



**SPECIAL MEETING OF THE BOARD OF ALDERMEN
FRIDAY, JANUARY 12, 2018
MINUTES**

CALL TO ORDER

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Eric Ovlen called the meeting to order at 9:00 a.m. and the roll was called of the duly constituted officers and members of the Council to wit:

Eric B. Ovlen, Mayor
Hilda Potsavich, Councilmember, Secretary
Robert Smith, Councilmember

J.R. Smith, Mayor Pro Tempore
Jim Nelson, Councilmember, Treasurer
George Spencer, Councilmember

and all of said persons were present, thus constituting a quorum.

Also present were Wendy Smith and Linda Lunney representing general management for The Hills; Earl Wood, representing Hurst Creek MUD; Terry Browder, Emergency Management; Jim Jansen, Auditor; Constable Michael DeLeon; and Kalie Nitzsche, 103 The Hills Drive.

PLEDGE OF ALLEGIANCE

Councilmember Robert Smith led the pledge.

APPROVAL OF MINUTES

1. Regular meeting of December 12, 2017

Secretary Potsavich moved approval of the minutes of December 12, 2017 Regular meeting; Treasurer Nelson seconded the motion which carried unanimously.

PRESENTATIONS

1. Law Enforcement

Constable DeLeon reviewed his revised report showing: 14 traffic stops of which 3 were residents, 7 visitors, and 4 contractors; 6 citations were issued. Average speed of violators stopped was 40 mph. The Travis County attorney informed the Constable that ticketing minor golf cart drivers would not be enforceable unless the Council passed an ordinance.

2. Emergency Management Coordinator

Terry Browder reported that there will be an “active shooter” program at the hospital and a program to instruct local city councils on what to do in case of shooter emergencies. Treasurer Nelson suggested some communication with the community on the “see something, say something” concept.

3. Hills Club Liaison

Mayor Ovlen discussed the continuing cooperative relationship with the Club.

4. Youth Advisory Commission Liaison

Wendy Smith reported that the YAC does not meet until next week. The meeting agenda includes organization for the new year, an upcoming conference, and membership.

5. POA Liaison

Secretary Potsavich reported that there was no meeting in December and the POA Annual meeting will be on January 18, 2018.

6. Park Liaison

The Park Commission does not meet until next week. A new electrical circuit was installed in the park bathrooms to accommodate the hand driers.

7. Press Liaison

Treasurer Nelson contacted the local papers about the change of nomenclature of the council name.

8. Finance Report/Treasurer’s Report

Wendy Smith reviewed the report. One area of tax revenues is under review and being monitored carefully.

Treasurer Nelson moved approval of the Finance Report/Treasurer’s Report; Secretary Potsavich seconded the motion which carried unanimously.

9. Hurst Creek MUD

Earl Wood reported on the following:

- After researching an issue appearing in an article by CBS about the prevalence of radon in Texas drinking water, Mr. Wood believes there is no danger in Hurst Creek Mud’s water or in any local systems. All systems are monitored regularly and levels are well below government limits.
- A new policy for conference room use by the community is in effect, stating it is available during regular business hours without charge but afterhours there will be a cost equivalent to the extra pay for staff remaining for the duration of the event.

10. Village Manager

Wendy Smith reported on the following:

- Migration of City email to a new server is underway.
- Chris Robertson, Steger and Bizzel is developing segment maps of the Walking Trail that can be loaded onto the web site.
- The 2018 schedule for the Recycle Reuse Center was distributed.

- A list of communication methods was discussed and the Council was asked for any ideas not mentioned, the subject to be on February's agenda

11. Park and Youth Advisory Commission appointments

There are none at this time.

BUSINESS ITEMS

1. Consideration and possible action regarding the Audit for fiscal year 2016-2017

Jim Jansen appeared to present the Audit for fiscal year 2016-2017, stating that the City is in a good financial position.

Secretary Potsavich moved approval of the Audit for fiscal year 2016-2017; Councilmember Robert Smith seconded the motion which carried unanimously.

2. Consideration and possible action regarding a Volunteer Dinner in 2018

Secretary Potsavich is working with the POA on the dinner menu for February 15, 2018. The Mayor asked for program ideas.

3. Consideration and possible action regarding Diseased Tree Ordinance

Wendy Smith reviewed the most recent version of the Ordinance. The Mayor suggested preparing a summary of instructions for managing diseased trees.

Secretary Potsavich moved to have staff prepare a final form of the ordinance, excluding Section 8, to be presented for approval at February meeting; Councilmember Robert Smith seconded the motion which carried unanimously.

4. Consideration and possible action on Floodplain Ordinance

Wendy Smith reviewed the revised ordinance with new FEMA language.

Secretary Potsavich moved approval of the revised Floodplain Ordinance; Treasurer Nelson seconded the motion with carried unanimously.

5. Consideration and possible action on telecommunication infrastructure

Wendy Smith discussed possibilities of telecommunication infrastructure as an additional revenue source for the city. She asked for direction from the Council on how to move forward. She will research the benefits to phone coverage, etc.

6. Consideration and possible action on Holiday Schedule

Treasurer Nelson moved to follow the MUD Holiday Schedule; Secretary Potsavich seconded the motion which carried unanimously.

7. Consideration and possible action regarding the Walking Trail

Kalie Nitzsche, 103 The Hills Drive appeared with concerns on how the projected path of the Walking Trail will affect her property. Mayor Ovlen reviewed the process of deciding where the trail will go, reassuring the resident that the committee is taking all possible steps to ensure proceeding in the best possible way with the least disruption of property.

Ms. Nitzsche asked that the council keep her apprised of plans.

8. Consideration and possible action regarding the Dog Park
Melvin has started grading work, tree trimming and removed exercise and barbeque stations from the area. A fundraising meeting will be held on January 24, 2018.

9. Strategic Plan update
Wendy Smith reviewed the status of the Strategic Plan adopted last year. A plan update meeting is being planned.

ANNOUNCEMENTS AND REQUESTS

1. New business items to be included on the next agenda.
No new business.

PUBLIC COMMENT FROM ATTENDING VISITORS AND GUEST

Comments from resident of Hills Drive under Business Item 7.

EXECUTIVE SESSION

The Mayor and Board of Aldermen may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §441.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), §418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Information).

RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.

ADJOURNMENT

There being no further business, on motion by Secretary Potsavich and seconded by Treasurer Nelson the meeting was adjourned at 11:00 a.m.

Signed this 13th day of February, 2018.



Eric Ovlen, Mayor

Hilda Potsavich, Secretary