



**REGULAR MEETING OF THE CITY COUNCIL  
TUESDAY NOVEMBER 13, 2018  
MINUTES**

**CALL TO ORDER**

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Eric Orlen called the meeting to order at 9:00 a.m. and the roll was called of the duly constituted officers and members of the Council to wit:

Eric B. Orlen, Mayor  
Hilda Potsavich, Mayor Pro Tem  
Robert Smith, Councilmember, Secretary

Jim Nelson, Councilmember, Treasurer  
George Spencer, Councilmember  
Zac Carroll, Councilmember

**and all of said persons were present except Jim Nelson, thus constituting a quorum.**

Also present were Wendy Smith May and Linda Lunney representing general management for The Hills; Constable Ernie Rivera; Earl Wood, Hurst Creek MUD, and Mr. Davis, Chameleon Court

**PLEDGE OF ALLEGIANCE**

Councilmember Carroll led the pledge.

**APPROVAL OF MINUTES**

1. Minutes of October 9, 2018 Regular meeting.

*Councilmember Carroll moved approval of the minutes of October 9, 2018; Secretary Smith seconded the motion which carried unanimously.*

**PRESENTATIONS**

1. Law Enforcement

Constable Rivera reviewed his written report showing: 14 Traffic Stops, 14 Warnings, 0 Citations of which 7 were residents, 2 visitors and 5 contractors.

2. Emergency Management Coordinator

There was no report.

3. Safety Committee Liaison

There was no report.

4. Hills Club Liaison

The Mayor reported on the continuing relations with Club Management.

5. Youth Advisory Commission Liaison

Wendy Smith May reported on the success of Trunk or Treat event. This year's holiday service project will be a teen book drive for Dell Children's Hospital.

6. POA Liaison

Mayor Pro Tem Potsavich reviewed her written report:

- The transition to QuickPass is progressing.
- The 501 (c) 4 designation is being finalized and the POA should have an answer by the end of the year.
- Mayor Ovlen presented the City Council request for an easement along The Hills Drive for the next section of the walking trail. The POA Board voted approval of the request.
- Robert White was approved as a member of the Security Committee and re-instated Tom Moeller as a committee member.
- A resident questioned the website agreement for QuickPass. He was advised that it was a "boiler plate" agreement used by most websites.

7. Park Liaison

There was no report.

8. Press Liaison

Treasurer Nelson will work with the POA on promoting The Hills.

9. Finance Report/Treasurer's Report

Wendy Smith May introduced the new finance report from Tyler.

*Mayor Pro Tem Potsavich moved approval of the Finance Report; Secretary Smith seconded the motion which carried unanimously.*

10. Hurst Creek MUD

Earl Wood reported that the recent floods helped moderate the Zebra Mussel infestation in Lake Travis. The Tyler transition has gone well, and everyone is getting used to the new processes.

11. City Manager

Wendy Smith May reported on the benefits the city is seeing with Tyler. The Strategic Plan and Committee assignments will be on December or January's agenda.

12. Mayor's Report

Mayor Ovlen discussed the need for further investigation of the skunk issue; however, the change of weather has diminished the issue and it will be tabled for a future meeting. Mayor Ovlen will be meeting with the Mayor of Lakeway at the end of November.

13. Park and Youth Advisory Commission appointments

There were no appointments.

**BUSINESS ITEMS**

1. Swearing in of re-elected councilmembers and Mayor  
The Mayor and councilmembers were sworn in.

2. Consideration and possible action on the amended replat of Lot 918 and Lot 919, The Hills of Lakeway Phase 9 (11 Chameleon Court)  
Mr. Davis appeared to present the amended plat of 11 Chameleon Court.

*Secretary Smith moved approval of the amended replat of Lot 918 and 919, The Hills of Lakeway, Phase 9; Mayor Pro Tem Potsavich seconded the motion which carried unanimously.*

3. Consideration and possible action on the Citizen Community Service Awards  
No nominations at this time.

4. Discussion and possible action regarding the Walking Trail  
Wendy Smith May reported that the bid for the next stage will be advertised on November 15<sup>th</sup> and 29<sup>th</sup>, with the opening date of the bid December 11.

5. State of the City: Village Vision 2018 Update  
Ms. May reported the Village Vision newsletter has gone to print and will be mailed to residents and as well as included in the welcome packets.

6. Consideration and possible action authorizing the City Manager to execute renewal documents with TML-IEBP for health insurance and other benefits

*Mayor Pro Tem Potsavich moved authorizing the City Manager to execute TML-IEBP renewal documents; Councilmember Spencer seconded the motion which carried unanimously.*

**ANNOUNCEMENTS AND REQUESTS**

New business items to be included on the next agenda:

**PUBLIC COMMENT FROM ATTENDING VISITORS AND GUEST**

**EXECUTIVE SESSION**

*The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §441.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), §418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Information).*

RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.

ADJOURNMENT

*There being no further business, Mayor Pro Tem Potsavich moved to adjourn the meeting; Secretary Smith seconded the motion which carried unanimously.*

Signed this 11<sup>th</sup> day of December 2018

  
Hilda Potsavich, Mayor Pro Tem

(Seal)



  
Linda Lunney, City Secretary