



**REGULAR MEETING OF THE CITY COUNCIL
TUESDAY MARCH 13, 2018
MINUTES**

CALL TO ORDER

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Eric Ovlen called the meeting to order at 9:00 a.m. and the roll was called of the duly constituted officers and members of the Council to wit:

Eric B. Ovlen, Mayor
Hilda Potsavich, Councilmember, Secretary
Robert Smith, Councilmember

J.R. Smith, Mayor Pro Tempore
Jim Nelson, Councilmember, Treasurer
George Spencer, Councilmember

and all of said persons were present, except Robert Smith, thus constituting a quorum.

Also present were Wendy Smith May and Linda Lunney representing general management for The Hills; Terry Browder, Emergency Management; Earl Wood, General Manager, Hurst Creek MUD; and Angie Thielemans, General Manager, Hills POA.

PLEDGE OF ALLEGIANCE

Secretary Potsavich led the pledge.

APPROVAL OF MINUTES

1. Minutes of February 13, 2018 Regular meeting

Treasurer Nelson moved approval of the minutes of February 13, 2018 Regular meeting; Secretary Potsavich seconded the motion which carried unanimously.

PRESENTATIONS

1. Law Enforcement

Wendy Smith May reviewed the written report showing: 5 traffic stops, 3 citations, 4 warnings, of which 2 were residents, 1 a visitor and 2 were contractors.

2. Emergency Management Coordinator

Terry Browder distributed information from a luncheon meeting of local city managers, school, county and emergency management officials to discuss a variety of issues. The meeting was well attended and future meetings are being planned.

3. Hills Club Liaison

Mayor Ovlen continues a cooperative relationship with the club.

4. Youth Advisory Commission Liaison

Wendy Smith May reported on the successful collection of gently-used handbags for homeless and abused women by the YAC. The next Commission meeting will be an event to honor outgoing seniors.

5. POA Liaison

Secretary Potsavich reviewed her written report:

- A resident asked the Board if they followed Roberts Rules of Order, then received permission to live stream the meeting on Facetime
- The Quick Pass program was suggested as an alternative program for checking in residents. Resident Will Hamilton is familiar with the system and volunteered to help the Security Committee look into it
- The Security Committee is considering a questionnaire survey asking residents' knowledge of the security rules and regulations.
- The Board voted to lower the threshold for fines and late fees from \$1,000 to \$250 for RFID tags to be disabled
- The Road Committee will be assessing the roads for winter damage

6. Park Liaison

Mayor Ovlen reported on the most recent meeting. The Commission is considering reintroducing the "Friends of the Park" program for raising donations for the park. He distributed a draft of a job description for Park Commissioner. After staff finalizes the description, it may be put in the POA newsletter and on the Village Website. Treasurer Nelson suggested putting the history of the park on the Website.

Secretary Potsavich moved approval of staff finalizing the job description for Park Commissioner; Treasurer Nelson seconded the motion which carried unanimously.

JazzFest will be held on April 29th from 3pm-7pm. If the dog park is completed the Park Commission will have a ribbon-cutting ceremony during JazzFest.

7. Press Liaison

Treasurer Nelson will prepare a press release on JazzFest for local papers and encourage their attendance to report on the event.

8. Finance Report/Treasurer's Report

Treasurer Nelson reviewed the written report. He will review the budget mid-year in April and report to the Council.

9. Hurst Creek MUD

Earl Wood updated the Council on:

- Citrix and Tyler servers have been installed. Training has started with a targeted live date of the new fiscal year in October
- Two new servers have been installed for the new Scada system

- The drainage ditch project at 9 Club Estates is nearing completion
- A lab is being built at the Wastewater Treatment Plant

10. Village Manager

Mayor Ovlen reported on concerns from residents about the planned development in Lakeway and will attend a meeting at Lakeway City Hall.

Wendy Smith May discussed the proposed development at Lakeway Church. Ms. May reported on a meeting with local regional city managers and county executives to discuss a myriad of issues affecting local communities.

