

**VILLAGE OF THE HILLS
MINUTES OF AUGUST 13, 2015
REGULAR MEETING**

1. Call to Order

A meeting of the Board of Aldermen (“the BOA”) of the Village of The Hills (“the Village”) was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Dodd called the meeting to order at 8:30 a.m. and the roll was called of the duly constituted officers and members of the Board to wit:

Ron Dodd	Mayor
J.R. Smith	Mayor, Pro Tempore
Jim Nelson	Treasurer
Hilda Potsavich	Secretary
Rick Zehrer	Alderman
Robert Smith	Alderman

And all of said persons were present thus constituting a quorum.

Also present were Earl Wood, Dan Roark, Beth Caccamisi, and Linda Lunney, representing general management for The Hills; Terry Browder, Emergency Management Coordinator; Hal Lanham, representing the POA; and Officer Rick Marquez.

2. Pledge of Allegiance

The Pledge of Allegiance was led by Secretary Potsavich.

3. Consider, discuss and take any necessary action on citizen’s request for “children at play” sign on east-bound side of Autumn Oaks Road

Citizen was invited but did not appear.

4. Treasurer’s Report

Beth Caccamisi reviewed the written report showing \$142,966 in the General Fund and \$37,731 in the Solid Waste Fund.

Secretary Potsavich moved approval of the Treasurer’s Report; Treasurer Nelson seconded the motion which carried unanimously.

Review of the preliminary budget was postponed so officer Marquez could deliver his report and get back to duty.

6. Law Report

Senior Deputy Marquez reported on activities in July. His report showed 23 traffic stops, 22 warnings, 4 citations. Running stop signs is the most common violation. Officers are monitoring traffic on Autumn Oaks, but see little activity to support erection of a “children at play” sign.

4. Treasurer’s report continued.

Earl Wood reviewed the proposed budget. Projected expenditures for 2014-2015 are \$362,000 and revenues are \$371,000. Proposed expenditures for 2015-2016 are \$368,000 and revenues are \$373,000.

Mayor Dodd discussed the need to increase taxes to meet the maintenance needs of the Village as the city ages. Mayor Pro Tempore J. R. Smith and Treasurer Nelson suggested communicating to the community what has been accomplished and future maintenance needs of the Village to explain the increase in taxes.

Mr. Wood informed the Board that a delay in the certification of tax roles has pushed the deadline to submit tax rates to October 31.

5. Approval of Minutes of July 9, 2015 regular meeting.

Secretary Potsavich moved approval of the Minutes of July 9, 2015 regular meeting; Alderman Robert Smith seconded the motion which carried unanimously.

7. Park Liaison Report

Alderman Robert Smith reported on preparations for Hills Fest, scheduled for October 18th.

8. POA Liaison Report

Secretary Potsavich reviewed her written report including: problems with guest/contractor sign-ins and the preparation of a “Rules and Regulations for Contractors” booklet.

9. Consider, discuss and take any necessary action regarding Oak Wilt prevention.

Secretary Potsavich described POA rules on Oak Wilt. All requirements are voluntary with no real enforcement. She suggested contributing to a joint fund with the POA for education and assistance in controlling the disease. Alderman Robert Smith suggested a sign at the entrances of the Hills. Secretary Potsavich will present these suggestions at the next POA Board meeting.

10. Consider, discuss and take any necessary action regarding maintenance of street signage.

The Village’s position is that we are responsible for the traffic control signs only.

Melanie Damron and Anne Hewgley will meet with representatives of the BOA to write an agreement as to the maintenance of the street signs.

11. Consider, discuss and take any necessary action regarding the Fencecrete Fence.

Mayor Pro Tempore J. R. Smith briefed the Board on the recent discovery of cracking in the majority of Fencecrete posts. Staff will arrange to get Fencecrete management to make an on-site inspection of the fence.

12. Consider, discuss and take any necessary action regarding the Walking Trail.

Nothing to report.

13. Consider, discuss and take any necessary action regarding Club Estates median.

Secretary Potsavich reported that most of the newly planted trees are surviving in spite of the extreme heat. Several dead trees have been removed.

14. Hurst Creek MUD Report

Earl Wood reported on:

- All but 20 residential and 25 commercial meters are left to install; once this is completed and all meter information is verified, the customer portals will be available.
- The front wall of the conference room has been repaired.
- Water usage has increased considerably.
- The Drought Contingency Plan is being reviewed and may be updated placing The Hills back into Stage 2 – mandatory 2 days-a-week watering.

15. Emergency Management Coordinator Report

Terry Browder reported on a recent meeting with Lakeway Regional Medical Center on locating an emergency command center.

16. City Administrator's Report

Dan Roark reported on the Household Hazardous Waste Facility. So far three small recycling events have had overwhelming results. Once they are ready to handle the volume a schedule will be offered to the public.

17. New Business Items Introduced by Members of the Board of Alderman

Mayor Dodd reminded the BOA of the filing deadline of August 24, 2015 for the upcoming election.

15. Comments from Attending Visitors and Guests.

There were no comments.

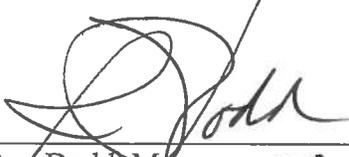
16. Adjournment

On motion by Secretary Potsavich and seconded by Alderman Zehrer, the meeting was adjourned at 10:20am.

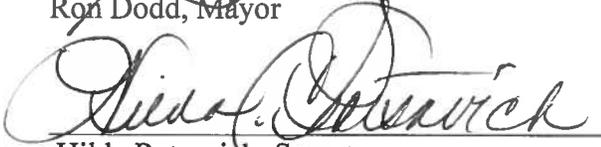
Signed this 10th day of August, 2015.

(Seal)





Ron Dodd, Mayor



Hilda Potsavich, Secretary