

**VILLAGE OF THE HILLS
MINUTES OF AUGUST 8, 2013**

1. Call to Order

A meeting of the Board of Aldermen (“the BOA”) of the Village of The Hills (“the Village”) was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Lindgren called the meeting to order at 8:30 a.m. and the roll was called of the duly constituted officers and members of the Board to wit:

Doug Lindgren	Mayor
J.R. Smith	Mayor, Pro Tempore
Ron Dodd	Treasurer
Hilda Potsavich	Secretary
Rick Zehrer	Alderman
Joy Hrobak	Alderwoman

And all of said persons were present thus constituting a quorum.

Also present were Dan Roark, Earl Wood and Linda Lunney, representing general management for The Hills; Terry Browder, Village Emergency Management Coordinator; John Herman, President, The Hills POA; Jim Nelson, President of the Masters HOA and Sergeant Greg Pabst.

2. Pledge of Allegiance

Mayor Lindgren led the Pledge of Allegiance.

3. Approval of Minutes

Alderman Zehrer moved approval of the minutes for July 11, 2013 regular meeting and July 29, 2013 special meeting; Secretary Potsavich seconded the motion which carried unanimously.

4. Discuss, consider and take action on the Board of Alderman vacancy

Aldersperson Hrobak tendered her resignation due to family obligations.

Treasurer Dodd moved to present Mrs. Hrobak with a Certificate of Appreciation for her service on the BOA; Secretary Potsavich seconded the motion which carried unanimously.

Mrs. Hrobak left the meeting at this time.

9. Law Report

Sergeant Pabst summarized the law report and traffic activities over the past month. Treasurer Dodd discussed a draft hand-out to be given to contractors and visitors regarding traffic law enforcement.

Sergeant Pabst left the meeting at this time.

12. POA Liaison Report

Secretary Potsavich summarized her written report.

15. Hurst Creek MUD Liaison Report

Secretary Potsavich summarized her written report, including the Drought Contingency Plan. One day per week irrigation will begin September 1st.

18. Consider and take any action regarding the compilation and maintenance of a resident email list.

Mayor Pro Tempore Smith suggested establishing an Email data list for communications with Hills residents.

Treasurer Dodd moved to investigate the feasibility of a common data base with the POA; Alderman Zehrer seconded the motion which carried unanimously.

Dan Roark was asked to investigate.

4. Discuss, consider and take action on the Board of Alderman vacancy.

The BOA went into Executive Session at 8:55 a.m. and reconvened in Open Session at 9:18 a.m.

5. Consider and appoint new Alderman

Alderman Zehrer moved Robert Smith take the vacated position on the Board of Alderman; Treasurer Dodd seconded the motion which carried unanimously.

Robert Smith will take the Oath of Office at 3 p.m. August 8, 2013.

6. Treasurer's Report

Treasurer Dodd reviewed his written report showing a balance of \$97,902.77.

Treasurer Dodd moved to approve the Treasurer's report; Secretary Potsavich seconded the motion which carried unanimously.

7. Consider, discuss and take any action necessary regarding the 2013 Tax Rate and 2013-2014 Fiscal Year Budget, set date for public hearing on the tax rate and budget and authorize publication of notice of public hearing on the tax rate and budget.

Treasurer Dodd moved approval of the .0248 tax rate and 2013-2014 Fiscal Year Budget, set the public hearing for September 12th and publish the Notice of Public Hearing on the tax rate and budget; Alderman Zehrer seconded the motion which carried unanimously.

8. Solid Waste Report

Mayor Pro Tempore Smith summarized his written report, showing 1029 accounts. He also reviewed the proposed budget for 2013-2014.

Treasurer Dodd moved to increase the monthly solid waste charge from \$17 to \$18 effective October 1; Secretary Potsavich seconded the motion which carried unanimously.

10. Consider and take any action on the vacation of amended Plat of Lot 779, The Hills of Lakeway, Phase 9, and Lot 19 Block A Re-subdivision of Lot 3, Block A Hills of Lakeway P.U.D. Phase 10, The Hills of Lakeway Phase 9 and 10, Travis County, Texas.

Treasurer Dodd moved approval of the vacation of amended Plat of Lot 779, The Hills of Lakeway, Phase 9, and Lot 19 Block A Re-subdivision of Lot 3, Block A Hills of Lakeway P.U.D. phase 10, The Hills of Lakeway Phase 9 and 10, Travis County, Texas; Secretary Potsavich seconded the motion which carried unanimously.

11. Park Liaison Report

There was no Park report.

13. Consider and take any action on the status of “The Walking Trail” project and Academy of Golf Walking Trail

Construction will start next week. Dan Roark will meet with the Wellons of 1 Gentlebrook Bend about the Walking Trail.

14. Consider and take any action on improvements to Club Estates Dams and Landscaping.

Mayor Pro Tempore Smith and Dan Roark summarized the on-going project to improve the dams and ponds on the Club Estates median.

16. City Administrators Report

Secretary Potsavich reported on recent meetings regarding the Tuscan Village rezoning next to The Hills.

Treasurer Dodd moved to appoint Earl Wood Assistant Village Administrator, effective October 1 2013 with a 5% salary increase; Secretary Potsavich seconded the motion which carried unanimously.

17. Consider and take any action on the Lake Travis Independent School District's request to modify school zone time periods.

Treasurer Dodd moved the extension of school zone periods to match any changes approved by the City of Lakeway; Secretary Potsavich seconded the motion which carried unanimously.

19. Report on Public Land Fire Hazard Prevention work and Grant Application

Dan Roark reported that FEEMA hired an environmental company to perform an environmental assessment and we are waiting on that report.

20. Emergency Management Coordinator Report

Terry Browder reported that the City of Austin Emergency Medical Services Department received CAAS Accreditation.

21. New Business Items Introduced by Members of the Board of Alderman

Treasurer Dodd requested an agenda item to investigate increasing the fee for replat and vacations.

Deadline for candidates filing for election is August 26, 2013.

22. Comments from attending Visitors and Guests

There were no comments.

23. Adjournment

On motion by Treasurer Dodd and seconded by Alderman Zehrer, the meeting was adjourned at 10:13 a.m.

Signed this 12th day of September, 2013

(Seal)



Doug Lindgren

Doug Lindgren, Mayor

Hilda Potsavich

Hilda Potsavich, Secretary