11. Park and Youth Advisory Commission appointments

Secretary Potsavich moved approval to appoint Sophia Grimes to the Youth Advisory Commission; Treasurer Nelson seconded the motion which carried unanimously.

BUSINESS ITEMS

1. Discussion and possible action on telecommunication infrastructure

Councilmember Spencer reviewed the contract from Converged Services and will investigate the issue further.

2. Discussion and possible action regarding the Walking Trail, including Financing Options

Wendy Smith May reviewed the summary of options for financing the Walking Trail. Based on an estimate of \$650,000 to complete the Walking Trail, four scenarios were offered. The preference by the Council is modestly increasing property taxes, an average of \$80 per household, enabling an expedited pay-as-you-go schedule.

If this option is chosen, the proceeds from the tax increase wouldn't be available until next spring. The next proposed section could be accomplished by using available tax revenue in addition to excess funds in the Solid Waste Fund immediately.

Secretary Potsavich moved to approve using surplus Solid Waste revenue to start on the next phase of the Walking Trail in compliance with engineering regulations as indicated; Treasurer Nelson seconded the motion which carried unanimously.

Treasurer Nelson moved to direct Wendy Smith May to investigate and expand on the option stated above; Secretary Potsavich seconded the motion which carried unanimously.

3. Consideration and possible action regarding the Dog Park

a. HillsFest sponsorship allocated for Dog Park

Secretary Potsavich moved to use the excess \$1,500 raised for HillsFest from dog-related donations for Dog Park expenses; Treasurer Nelson seconded the motion which carried unanimously.

b. Fencing Quotes

Wendy Smith May discussed quotes she received for the fence for the Dog Park.

Councilmember Spencer moved Ms. May proceed with the lowest compliant quote; Mayor Pro Tempore JR Smith seconded the motion which carried unanimously.

4. Discussion and possible action on the matter of personal liability and compensation for the office of Mayor or Councilmember

Wendy Smith May discussed legal information stating that if compensated, any matter of personal liability is more a matter of timing – getting out of a lawsuit sooner – but chances of any liability are small either way.

Item was tabled for the present.

5. Discussion and possible action on the Communications Matrix

Ms. May reviewed the communications matrix. Items should be ranked, based on 1-5, to assign resources. Once ranking is completed she will present it to the Council for approval.

6. Discussion and possible action on the Strategic Plan Update

A Plan update meeting will be held on April 8, 2018 from 9:00 am to 11:00 am at the Hills Club. There will be an overview of the process so far, with a break out to workshop assignments.

7. Discussion and possible action on an Ordinance Granting a Transmission and Distribution Electric Utility Franchise to Perdernalles Electric Cooperative, Inc., for a Ten-Year Term, and Providing for an Effective Date

Secretary Potsavich moved approval of the Ordinance with Perdernalles Electric Cooperative; Treasurer Nelson seconded the motion which carried unanimously.

ANNOUNCEMENTS AND REQUESTS

1. New business items to be included on the next agenda.

The Mayor will use the Think Tank Committee to find solutions to issues such as nighttime parking, rather than adding more restrictions

PUBLIC COMMENT FROM ATTENDING VISITORS AND GUEST

There were no comments.

EXECUTIVE SESSION

The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §441.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), §418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Information).

RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.

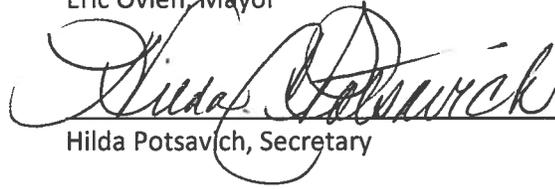
ADJOURNMENT

There being no further business, on motion by Secretary Potsavich and seconded by Treasurer Nelson the meeting was adjourned at 11:30 a.m.

Signed this 10th day of April 2018.



Eric Ovlen, Mayor



Hilda Potsavich, Secretary

(Seal)

