



**REGULAR MEETING OF THE CITY COUNCIL
TUESDAY JULY 10, 2018
MINUTES**

CALL TO ORDER

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Eric Ovlen called the meeting to order at 9:00 a.m. and the roll was called of the duly constituted officers and members of the Council to wit:

Eric B. Ovlen, Mayor
Hilda Potsavich, Councilmember, Secretary
Robert Smith, Councilmember

J.R. Smith, Mayor Pro Tempore
Jim Nelson, Councilmember, Treasurer
George Spencer, Councilmember

and all of said persons were present thus constituting a quorum.

Also present were Wendy Smith May and Linda Lunney representing general management for The Hills; Terry Browder, Emergency Management, Constable Ernie Rivera, Amy Weldon, POA and Dan Roark.

PLEDGE OF ALLEGIANCE

Mayor Pro Tempore J.R. Smith led the pledge.

APPROVAL OF MINUTES

1. Minutes of June 12, 2018 Regular meeting

Secretary Potsavich moved approval of the minutes of June 12, 2018 Regular meeting with correction; Treasurer Nelson seconded the motion which carried unanimously.

PRESENTATIONS

1. Law Enforcement

Constable Rivera reviewed his written report showing: 27 traffic stops, 25 warnings and 2 citations consisting of 15 residents, 3 visitors and 9 contractors. The average speed from violators stopped was 39 mph. He reported that there are still a number of garages without cars in them left open during the day making it attractive for thieves.

2. Emergency Management Coordinator

Terry Browder reported working with Scott and White on a new emergency program. Mayor Ovlen commented on the information Mr. Browder supplied to the security guards, resulting in timely contact of an incident in The Hills.

3. Safety Committee Liaison

The Safety Committee did not meet this month.

4. Hills Club Liaison

Dialogue and cooperation continues.

5. Youth Advisory Commission Liaison

The Youth Advisory Commission is sponsoring Splash Fest for children aged 4-14 on July 21.

6. POA Liaison

Secretary Potsavich reviewed her written report:

- A resident questioned the determination of what roofs needed power washing
- The POA is still exploring filing for a tax-free status
- Alpha Paving will begin crack sealing on selected streets and will replace blue reflectors designating fire hydrants where necessary. The next seal coat is scheduled for 2021
- The Board has terminated Radiant effective September 30, 201. Conversion to QuickPass system will require residents to either purchase a new RFID tag or have their TexTag programmed to read the QuickPass signal
- The POA would like to place cameras in positions to monitor the pedestrian gates

7. Park Liaison

Councilmember Robert Smith reported on yesterday's meeting:

- Friends of the Park discussion
- Country Music Fest will be on September 30th. The question was raised whether to offer food during the event. The Council decided not to offer food at this time.
- Fund raising for three main events (Hills, Jazz, and Country Fests). The Council and Commission members were asked to contribute \$100 each towards this effort.
- As part of the Strategic Plan, the Commissioners voted on must haves and wishes for the future

8. Press Liaison

The Lake Travis View will attend the reception for J.R. Smith and prepare an article for the paper.

9. Finance Report/Treasurer's Report

Wendy Smith May reviewed the written report. Based on current figures the end of the year budget should be balanced, with expenditures under budget. Ms. May requested the MUD to bill the City for the entire Tyler conversion to be placed in Capital Improvements for this fiscal year.

Treasurer Nelson moved approval of the Finance Report; Secretary Potsavich seconded the motion which carried unanimously.

10. Hurst Creek MUD

Councilmember Robert Smith reported on a brief MUD meeting. There were no new issues to report.

11. City Manager

Wendy Smith May reported that the offices will be closed on Wednesday due to PEC power outages. She then discussed Tyler go-live dates.

12. Park and Youth Advisory Commission appointments

There were no new appointments.

BUSINESS ITEMS

1. Ratify Contract Documents with KSA Engineering relating to the Walking Trail proposal approved by the Council April 10, 2018

Secretary Potsavich moved to ratify contract documents with KSA Engineering relating to the Walking Trail proposal approved by the Council April 10, 2018; Treasurer Nelson seconded the motion which carried unanimously.

2. Approval of an Order of General Election in the Village of The Hills, Texas, Providing for the Election of Mayor and three Councilmembers on November 6, 2018, and Making Provision for the Conduct of Said Election

Secretary Potsavich moved approval of an Order of General Election; Councilmember Spencer seconded the motion which carried unanimously.

3. Discussion and Possible Action on Security and Traffic Proposals from The Hills Property Owners Association

Mayor Ovlen reviewed speed limit concerns brought to the Council by the POA. The POA has still not been able to meet with the Council to discuss the safety issues in The Hills. The POA has requested to install cameras by the City owned pedestrian gates.

Councilmember Spencer moved approval to install cameras on POA property covering designated pedestrian gates or on City property by approval of the City Manager with appropriate signage; Secretary Potsavich seconded the motion which carried unanimously.

4. Discussion and Possible Action Regarding Oak Wilt Prevention Signage

Secretary Potsavich requested signage be placed by both guard gates before the February 1 cutoff of Oak tree trimming. It was suggested that this should be one of several topics to be discussed at a joint POA/City meeting along with pedestrian gates, and directional signage at the Lohman's gate entrance.

5. Discussion and Possible Action Relating to the Retirement of J.R. Smith from the City Council and the celebration scheduled for Thursday, July 12, 2018

Plans are moving well.

6. Authorize the City Manager to Solicit Quotes for Tree Trimming and approve payment for such services in an amount not to exceed \$8,000

Secretary Potsavich moved to authorize the City Manager to hire an arborist to properly trim trees, not to exceed \$8,000; Councilmember Spencer seconded the motion which carried unanimously.

Mayor Ovlen reminded the Council that while the POA has no authority over City common areas, the Council will try to work within POA requirements.

7. Discussion of Proposed Budget for FY 2018-2019

Ms. May reviewed the process of preparing the proposed budget for FY 2018-2019 which will be finalized and presented for approval at the September 21 meeting, with a draft presented at the August meeting.

8. Discussion and Possible Action Scheduling a Special City Council meeting for Friday, September 21, 2018, at 9:00 a.m.

In addition to the September 21 meeting, the Council may meet before the August meeting to determine the replacement for the vacant council seat.

ANNOUNCEMENTS AND REQUESTS

- New business items to be included on the next agenda.

PUBLIC COMMENT FROM ATTENDING VISITORS AND GUEST

Dan Roark discussed his enjoyable working experience with Mayor Pro Tempore J.R. Smith over the last 21 years.

EXECUTIVE SESSION

The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §441.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), §418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Information).

RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.

ADJOURNMENT

In honor of Mayor Pro Tempore J.R. Smith's last meeting, Secretary Potsavich moved to adjourn the meeting at 10:24 a.m.; Councilmember Robert Smith seconded the motion which carried unanimously with applause.

Signed this 14th day of August 2018.

(Seal)



Eric Ovlen
Eric Ovlen, Mayor

Linda Lunney
Linda Lunney, City Secretary