



**REGULAR MEETING OF THE CITY COUNCIL
TUESDAY MARCH 12, 2019
MINUTES**

CALL TO ORDER

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Ovlen called the meeting to order at 9:00 a.m. and the roll was called of the duly constituted officers and members of the Council to wit:

Eric B. Ovlen, Mayor
Hilda Potsavich, Mayor Pro Tem
Robert Smith, Councilmember, Secretary

Jim Nelson, Councilmember, Treasurer
George Spencer, Councilmember
Zac Carroll, Councilmember

and all said persons were present thus constituting a quorum.

Also present were Wendy Smith May and Linda Lunney representing general management for The Hills; Earl Wood, Hurst Creek MUD; Tom Stiles, POA.

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Potsavich led the pledge.

APPROVAL OF MINUTES

1. Minutes of February 14, 2019 Special Meeting.

Mayor Pro Tem Potsavich moved approval of the minutes of February 14, 2019; Councilmember Carroll seconded the motion which carried unanimously.

PRESENTATIONS

1. Law Enforcement

Wendy Smith May reviewed the written report showing 20 Traffic Stops; 16 Citations; 9 Warnings; of which 15 were residents, 2 visitors and 3 contractors. Ms. May informed the Council the new constable, Lou DeLira, formerly Chief of Briarcliff, would start on the 19th. It was suggested that extra attention should be given to traffic around school buses.

2. Security Committee Liaison

The Committee has not met yet this month.

3. Hills Club Liaison

The Mayor has not recently met with James Walsh who has been out of town.

4. Youth Advisory Commission Liaison

The Commission will meet on March 31.

5. POA Liaison

The POA has not met in regular session.

6. Park Liaison

Secretary Smith reported on the most recent meeting including the following:

- Raising money for the park – soliciting contributions from residents by offering Friends of the Park membership
- Yappy Hour – April 7
- JazzFest – April 28

7. Press Liaison

Treasurer Nelson continues to keep in contact with local press.

8. Finance Report/Treasurer's Report

Wendy Smith May reviewed the written report.

Mayor Treasurer Nelson moved approval of the Finance Report; Mayor Pro Tem Potsavich seconded the motion which carried unanimously.

9. Hurst Creek MUD

Earl Wood is working on changes in the drainage rules to allow grandfathered gravel ditches to be upgraded to grass-lined ditches at the homeowner's expense with approval from the MUD.

The MUD will install a second tap and meter for Tuscan Village to improve water pressure to their irrigation system.

10. City Manager

Wendy Smith May reported on:

- Ongoing issues with trash collection
- ISO rating for The Hills is a 2
- An RFP for an auditor will be prepared for the April meeting

11. Mayor's Report

Mayor Ovlen and Wendy Smith May met with the State Representative's staff. They will set up a new meeting when the Representative is available. The Mayor also mentioned the return of skunks and before the next meeting he will contact specialists for a possible solution to the problem.

12. Park and Youth Advisory Commission appointments

There were no appointments.

BUSINESS ITEMS

1. Consideration and possible action on the Vacation of Lot A, The Hills of Lakeway, Phase 2, the Amended Plat of Lots 202 and 216 (11 Applegreen Lane)

Mayor Pro Tem Potsavich moved approval of the Vacation of Amended Plat of Lots 202 and 216, Phase 2; Councilmember Carrol seconded the motion which carried unanimously.

2. Consideration and possible action regarding installation of Oak Wilt Ordinance signs at all four gates

Mayor Pro Tem Potsavich would like the signs at each gate. Wendy Smith May will submit specific locations for the signs and whether approval from other entities will be required.

3. Consideration and possible action on a proposal from KSA Engineering for Walking Trail Phase 2019-02

Ms. May reviewed the KSA Engineering proposal for the design of the Walking Trail from the Park to Dashwood Court and from the end of the current trail project, around the curve, ending near Hightrail Way. The remaining sections will have more challenges and engineering will be necessary.

Councilmember Carroll moved approval of the proposal from KSA Engineering; Councilmember Spencer seconded the motion which carried unanimously.

4. Consideration and possible action on branding of The Hills

Wendy Smith May told the council she contacted the University of Texas, solicited information from Peel Inc. (the company that publishes the city newsletter), and researched online logo contest websites.

5. Consideration and possible action regarding "Movie Night"

Secretary Smith presented the issue of the existing ordinance stating no lights are permitted in the park after dark being an obstacle to Movie Night. Concern for the houses surrounding the park objecting to after-dark activities. Use of alternate locations such as outside the Club be investigated. A rough estimate of \$1,000 per movie, with possibly three each summer was given.

Ms. May and Secretary Smith will approach the Park Commission to consider alternative locations for Movie Night. There was also discussion on extending the scope of the Commission in consideration of activities held in alternate locations in The Hills.

6. Consideration and possible action relating to a topographical survey of the Park

Secretary Smith reviewed the need for topographical survey for a proposed amphitheater and additional projects. Combining the Park survey with the survey for the Walking Trail would be a cost savings.

Secretary Smith moved to request KSA to combine the surveys for a cost savings; Councilmember Carroll seconded the motion which carried unanimously.

7. Consideration and possible action on a management intern job description

Wendy Smith May presented a job description for the proposed intern. It was suggested to add ADA language.

8. Consideration and possible action regarding City Council of the Year Presentation Committee

Mayor Ovlen updated the Council regarding the presentation in October at the TML Convention. He asked the council to provide suggested topics and tag line by April 15.

9. Discussion regarding fence post caps

The City of Lakeway recently passed an ordinance requiring that new fences be “continuous flat topped” without spikes or sharp points. A reporter called to ask the City’s policy; however, the topic has not been addressed by policy. Staff will work with POA if any changes to fence post caps are needed and will advise the Council in April.

10. Discussion of a draft RFP for Banking Services

This City is required to solicit proposals for banking services/depository agreement every five years. Ms May presented a draft RFP for Banking Services which will be finalized at the April meeting. Requests for proposals will appear in Austin American Statesman and local additions in April.

11. Discussion regarding traffic management at the Lohmans Crossing Gate

Mayor Pro Tem Potsavich requested that residents be notified that they will be ticketed for disobeying the directional signs at the gate.

ANNOUNCEMENTS AND REQUESTS

Items to be included on the next agenda:

- Park Commission name change
- Fireworks Ordinance

PUBLIC COMMENT FROM ATTENDING VISITORS AND GUEST

- There were no visitors.

EXECUTIVE SESSION

The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §441.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), §418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Information).

RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.

The Council did not go into Executive Session.

ADJOURNMENT

There being no further business, Mayor Pro Tem Potsavich moved to adjourn the meeting at 11:10 am; Councilmember Carroll seconded the motion which carried unanimously.

Signed this 9th day of April 2019.

(Seal)



Eric B. Ovlen, Mayor

Linda Lunney, City Secretary