

**VILLAGE OF THE HILLS
MINUTES OF AUGUST 14, 2014**

1. Call to Order

A meeting of the Board of Aldermen (“the BOA”) of the Village of The Hills (“the Village”) was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Dodd called the meeting to order at 8:30 a.m. and the roll was called of the duly constituted officers and members of the Board to wit:

| | |
|-----------------|--------------------|
| Ron Dodd | Mayor |
| J.R. Smith | Mayor, Pro Tempore |
| Jim Nelson | Treasurer |
| Hilda Potsavich | Secretary |
| Rick Zehrer | Alderman |
| Robert Smith | Alderman |

And all of said persons were present thus constituting a quorum.

Also present were Dan Roark, Earl Wood and Linda Lunney, representing general management for The Hills; Terry Browder, Emergency Management Coordinator; Jim Bailey, representing the Hills POA; Sergeant Pabst and Officer Youngren; Melanie Damron, the Hills POA; and residents Fran and Alan Leavitt.

2. Pledge of Allegiance

Alderman Zehrer led the Pledge of Allegiance.

3. Approval of Minutes of July 1, 2014 special meeting and July 10, 2014 regular meeting.

Secretary Potsavich moved approval of the Minutes of July 1, 2014 special meeting and July 10, 2014 regular meeting; Alderman Zehrer seconded the motion which carried unanimously.

4. Consider and take any action necessary to approve the Engagement Letter with Jansen and Gregorczyk for Fiscal Year 2013-2014 Audit.

Secretary Potsavich moved approval of the Engagement Letter with Jansen and Gregorczyk for Fiscal Year 2013-2014; Alderman Zehrer seconded the motion which carried unanimously.

5. Law Enforcement Monthly Report

Sergeant Pabst introduced Officer Pat Youngren, who has been patrolling The Hills during the summer. Two instances of vandalism – “keying” car finishes – occurred recently.

Alderman Robert Smith recommended we cease the night patrols, as school is starting.

6. Discuss, consider and take any action on the issue of underage children riding golf carts presented by Alan and Fran Leavitt.

Resident Fran Leavitt expressed concern over the reckless behavior of underage youths operating golf carts. Sergeant Pabst stated if the persons are identified, he will pay them a visit and/or write citations for recklessness. Mrs. Leavitt also commented on speeding cars.

The Constables left at this time.

7. Treasurer's Report

Ryan Ellsworth reviewed his monthly report, noting \$132,000 in the General Fund, \$40,000 in the Street Maintenance Fund and \$44,000 in the Solid Waste Fund.

Alderman Robert Smith moved approval of the Treasurer's report; Alderman Zehrer seconded the motion which carried unanimously.

12. POA Liaison Report

Secretary Potsavich reviewed her written report, noting 7 homes under construction. Bids are being taken for tree trimming around the Hills Drive.

Melanie Damron appeared with Steve Zenaker, Capital StreetScapes and John Schnelting, Accurate Paving to discuss the POA's proposed sign replacement program. A remaining question is whether or not to replace all traffic control signs. Village representatives will survey existing signs and recommend replacements.

Ms. Damron, Mr. Zenaker, Mr. Schnelting and the Leavitts left at this time.

8. Discuss, consider and take any action on the preliminary 2014-2015 Fiscal Year Budget.

Treasurer Nelson summarized the budget process and Earl Wood reviewed the proposed budget for Fiscal Year 2014-2015 (attached). The proposed tax rate is .02485, which will generate an additional \$6,822.

Alderman Robert Smith suggested adding funds to Law Enforcement to allow extra patrolling.

9. Discuss, consider and take action necessary regarding 2014 Tax Rate and 2014-2015 Fiscal Year Budget, set date for public hearing on the tax rate and budget and authorize publication of notice of public hearing on the tax rate and budget.

Treasurer Nelson moved to approved the draft of the 2014-2015 Fiscal Year Budget and 2014 Tax Rate and to authorize publication of the required tax notices and notice of public hearing; Secretary Potsavich seconded the motion which carried unanimously.

10. Discuss, consider and take action on the email notification system.

Earl Wood reported that the Village email program is ready with the first notice which will also run in the POA newsletter.

11. Park Liaison Report

Alderman Zehrer reported on the most recent Park Commission meeting. Hills Fest is scheduled for October 26, 2014. Due to the slickness of the basketball court, it may need to be resurfaced.

11. POA Liaison Report

Secretary Potsavich reviewed her written report. Resealing of heavily traveled streets will begin soon.

13. Consider and take any necessary action regarding the Walking Trail.

Dan Roark updated the Board on Baker-Aicklen's progress. They have finished their on-site visits and should have a completed report and numbers by the end of August.

14. Hurst Creek MUD Report

Alderman Robert Smith reported on the most recent MUD meeting:

- He summarized the Backwash Recovery Study, which showed an annual savings of \$23,000.
- The most recent well drilled will be pumped for 24 hours, beginning Monday, to determine its sustained pumping rate. Another well is planned.
- The Remote-read meter program was discussed. This is in a pilot-test mode.

15. Discuss, consider and take action on Resolution 78-14 Authorizing execution of an Interlocal Agreement for Fire Prevention and Mitigation Services with the Lake Travis Fire and Rescue.

Alderman Robert Smith moved approval of Resolution 78-14 authorizing execution of an Interlocal Agreement for Fire Prevention and Mitigation Services with the Lake Travis Fire and Rescue; Alderman Zehrer seconded the motion which carried unanimously.

16. Discuss, consider and take action on execution of a letter of agreement with Hank Blackwell for consulting services on Fire Mitigation.

Alderman Zehrer moved to authorize Dan Roark to execute a letter of agreement with Hank Blackwell, Wildfire Consultant, fees not to exceed \$5,000; Secretary Potsavich seconded the motion which carried unanimously.

17. Emergency Management Coordinator's Report

Terry Browder described Travis County's plans to conduct a disaster drill simulating a plane crash.

18. City Administrator's Report

Dan Roark discussed hosting a Barbeque for Peter Hitt, designer of the Park Pavilion and a plaque honoring his contributions to the Village.

19. New Business Items Introduced by Members of the Board of Alderman.

The Mayor suggested putting an article in the POA newsletter about golf-cart safety. Mayor Pro Tempore J.R. Smith suggested preparing educational information about the new Regional Reuse and Recycling Center Facility.

20. Comments from Attending Visitors and Guests

There were no visitors.

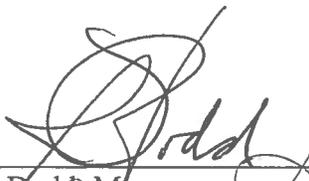
21. Adjournment

On motion by Alderman Zehrer and seconded by Treasurer Nelson, the meeting was adjourned at 11:04 a.m.

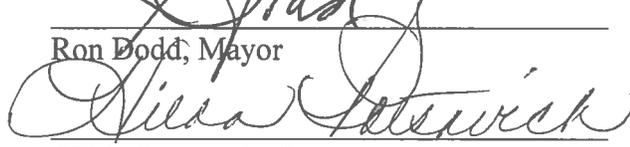
Signed this 11th day of September, 2014.

(Seal)





Ron Dodd, Mayor



Hilda Potsavich, Secretary