

VILLAGE OF



REGULAR MEETING OF THE CITY COUNCIL TUESDAY APRIL 10, 2018 MINUTES

CALL TO ORDER

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Eric Ovlen called the meeting to order at 9:00 a.m. and the roll was called of the duly constituted officers and members of the Council to wit:

Eric B. Ovlen, Mayor
Hilda Potsavich, Councilmember, Secretary
Robert Smith, Councilmember

J.R. Smith, Mayor Pro Tempore
Jim Nelson, Councilmember, Treasurer
George Spencer, Councilmember

and all of said persons were present, except Robert Smith, thus constituting a quorum.

Also present were Wendy Smith May and Linda Lunney representing general management for The Hills; Terry Browder, Emergency Management; Anne Hewgley, Hills POA and Michael De Leon Deputy Constable.

PLEDGE OF ALLEGIANCE

Mayor Ovlen led the pledge.

APPROVAL OF MINUTES

1. Minutes of March 13, 2018 Regular meeting

Secretary Potsavich moved approval of the minutes of February 13, 2018 Regular meeting; Treasurer Nelson seconded the motion which carried unanimously.

PRESENTATIONS

1. Law Enforcement

Deputy Constable De Leon reviewed the written report showing: 9 traffic stops, 4 citations, 6 warnings, of which 2 were residents, 4 a visitor and 3 were contractors. Average speed from violators stopped was 39 mph.

2. Emergency Management Coordinator

Terry Browder discussed an Active Shooter exercise in Lakeway City Hall on the 15th. There will be a presentation to the Village office staff the next day on Active Shooter safety. Mr. Browder also relayed information on recent auto thefts in Lakeway. He expressed the importance of removing all valuables and locking cars.

3. Hills Club Liaison

Mayor Ovlen continues a cooperative relationship with the club.

4. Youth Advisory Commission Liaison

Wendy Smith May reported that YAC seniors were recognized at the last meeting and commissioners gave good feedback for attracting potential commissioners. The group plans to honor The Hills Security Team at the next meeting.

5. POA Liaison

Secretary Potsavich reviewed her written report showing:

- A resident told the Board that someone was hitting golf balls against her house. Security will patrol the area.
- Kat Galloway reported about a resident that routinely speeds down Butterfly Place where children are frequently at play.
- The Board is working towards filing for tax free status.
- The Board is reviewing bids to update the Club Estates Gate House.
- The Board approved funds to proceed with crack sealing areas in need of repair.
- The Security Committee is pursuing information on possibly changing from Radiant to the Quick Pass system.
- The POA is looking is considering the legal aspect of reducing the speed limit and will present their opinion to the City Council.

6. Park Liaison

Mayor Ovlen announced that there will be a ribbon cutting ceremony for the opening of the Dog Park immediately preceding Jazz Fest on April 29th.

The Mayor reported on the most recent meeting:

- Park reservation fees will be discussed at the May meeting.
- The Commission is considering resurrecting the "Friends of the Park" program to attract volunteers.
- Deputy Constable De Leon will have members of his Explorer Program help with traffic control at Jazz Fest for a nominal fee.

7. Press Liaison

Treasurer Nelson will prepare a press release on Jazz Fest for local papers and encourage their attendance for reporting on the event.

8. Finance Report/Treasurer's Report

Treasurer Nelson reviewed the written report. He requested a balance sheet be included in the monthly report.

Councilmember Spencer moved approval of the Finance Report; Mayor Pro Tempore J.R. Smith seconded the motion which carried unanimously.

9. Hurst Creek MUD

Linda Lunney updated the Council on:

- The Staff is continuing training on Tyler.
- Backwash Recovery System recovery rate for 2017 was 39.2%. The rate thus far for 2018 has been 82.34%.
- Recent lightning strikes damaged MUD communication systems.

10. Village Manager

Wendy Smith May reported to the Council:

- Post cards went out to all residents on Jazz Fest and the opening of the Dog Park.
- The Park restrooms have been painted and some new fixture installed.
- The Park has been readied for the warmer, active season.

11. Park and Youth Advisory Commission appointments

There are no appointments.

12. Presentation of Proclamation for Margie Harris Day

Mayor Ovlen described the recognition of Margie Harris as an exceptional member of the Club's staff, deserving a day in her name.

BUSINESS ITEMS

1. Discussion and possible action on the City Council Meeting Schedule through 2018

Mayor Ovlen asked the Council if there were any conflicts with meeting dates in the coming months. The Council may need to have a special meeting in September.

2. Discussion and possible action on the Lakeway 4th of July Parade

Mayor Pro Tempore J.R. Smith will represent The Hills in the 4th of July Parade.

3. Discussion and possible action regarding the Dog Park

Wendy Smith May reported that preparations for the opening are nearing completion and will be ready for April 29th.

4. Discussion and possible action regarding the Walking Trail, including specified amount to be transferred from the Solid Waste Fund

Treasurer Nelson moved approval for the City Manager not to exceed \$20,000 from the Solid Waste Fund to supplement available funds for construction of the next phase of the Walking Trail; Secretary Potsavich seconded the motion which carried unanimously.

5. Discussion and possible action on a fee proposal submitted by KSA Engineering for the development of construction guidelines for the next phase Discussion and possible action on the matter of personal liability and compensation for the office of Mayor or Councilmember Wendy Smith May presented the proposal of \$8,600 for engineering services for the next 1,500-foot section. Ms. May recommended using this firm to engineer the rest of the Walking Trail.

Treasurer Nelson moved approval to spend \$8,600 for engineering services for the next phase of the Trail and to continue engineering the rest of Trail with discretion of the City Manager; Secretary Potsavich seconded the motion which carried unanimously.

6. Discussion and possible action on the Communications Matrix
Ms. May reviewed the ranking of the Communications Matrix. The Council was asked to rate the Matrix in preparation for strategic plan update.

7. Discussion and possible action on the Strategic Plan Update
Mayor Ovlien informed the Council of the form Saturday's meeting would follow.

ANNOUNCEMENTS AND REQUESTS

1. New business items to be included on the next agenda.
The POA was asked to present the need to lower speed limits.

PUBLIC COMMENT FROM ATTENDING VISITORS AND GUEST

Anne Hewgley, POA President, discussed the changing demographics of The Hills and the need to adjust Communication methods.

EXECUTIVE SESSION

The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §441.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), §418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Information).

- Law Enforcement Report

The City Council went into Executive Session at 10:45 a.m.

RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.

The City Council came out of Executive Session at 11:40 a.m.

No action was taken.

ADJOURNMENT

There being no further business the meeting was adjourned at 11:41 a.m.

Signed this 8th day of May 2018.



Eric Ovlen, Mayor

(Seal)



Linda Lunney, City Secretary

