



**REGULAR MEETING OF THE CITY COUNCIL  
TUESDAY SEPTEMBER 11, 2018  
MINUTES**

**CALL TO ORDER**

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Pro Tem Hilda Potsavich called the meeting to order at 9:00 a.m. and the roll was called of the duly constituted officers and members of the Council to wit:

Eric B. Ovlen, Mayor  
Hilda Potsavich, Councilmember, Secretary  
Robert Smith, Councilmember

Jim Nelson, Councilmember, Treasurer  
George Spencer, Councilmember  
Zac Carroll, Councilmember

**and all of said persons were present except Eric Ovlen, thus constituting a quorum.**

Also present were Wendy Smith May and Linda Lunney representing general management for The Hills; Terry Browder, Emergency Management; Angie Thielemans, POA, and Mitch Roberts, Tiburon Court.

**PLEDGE OF ALLEGIANCE**

After a moment of silence commemorating 9/11, Mayor Pro Tem Potsavich led the pledge.

**APPROVAL OF MINUTES**

1. Minutes of August 14, 2018 Regular meeting

*Secretary Smith moved approval of the minutes of August 14, 2018 Regular meeting; Treasurer Nelson seconded the motion which carried unanimously.*

**PRESENTATIONS**

1. Law Enforcement

Wendy Smith May reviewed the written report showing: 14 traffic stops, 14 warnings and 0 citations consisting of 10 residents, 0 visitors and 3 contractors. The average speed from violators stopped was 37 mph.

2. Emergency Management Coordinator

Terry Browder reported some issues with mail delivery. The new Lakeway Police Station is progressing on time.

3. Safety Committee Liaison

There was no meeting this month.

4. Hills Club Liaison

There was no report.

5. Youth Advisory Commission Liaison

Wendy Smith May reported the Commission elected 2 seniors as Co-Chairs, Kaitlyn Rouse and Emily Powell. Future events are being planned.

6. POA Liaison

Mayor Pro Tem Potsavich reviewed her written report:

- The change over to the Quick Pass system is progressing and residents are being kept informed through letters and emails.
- The patching of potholes at the Lohman's gate has been completed, blue fire hydrant markers replaced, and an agreement with The Masters regarding maintenance of their roads.
- The A/C Rule Book will need some new revisions.
- Pursuit of the 501 (c)4 designation (tax exempt) is progressing and should be resolved by the end of the year.
- The City Council request for a blanket variance for the use of the ROW's in planning the walking trail was tabled until the POA Board could see the Master Plan.
- Residents attended the meeting to discuss the ongoing issue of roof cleaning.

7. Park Liaison

Councilmember Robert Smith informed the Council that yesterday's meeting did not have a quorum. A football team requested rental of the park field for practice. The Commission did not accept the application and will review the rental regulations.

8. Press Liaison

Treasurer Nelson will submit an article for the paper on the re-election and newly appointed council member.

9. Finance Report/Treasurer's Report

Wendy Smith May reviewed the written report. She discussed the on-going conversion to Tyler. The Council requested Ms. May develop talking points supporting the tax increase.

***Treasurer Nelson moved approval of the Finance Report; Secretary Smith seconded the motion which carried unanimously.***

10. Hurst Creek MUD

Councilmember Spencer reported on the recent meeting. Most of the meeting consisted of items in preparation for the Tyler conversion. The Board approved the proposed Budget for FY 2018-2019 and the Tax rate for 2018. Several tears and cracks have been discovered in the effluent pond liner and will need to be replaced next year.

11. City Manager

Wendy Smith May reported on the following:

- Tyler Financial program was now live and is currently on site working through the conversion with staff.
- Oak Wilt, Golf Cart and directional signage for the front gate has been ordered
- Planning for Village Vision – meeting and newsletter
- The plan revisions for the walking trail have been completed with a target date of November 1.

12. Park and Youth Advisory Commission appointments

There were no appointments.

**BUSINESS ITEMS**

1. Consider and take any action on November 6, 2018 election.

*Secretary Smith moved approval of the Order of Cancellation of the November 6, 2018 election; Councilmember Spencer seconded the motion which carried unanimously.*

2. Consider and approve a resolution removing J.R. Smith as an authorized signer and adding Zachary Carroll as an authorized signer on the City's bank accounts.

*Councilmember Carroll moved to approve a resolution removing J.R. Smith and add Zachary Carroll as authorized signer on the City's bank accounts; Treasurer Nelson seconded the motion which carried unanimously.*

3. Consider recommendations for Texas Municipal League Intergovernmental Risk Pool Board of Trustees and authorize the Mayor Pro Tem to certify the ballot.

*Treasurer Nelson moved to authorize the Mayor Pro Tem to certify the ballot as recommended; Secretary Smith seconded the motion which carried unanimously.*

4. Consider authorizing the Mayor or Mayor Pro Tem to execute easement documents with the Hills Property Owners Association for the purpose for constructing the Walking Trail.

*Councilmember Spencer moved to authorize the Mayor or Mayor Pro Tem to execute easement documents with the Hills POA for the purpose for constructing the Walking Trail; Secretary Smith seconded the motion with carried unanimously.*

5. Consideration and possible action on an Ordinance amending the Fiscal Year 2017-2018 Budget Approval resolution

*Councilmember Carroll moved approval of an Ordinance amending the Fiscal Year 2017-2018 Budget Approval resolution; Treasurer Nelson seconded the motion which carried unanimously.*

**ANNOUNCEMENTS AND REQUESTS**

- There were no announcements or requests.

PUBLIC COMMENT FROM ATTENDING VISITORS AND GUEST

Mitch Roberts of Tiburon Court, thanked the Council for their service and respectfully requested them to investigate the matter of skunk control. He also expressed appreciation of the Walking Trail.

EXECUTIVE SESSION

*The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §441.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), §418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Information).*

- Presentation and Discussion of the Proposed Budget

RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.

ADJOURNMENT

Councilmember Spencer moved to adjourn at 10:10 am; Councilmember Carroll seconded the motion which carried unanimously.

Signed this 9<sup>th</sup> day of September 2018.

  
Eric B. Ovlen, Mayor

  
Linda Lunney, City Secretary

(Seal)

