



**REGULAR MEETING OF THE CITY COUNCIL  
TUESDAY JANUARY 8, 2019  
MINUTES**

CALL TO ORDER

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Ovlen called the meeting to order at 9:00 a.m. and the roll was called of the duly constituted officers and members of the Council to wit:

Eric B. Ovlen, Mayor  
Hilda Potsavich, Mayor Pro Tem  
Robert Smith, Councilmember, Secretary

Jim Nelson, Councilmember, Treasurer  
George Spencer, Councilmember  
Zac Carroll, Councilmember

**and all said persons were present thus constituting a quorum.**

Also present were Wendy Smith May and Linda Lunney representing general management for The Hills; Constable Ernie Rivera; Earl Wood, Hurst Creek MUD and Jim Jansen, Auditor.

PLEDGE OF ALLEGIANCE

Mayor Ovlen led the pledge.

APPROVAL OF MINUTES

1. Minutes of December 11, 2018 Regular meeting.

*Mayor Pro Tem Potsavich moved approval of the minutes of December 11, 2018; Secretary Smith seconded the motion which carried unanimously.*

PRESENTATIONS

1. Law Enforcement

Constable Rivera reviewed his written report showing: 7 Traffic Stops, 7 Warnings, 0 Citations of which 6 were residents and 1 contractor.

2. Emergency Management Coordinator

Wendy Smith May reported meeting the new coordinator for Travis County and she will attend educational classes.

3. Safety Committee Liaison

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The Mayor reported the change-over to the new tag system is complete. He is working on ways to resolve the speeding issue with the POA.

4. Hills Club Liaison

Mayor Ovlen discussed the Club's renovations. The Club is also planning child-oriented events in response to the changing demographics in The Hills.

5. Youth Advisory Commission Liaison

The YAC will meet this Sunday. The teen book drive will continue another week.

6. POA Liaison

Councilmember Carroll reported the following topics were covered in the POA meeting:

- Gate issues
- Annual meeting is January 17; 11 candidates are running for 3 positions. The Mayor suggested a meeting with the POA after the new members are elected.
- Several roads in The Hills are scheduled to be seal coated

7. Park Liaison

The Commission meets Monday. Secretary Smith reported oak tree trimming will continue at the end of January before the February deadline. The Friends of the Park kick-off meeting will be on January 24.

8. Press Liaison

Treasurer Nelson reported on the front-page story on The Hills in the Lake Travis View.

9. Finance Report/Treasurer's Report

Wendy Smith May reviewed the written report.

***Mayor Pro Tem Potsavich moved approval of the Finance Report; Secretary Smith seconded the motion which carried unanimously.***

10. Hurst Creek MUD

Earl Wood reported a quiet December with no major issues. The long-term weather projection from LCRA is for a wet spring and summer.

11. City Manager

Wendy Smith May reported on the following:

- The Code of Ethics has been posted on the web site.
- Trash service issues. It was suggested to meet with the company to discuss communication issues semi-annually or quarterly.
- It was agreed to participate in the Chamber of Commerce map (both paper and on the internet) to promote the city.
- The need to revisit branding of the city was recommended.
- The annual volunteer dinner is February 28<sup>th</sup>.

## 12. Mayor's Report

Mayor Ovlen reported on:

- The Mayor appointed Wendy Smith May the Emergency Management Coordinator
- He discussed his working relationship with the Mayor of Lakeway
- Mayor Ovlen will meet with local mayors and Chambers of Commerce to discuss area workforce issues.
- He contacted the national magazine *Neighbors* about future articles on The Hills.

## 13. Park and Youth Advisory Commission appointments

There were no appointments.

## BUSINESS ITEMS

### 1. Consideration and possible action regarding the Audit for fiscal year 2017-2018

Jim Jansen appeared to present the audit for fiscal year 2017-2018. Current assets have increased in the past year. Councilmember Carroll gave several suggestions and revisions to Mr. Jenson but recommended the Council approve the audit.

*Treasurer Nelson moved approval with the suggested revisions; Councilmember Carroll seconded the motion which carried unanimously.*

### 2. Consider Award of Bid #2018-01 – Waking Trail Extension

Wendy Smith May reviewed the bids for the extension. After vetting the companies, the recommendation is for the second lowest bidder, 2 G Concrete Company.

*Councilmember Carroll moved to authorize contract negotiations and award the contract to G Creek Construction Company; Councilmember Spencer seconded the motion which carried unanimously.*

### 3. Consider Approval of a Quote for Perimeter Fence Painting

*Mayor Pro Tem Potsavich moved approval of the quote from Pro-Service to paint the perimeter fence, not to exceed \$8,336; Treasurer Nelson seconded the motion which carried unanimously.*

### 4. Consideration and possible action related to turning movement at Lohman's Crossing and Wingreen Loop

The Mayor discussed the issue related to cars making U Turns at Lohman's Crossing and Wingreen Loop. Mayor Ovlen will work with Lakeway Mayor Cox towards a resolution of the situation.

### 5. Consider City Council Committee Appointments

City Council Liaison and Committee assignments for 2019 are attached.

## ANNOUNCEMENTS AND REQUESTS

- No new business items were presented.

- There were no visitors.

EXECUTIVE SESSION

*The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §441.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), §418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Information).*

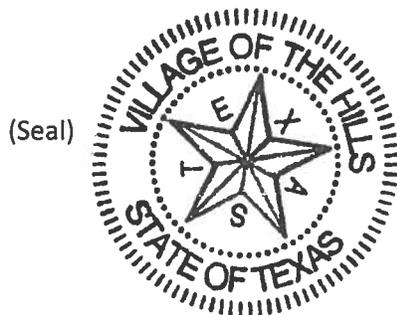
RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.

The Council did not go into Executive Session.

ADJOURNMENT

*There being no further business, Mayor Pro Tem Potsavich moved to adjourn the meeting at 11:00 am; Councilmember Spencer seconded the motion which carried unanimously.*

Signed this 14<sup>th</sup> day of February 2019.



  
Eric B. Ovlen, Mayor

  
Linda Lunney, City Secretary