



**REGULAR MEETING OF THE CITY COUNCIL
TUESDAY OCTOBER 9, 2018
MINUTES**

CALL TO ORDER

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Eric Ovlen called the meeting to order at 9:00 a.m. and the roll was called of the duly constituted officers and members of the Council to wit:

Eric B. Ovlen, Mayor
Hilda Potsavich, Mayor Pro Tem
Robert Smith, Councilmember, Secretary

Jim Nelson, Councilmember, Treasurer
George Spencer, Councilmember
Zac Carroll, Councilmember

and all of said persons were present except Zac Carroll, thus constituting a quorum.

Also present were Wendy Smith May and Linda Lunney representing general management for The Hills; Constable Ernie Rivera; Earl Wood, Hurst Creek MUD; Any Weldon, POA, and Mitch Roberts, Tiburon Court.

PLEDGE OF ALLEGIANCE

Treasurer Nelson led the pledge.

APPROVAL OF MINUTES

1. Minutes of September 11, 2018 Regular meeting and September 21, 2018 Special meeting

Mayor Pro Tem Potsavich moved approval of the minutes of September 11, 2018 Regular meeting; Treasurer Nelson seconded the motion which carried unanimously.

Mayor Pro Tem Potsavich moved approval of the minutes of September 21, 2018 Special meeting; Treasurer Nelson seconded the motion which carried unanimously.

PRESENTATIONS

1. Law Enforcement

Constable Rivera reviewed his written report showing: 15 Traffic Stops, 15 Warnings, 0 Citations of which 12 were residents, 1 visitor and 2 contractors.

2. Emergency Management Coordinator

Mr. Browder was not present, but relayed he is working with the Lakeway Police Department to install cameras on the top of the new PD building.

3. Safety Committee Liaison

Mayor Ovlen reported on the recent committee meeting which concentrated on the conversion from Radiant to QuickPass and the ability to use TexTag. November 30, 2018 is the date for the conversion.

Mustafa has been promoted to a management position and will no longer be on site but the Hills will be one of the properties he will oversee.

4. Hills Club Liaison

The Mayor reported that renovations at the club will begin in the new year.

5. Youth Advisory Commission Liaison

The Commission will be hosting "trunk or treat" at the Park on Halloween. Commissioners will also help with HillsFest.

6. POA Liaison

Councilmember Carroll submitted a written report:

- Additional changes and enforcement on such changes has been postponed until the roofing issues has made sufficient progress.
- Discuss about forming a public relations committee within the POA that would coordinate with Treasurer Nelson.
- The POA agreed to approach easements necessary for the walking trail in a phased approach.
- Several residents appeared to speak on the roof-cleaning issue

7. Park Liaison

The Mayor reported that Country Fest went well in spite of football competition. Secretary Smith reported the most recent meeting centered on upcoming HillsFest and reviewing park policy regarding athletic fields.

8. Press Liaison

Treasurer Nelson will work with the POA on promoting The Hills.

9. Finance Report/Treasurer's Report

Wendy Smith May reviewed the written report.

Mayor Pro Tem Potsavich moved approval of the Finance Report; Councilmember Spencer seconded the motion which carried unanimously.

10. Hurst Creek MUD

Earl Wood reported that Tyler billing is live this week with the first bill. Construction has been started on the potassium feed unit to help control Zebra Mussels on the shared barge.

11. City Manager

Wendy Smith May reported that the adopted budget has been posted on line. Additional items will be covered under "Business Items".

12. Mayor's Report

The Mayor asked that the Strategic Plan be reviewed at the next meeting. The city will officially be through transition by the end of the year and a procedural audit will be performed in addition to a financial audit. Mayor Ovlen will meet with the POA and the Constables to review The Hills speed limit and traffic safety issues.

13. Park and Youth Advisory Commission appointments

There were no appointments.

BUSINESS ITEMS

1. Consideration and possible action on the Citizen Community Service Awards

Anyone in the general community that contributes extraordinarily to the community may be nominated. YAC members can also be nominated. Secretary Smith and Mayor Pro Tem Potsavich will chair the nominating committee.

2. Consideration and approval of a proposal from Franklin Legal Services for Ordinance Codification as approved in the FY 18-19 Budget

Mayor Pro Tem Potsavich moved approval of the proposal from Franklin Legal Services for Ordinance Codification; Councilmember Spencer seconded the motion which carried unanimously.

3. Discussion and possible action amending the Village's purchasing policy to reflect thresholds as set forth in the Texas Government Code

Wendy Smith May stated that the wording of the policy may have to be amended from time-to-time in addition to the issue at present.

Treasurer Nelson moved to amend the Village's purchasing policy to reflect a \$50,000 bond issue rather than \$25,000; Mayor Pro Tem Potsavich seconded the motion which carried unanimously.

4. Discussion and possible action regarding the Walking Trail

Wendy Smith May reported that the POA decided to approve easements owned by the POA in increments rather than all at once. The easement needed for the next section will be presented at the next POA meeting. Ms. Smith is working through the specifications with appropriate people to streamline the project.

5. Discussion and possible action related to the State of the City: Village Vision 2018

The program is scheduled for Thursday, October 25, at 6:30 pm. Postcards have been printed and ready to be mailed.

ANNOUNCEMENTS AND REQUESTS

New business items to be included on the next agenda:

- Strategic plan

- Swearing in
- Community service awards
- Skunks

PUBLIC COMMENT FROM ATTENDING VISITORS AND GUEST

Mitch Roberts of Tiburon Court, appeared to reiterate on the skunk issue. He stated that according to a survey he conducted on social media, several residents feel that the POA and Council do not appear to be doing everything possible to alleviate the issue. Mayor Ovlen thanked Mr. Roberts for his respectful presentation and will investigate the issue which will appear on the next agenda.

EXECUTIVE SESSION

The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §441.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), §418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Information).

- Presentation and Discussion of the Proposed Budget

RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.

ADJOURNMENT

Mayor Pro Tem Potsavich moved to adjourn at 10:45 am; Secretary Smith seconded the motion which carried unanimously.

Signed this 13th day of November 2018



 Eric B. Ovlen, Mayor

(Seal)





 Linda Lunney, City Secretary