-chair of the Committee reported on the first meeting of the new POA administration which consisted of re-education and ideas.

### **3. Hills Club Liaison**

The Mayor reported on continued communications and working on joint events.

### **4. Youth Advisory Commission Liaison**

Wendy Smith May reported on the current program of the collection of items for Austin Pets Alive.

### **5. POA Liaison**

Councilmember Carroll reported on the recent meeting which multiple councilmembers attended. The Council's request for easements required for the Walking Trail Master Plan was approved. The POA will evaluate and incorporate the Oak Wilt signage with existing signage at the gates.

### **6. Park Liaison**

Wendy Smith May reported on the most recent meeting including the following:

- Yappy Hour was rescheduled for May 5, 3:30 – 5:00 pm
- Park work day has been rescheduled for May 4
- JazzFest is on April 28, 2019
- A name change ordinance will be ready for approval for the next meeting

### **7. Press Liaison**

Treasurer Nelson continues to keep in contact with local press.

### **8. Finance Report/Treasurer's Report**

Wendy Smith May reviewed the written report.

*Councilmember Carroll moved approval of the Finance Report; Mayor Pro Tem Potsavich seconded the motion which carried unanimously.*

### **9. Hurst Creek MUD**

Earl Wood and Earl Foster of Lakeway MUD will meet with representatives of the Golf Course to see if they want to participate in the interconnect.

Mr. Wood informed the Council that treatment for Zebra Mussels would begin on the Water Intake Barge. Inspections will now be performed quarterly.

### **10. City Manager**

Report is covered under agenda items.

### **11. Mayor's Report**

Mayor Orlen reported on the following:

- The Mayor and Ms. May met with Representative Goodwin and gave a tour of The Hills
- As a follow up on last year's skunk problem, representatives for the state, pest control companies and residents met to discuss the issue. The prognosis is not clear if last year's problem was a unique issue or will be on-going. It was agreed that the best way to alleviate the issue is to avoid feeding any wildlife, not feeding pets outdoors and education through social media and newsletters.

- The Mayor asked who would be available to attend the TCMA Conference June 28<sup>th</sup> Council of the Year award announcement in Fort Worth.
- He distributed the outline for the TML October presentation.

## **12. Park and Youth Advisory Commission appointments**

*Mayor Pro Tem Potsavich moved the appointment of Piper Bellcase to the Youth Advisory Commission; Councilmember Carroll seconded the motion which carried unanimously.*

## **BUSINESS ITEMS**

### **1. Consideration and possible action on a Joint Meeting with the POA**

Tom Stiles will meet with the Mayor to set up a date and agenda for a joint meeting.

### **2. Walking Trail update**

Wendy Smith May reported the crosswalks are being striped. She commented that there will be better communication with residents during construction through signs, letters and emails during the remainder of the walking trail extension.

### **3. Authorize the Mayor and City Manager to negotiate a contract agreement based on the proposal from KSA Engineering presented to council on March 12, 2019.**

*Treasurer Nelson moved authorization for the Mayor and City Manager to negotiate a contract agreement based on the proposal presented to council on March 12, 2019; Councilmember Carroll seconded the motion which carried unanimously.*

### **4. Consideration and possible action on branding of The Hills**

Wendy Smith May informed the council of online contests for branding logo with 99designs. For \$300 the council will have a choice from 30 submissions. Guaranteeing to use one of the selections will result in higher quality submissions.

*Councilmember Carroll moved approval to hold a contest with 99designs for \$300 with a guarantee to select a design; Councilmember Spencer seconded the motion which carried unanimously.*

### **5. Discuss Fireworks Ordinance and schedule Public Hearing**

Wendy Smith May presented a draft fireworks ordinance for council review and suggestions.

*Mayor Pro Tem moved to hold a public meeting as part of the regular May meeting with an agenda item for approval; Councilmember Spencer seconded the motion which carried unanimously.*

### **6. Consideration and possible action regarding a Banking Services RFP and appointment of an Evaluation Committee**

Ms. Smith reviewed the final RFP. Announcements will be in the Lake Travis View and Austin American Statesmen two weeks in a row and RFP's will be sent to local banks.

*Councilmember Carroll moved approval of RFP and an Evaluation Committee consisting of Councilmember Carroll, Beth Caccamisi, and Wendy Smith May; Mayor Pro Tem Potsavich seconded the motion which carried unanimously.*

**7. Consideration and possible action regarding an RFP for Independent Financial Auditing Services and appointment of an Evaluation Committee.**

Wendy Smith May presented will prepare a draft RFP for council review with Evaluation Committee.

*Councilmember Carroll moved approval of Evaluation Committee consisting of Councilmember Carroll, Wendy Smith May, and Mayor Pro Tem Potsavich; Councilmember Spencer seconded the motion which carried unanimously.*

**8. Consideration and possible action regarding a contract amendment proposed by Waste Connections**

Councilmember Spencer discussed problems with trash collection over the last 6 months. He expressed the need for clarification of contract responsibilities for both parties.

*Mayor Pro Tem Potsavich moved authorization for Wendy Smith May and Councilmember Spencer to review, amend and negotiate the contract with Waste Connections; Councilmember Carroll seconded the motion which carried unanimously.*

**9. Consideration and possible action regarding park permitting**

A request by the POA to hold a crawfish boil for pay at the park was passed by the Park Commission but also needs approval by the City Council. The issue of events that involve admission fees will be reviewed by the Commission.

*Treasurer Nelson moved approval of the request without precedence; Councilmember Spencer seconded the motion which carried unanimously.*

**ANNOUNCEMENTS AND REQUESTS**

- There were none.

**PUBLIC COMMENT FROM ATTENDING VISITORS AND GUEST**

- There were no visitors.

**EXECUTIVE SESSION**

*Councilmember Spencer moved to go into Executive Session at 11:25 a.m.; Mayor Pro Tem Potsavich seconded the motion which carried unanimously.*

*The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §441.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), §418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Information).*

**RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.**

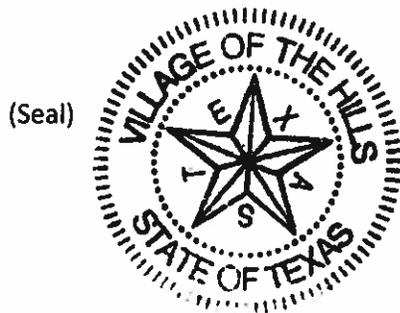
The City Council came out of Executive Session at 11:59 a.m. and reconvened Regular meeting at 12:01 p.m.

*Mayor Pro Tem Potsavich moved to retain Akers & Akers as Special Counsel; Councilmember Spencer seconded the motion which carried unanimously.*

ADJOURNMENT

There being no further business the meeting was adjourned at 12:05 p.m.

Signed this 14<sup>th</sup> day of May 2019.



  
Eric B. Orlen, Mayor

  
Linda Lunney, City Secretary