



**REGULAR MEETING OF THE BOARD OF ALDERMEN
TUESDAY, NOVEMBER 14, 2017
MINUTES**

CALL TO ORDER

A meeting of the Board of Aldermen ("the BOA") of the Village of The Hills ("the Village") was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Eric Ovlen called the meeting to order at 9:00 a.m. and the roll was called of the duly constituted officers and members of the Board to wit:

Eric B. Ovlen, Mayor
Hilda Potsavich, Secretary
Robert Smith, Alderman

J.R. Smith, Mayor Pro Tempore
Jim Nelson, Treasurer
George Spencer, Alderman

and all of said persons were present, thus constituting a quorum.

Also present were Wendy Smith and Linda Lunney representing general management for The Hills; Earl Wood, representing Hurst Creek MUD; Terry Browder, Emergency Management; Angie Thielemans, Hills POA; and Constable Michael DeLeon.

PLEDGE OF ALLEGIANCE

Alderman Spencer led the pledge.

APPROVAL OF MINUTES

1. Regular meeting of October 10, 2017 and Special meeting of October 12, 2017

Treasurer Nelson moved approval of the minutes of October 10, 2017 Regular meeting; Secretary Potsavich seconded the motion which carried unanimously.

Treasurer Nelson moved approval of the minutes of October 12, 2017 Special meeting; Secretary Potsavich seconded the motion which carried unanimously.

PRESENTATIONS

1. Law Enforcement

Constable DeLeon reviewed his written report showing: 24 traffic stops of which 14 were residents, 3 visitors, and 5 contractors and 13 citations issued.

Constable DeLeon reported top complaints are still juvenile-driven golf carts and speeders.

2. Emergency Management Coordinator

Terry Browder discussed efforts in obtaining another ambulance at Scott and White hospital. He also reported on an "active shooter" training program to be conducted in the immediate area.

3. Hills Club Liaison

Mayor Ovlen discussed the continuing cooperative relationship with the Club.

4. Your Advisory Commission Liaison

Wendy Smith reported that the YAC has had good representation at recent community events. The Commission is planning to adopt a family for Christmas and perhaps run a food drive. Recruitment is ongoing with two new possible candidates. The Mayor discussed allowing younger, middle school students to join as non-office holding commissioners, transitioning to holding offices once they reach high school age.

5. POA Liaison

Secretary Potsavich reviewed the written report including:

- There will be no increase in POA assessments
- The POA Board voted to add a guard for a one year test period to help the congestion at the front gate. The Board also approved the sale of "Guest RFID's"
- Jim Gleitman's resignation was accepted and Anne Hewgley was appointed to fill the position for the remainder of his term.

6. Park Liaison

Alderman Robert Smith thanked everyone involved in the success of HillsFest. Improvements for future fests were discussed at the latest meeting. After all expenses were paid, there were funds left over which may be used for other events, recognizing donors.

7. Press Liaison

Treasurer Nelson reported on the excellent coverage HillsFest and the parade received from the Impact and Lake Travis View.

8. Finance Report/Treasurer's Report for the Month of October, 2017

Wendy Smith reported that in preparation for the new accounting system the accounts are with an accountant and the report will be sent out as soon as it is received.

9. Hurst Creek MUD

Earl Wood reported on the following:

- We will be starting the process of transitioning to Tyler
- 9 Club Estates drainage project will begin after the new year
- The Interlocal agreements with the Village and POA are signed and in effect
- The MUD is preparing a 5-10 year capital improvement plan
- Preventative treatment for Zebra Mussels may be necessary at the barge

10. Village Manager

Ms. Smith reported on:

- The success of HillsFest, commending all involved
- Meeting with Judge Madison to reevaluate the prospect of The Hills having its own court, which is not feasible at this time
- Starting GIS preparations on the 2020 census
- “Moms of The Hills” have been helpful in bringing attention to The Hills Facebook page

11. Park and Youth Advisory Commission appointments

Wendy Smith stated that the Park Commission needs to elect new officers.

BUSINESS ITEMS

1. Election Update

The election canvass will be available on Thursday, when Prop A results will be reported to the Comptroller's office.

2. Swearing in of George Spencer and J.R. Smith

Linda Lunney swore in re-elected Aldermen George Spencer and J.R. Smith.

3. Consideration and possible action on Citizen Community Service Awards

No nominations have been received.

4. Consideration and possible action on Floodplain Ordinance

Wendy Smith reviewed the ordinance.

Secretary Potsavich moved to adopt the revised Floodplain Ordinance; Treasurer Nelson seconded the motion which carried unanimously.

5. HillsFest and Parade After Action Review

Wendy Smith presented a list of suggestions for future festivals. A better volunteer schedule is needed. All agreed that it was a very successful event.

6. Consideration and possible action regarding the Walking Trail

Ms. Smith discussed the paint color on the walking Trail railings. She asked the BOA to check the poll at Luna Vista for the paint color the POA used.

Mayor Ovlen stated that residents may wish to pay for the added value to complete the trail. Options will be looked at carefully. Ms. Smith feels she needs financial consultation for the best options. Mayor Pro Tempore J.R. Smith suggested developing a continuing funding arrangement with Melvin to continue the work on the trail within the parameters of what monies are available. Secretary Potsavich asked for a list of options that the board can review in Executive Session in the December meeting.

7. Consideration and possible action regarding the Dog Park

Alderman Spencer moved to use available funds with matching dollars to begin work on the Dog Park at the direction of the Village Manager; Secretary Potsavich seconded the motion which carried unanimously.

ANNOUNCEMENTS AND REQUESTS

1. New business items introduced by members of the Board of Aldermen
Secretary Potsavich commented on the many Open House signs on the weekends. She will bring the issue to the POA.

PUBLIC COMMENT FROM ATTENDING VISITORS AND GUEST

There were no visitors.

EXECUTIVE SESSION

The Mayor and Board of Aldermen may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §441.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), §418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Information).

The BOA went into Executive Session at 11:05 AM regarding the following matters:

1. Financial Report
2. Election Update

RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.

The BOA reconvened the regular meeting at 11:48 AM. No action was taken.

ADJOURNMENT

There being no further business the meeting adjourned at 11:48 AM.

Signed this 12th day of December, 2017.

(Seal)



Eric Ovlen, Mayor

Hilda Potsavich, Secretary