



**REGULAR MEETING OF THE CITY COUNCIL
TUESDAY MAY 8, 2018
MINUTES**

CALL TO ORDER

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Eric Ovlen called the meeting to order at 9:00 a.m. and the roll was called of the duly constituted officers and members of the Council to wit:

Eric B. Ovlen, Mayor
Hilda Potsavich, Councilmember, Secretary
Robert Smith, Councilmember

J.R. Smith, Mayor Pro Tempore
Jim Nelson, Councilmember, Treasurer
George Spencer, Councilmember

and all of said persons were present, except Hilda Potsavich, thus constituting a quorum.

Also present were Wendy Smith May and Linda Lunney representing general management for The Hills; Terry Browder, Emergency Management; Earl Wood, representing general management for Hurst Creek MUD; Anne Hewgley, Hills POA and Constables Michael De Leon, Mike Jennings and Ernie Rivera.

PLEDGE OF ALLEGIANCE

Councilmember Spencer led the pledge.

APPROVAL OF MINUTES

1. Minutes of April 10, 2018 Regular meeting

Treasurer Nelson moved approval of the minutes of April 10, 2018 Regular meeting; Councilmember Robert Smith seconded the motion which carried unanimously.

PRESENTATIONS

1. Law Enforcement

Constable Jennings introduced Ernie Rivera who will be replacing Michael De Leon as primary patrol for The Hills. Deputy Constable De Leon reviewed the written report showing: 5 traffic stops, 3 citations, 6 warnings, of which 1 was a resident, 2 were visitors and 2 were contractors. The average speed from violators stopped was 42 mph.

The Council took a ten-minute break to celebrate Michael DeLeon's birthday and departure.

2. Emergency Management Coordinator

Terry Browder discussed the recent fire on The Hills Drive. Mr. Browder then reported on active shooter training with The Hills staff. Earl Wood described several safety updates for the offices and grounds.

3. Safety Committee Liaison

The Mayor reported on recent discussions about emergency services.

4. Hills Club Liaison

The course greens are being renovated and may adversely affect revenues at the Club.

5. Youth Advisory Commission Liaison

Wendy Smith May reported that since the YAC meeting falls on Mother's Day, the meeting will be held on the following Sunday. The commission is working on a recruitment letter to be distributed to eligible students and parents.

6. POA Liaison

Mayor Ovlen reviewed Secretary Potsavich's written report showing:

- Angie Thielemans and members of the POA Board will meet with representatives of Quick Pass to gather information on the system
- The Board is still waiting to hear about filing for tax free designation
- The Board is hoping to get remodeling plans and bids to update the Club Estates gate
- The Board approved a resolution for a new collection policy
- The Board then went over the revisions of the Architectural Committee Rule Book

7. Park Liaison

The Commission will be meeting next week. Treasurer Nelson suggested reviewing security for the Park.

8. Press Liaison

Treasurer Nelson is working with the Lake Travis View to update the designation of the Village. He was in contact with local papers about JazzFest and the opening of the Dog Park.

9. Finance Report/Treasurer's Report

Wendy Smith May reviewed the written report.

Treasurer Nelson moved approval of the Finance Report; Councilmember Spencer seconded the motion which carried unanimously.

10. Hurst Creek MUD

Councilmember Spencer reported on the most recent meeting. Earl Wood discussed the on-going Tyler training. Mr. Wood updated the council on the Zebra Mussel infestation in Lake Travis. The barge partnership has hired engineers to develop a program to eradicate and prevent any issues on our system pipes.

11. City Manager

Wendy Smith May reported on:

- Recent virtual training and working on developing Chart of Accounts for the Tyler conversion
- The June meeting will be a budget workshop
- City staff will be auditing trash accounts

12. Park and Youth Advisory Commission appointments

Wendy Smith May presented an application for Zac Carroll for the Park Commission and the possible application for the Youth Advisory Commission of Sean Yu.

Treasurer Nelson moved to approve the appointment of Zac Carroll subject to the Park Commission's recommendation; Councilmember Spencer seconded the motion which carried unanimously.

Councilmember Spencer moved to appoint Sean Yu to the Youth Advisory Commission subject to receiving an application; Councilmember Robert Smith seconded the motion which carried unanimously.

BUSINESS ITEMS

1. Discussion and possible action on the Vacation of Lot 868A, The Hills of Lakeway, Phase 9, the Amended Plat of Lots 868 and 869 (23 Hedgebrook Way)

Councilmember Robert Smith moved approval of the Vacation of Lot 868A, The Hills of Lakeway, Phase 9, the Amended Plat of Lots 868 and 869; Treasurer Nelson seconded the motion which carried unanimously.

2. Discussion and possible action on the recommendation of The Hills POA to reduce the speed limit in the Village of The Hills

Ann Hewgley presented the POA's opinion to recommending lowering the speed limit to 25 mph on The Hills Drive and 20 mph throughout rest of The Hills. The POA would pay for signage and help communicate the change to the community. After discussion, it was suggested creating a joint committee made up of 2 members each from the POA and the City Council to study traffic safety and solutions.

Treasurer Nelson moved to create a joint committee to study traffic safety; Councilmember Robert Smith seconded the motion which carried unanimously.

Mayor Ovlen and Councilmember Robert Smith will represent the Council on the committee.

3. Discussion and possible action on a recommendation from the Park Commission regarding park rental fees

Mrs. May discussed the recommendation from the Park Commission on park rental fees: \$75 non-refundable for residents and \$150 non-refundable in addition to a refundable \$100 deposit for outside organizations, churches, schools, etc.

Councilmember Spencer moved approval of the new park rental fees, effective July 1, 2018; Treasurer Nelson seconded the motion which carried unanimously.

4. Discussion and possible action on a Resolution by The City Council of The Village of The Hills, Texas, Adopting the Investment Policy for Fiscal Year 2017-2018 For the Investment of Municipal Funds; And Setting Forth Other Related Matters

Ms. May reviewed an updated investment policy and an associated resolution adopting the policy which will be re-adopted annually.

Treasurer Nelson moved to approve the Resolution to adopt the Investment Policy to be expanded or revised as part of the annual budgeting process; Councilmember Spencer seconded the motion which carried unanimously.

5. Discussion and possible action regarding mid-year financials
Wendy Smith May reviewed the mid-year financials.

6. Discussion and possible action regarding the Dog Park
The Dog Park opened during JazzFest and the City is still receiving donations.

7. Discussion and possible action regarding the Walking Trail
Mrs. May is working to finalize an agreement with the engineer.

ANNOUNCEMENTS AND REQUESTS

1. New business items to be included on the next agenda.
There were no new items.

PUBLIC COMMENT FROM ATTENDING VISITORS AND GUEST

There were no comments.

EXECUTIVE SESSION

The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §441.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), §418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Information).

1. Consultation regarding the Interlocal Agreement with Travis County Constable Pct. 2
2. Village of The Hills Management and related Personnel Matters

The City Council went into Executive Session at 11:10 a.m.

RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.

The City Council came out of Executive Session at 11:55 a.m.

No action was taken.

ADJOURNMENT

There being no further business the meeting was adjourned at 11:56 a.m.

Signed this 12th day of June 2018.

(Seal)



Eric Orlen, Mayor

Hilda Potsavich, Secretary