



**REGULAR MEETING OF THE CITY COUNCIL
TUESDAY DECEMBER 11, 2018
MINUTES**

CALL TO ORDER

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Pro Tem Hilda Potsavich called the meeting to order at 9:00 a.m. and the roll was called of the duly constituted officers and members of the Council to wit:

Eric B. Orlen, Mayor
Hilda Potsavich, Mayor Pro Tem
Robert Smith, Councilmember, Secretary

Jim Nelson, Councilmember, Treasurer
George Spencer, Councilmember
Zac Carroll, Councilmember

and all said persons were present except Eric Orlen thus constituting a quorum.

Also present were Wendy Smith May and Linda Lunney representing general management for The Hills; and Constable Ernie Rivera.

PLEDGE OF ALLEGIANCE

Councilmember Carroll led the pledge.

APPROVAL OF MINUTES

1. Minutes of November 13, 2018 Regular meeting.

Councilmember Carroll moved approval of the minutes of November 13, 2018; Councilmember Spencer seconded the motion which carried unanimously.

PRESENTATIONS

1. Law Enforcement

Constable Rivera reviewed his written report showing: 9 Traffic Stops, 7 Warnings, 2 Citations of which 4 were residents, 3 visitors and 2 contractors.

2. Emergency Management Coordinator

Wendy Smith May described possible changes in this position going forward. She will cover the position in the interim while working for a permanent solution.

3. Safety Committee Liaison

There was no meeting this month.

4. Hills Club Liaison

No report.

5. Youth Advisory Commission Liaison

Wendy Smith May reminded the Board of the teen book drive for Dell Children's Hospital.

6. POA Liaison

There was no meeting.

7. Park Liaison

Secretary Smith reported on the recent meeting:

- Sign on park restrooms when they are closed
- Friends of the Park
- Three Eagle Scouts are look for projects: suggestions include a bulletin board, game stations and mini library
- Increasing Commissioner numbers will be put on hold based on Friends of the Park participation
- Lakeway Elementary school would like fees waived to rent the park for an annual year-end party

8. Press Liaison

No report.

9. Finance Report/Treasurer's Report

Wendy Smith May reviewed the written report.

Treasurer Nelson moved approval of the Finance Report; Secretary Smith seconded the motion which carried unanimously.

10. Hurst Creek MUD

Councilmember Carroll reported on the recent meeting where discussion of joining effluent water lines with Lakeway MUD which would offer additional outlets for the elimination of effluent water.

11. City Manager

Wendy Smith May reported on the following:

- Strategic plan for the Fire Department
- Auditors were on site working on the yearly report
- Walking Trail extension bid opening today at 3pm
- Requests for dogi pot maintenance will go out soon
- Tree trimming will take place along trail and park grounds
- The trash company is currently not taking extra bags of trash because of weight restrictions on the trucks. There was also discussion of when to replace trash bins.

12. Mayor's Report
There was no report.

13. Park and Youth Advisory Commission appointments
There were no appointments.

BUSINESS ITEMS

1. Consideration and possible action on the Citizen Community Service Awards
Secretary Smith reviewed the nominations received.

Councilmember Carroll moved to approve three nominees; Councilmember Spencer seconded the motion which carried unanimously.

2. Consider Resolution adopting a Code of Ethics for the City Council, Advisory Boards and Staff

Secretary Smith moved approval of Resolution No. 2018-004 adopting a Code of Ethics for the City Council, Advisory Boards, and Staff; Councilmember Spencer seconded the motion which carried unanimously.

3. Consideration and possible action on the number of Park Commissioners
There were no recommendations from the Park Commission.

4. Consideration and possible approval of the purchase of radar speed signs from All Traffic Solutions (a BuyBoard vendor)
Wendy Smith May reviewed the bid for two radar signs with the recommendation that two more be purchased next year.

Treasurer Nelson moved approval to purchase two radar signs; Councilmember Spencer seconded the motion which carried unanimously.

5. Walking Trail Master Plan review
The Council reviewed the Walking Trail Master Plan. Discussion pursued on where proceed after the current section is completed.

6. Strategic Plan Review
Wendy Smith May reviewed the updated plan.

ANNOUNCEMENTS AND REQUESTS

- No new business items were presented.

PUBLIC COMMENT FROM ATTENDING VISITORS AND GUEST

- There were no visitors.

EXECUTIVE SESSION

The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §441.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), §418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Information).

- Emergency Management Coordinator

RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.

The Council did not go into Executive Session.

ADJOURNMENT

There being no further business, Councilmember Carroll moved to adjourn the meeting at 10:38 am; Secretary Smith seconded the motion which carried unanimously.

Signed this 8th day of January 2018


Hilda Potsavich, Mayor Pro Tem

(Seal)




Linda Lunney, City Secretary