

**VILLAGE OF THE HILLS
MINUTES OF SEPTEMBER 10, 2015
REGULAR MEETING**

1. Call to Order

A meeting of the Board of Aldermen (“the BOA”) of the Village of The Hills (“the Village”) was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Dodd called the meeting to order at 8:30 a.m. and the roll was called of the duly constituted officers and members of the Board to wit:

Ron Dodd	Mayor
J.R. Smith	Mayor, Pro Tempore
Jim Nelson	Treasurer
Hilda Potsavich	Secretary
Rick Zehrer	Alderman
Robert Smith	Alderman

And all of said persons were present thus constituting a quorum.

Also present were Earl Wood, Dan Roark, Beth Caccamisi, and Linda Lunney, representing general management for The Hills; Terry Browder, Emergency Management Coordinator; Anne Hewgley, representing the POA; Eric Ovlen Alderman Elect; and Constable Patrick Youngren.

2. Pledge of Allegiance

The Pledge of Allegiance was led by Alderman Zehrer.

3. Consider and take any action on November 3, 2015 election.

Candidates for Alderman are unopposed.

Secretary Potsavich moved to cancel the November 3, 2015 election; Alderman Zehrer seconded the motion which carried unanimously.

6. Law Report

Constable Youngren reviewed the written report showing 16 traffic stops, 19 warnings, and 3 citations.

4. Treasurer’s Report

Beth Caccamisi reviewed the written report showing \$162,782 in the General Fund and \$57,525 in the Solid Waste Fund.

Secretary Potsavich moved approval of the Treasurer’s Report; Alderman Zehrer seconded the motion which carried unanimously.

Addendum 1. Consider, discuss and take any action necessary regarding 2015 Tax Rate and 2015-2016 Fiscal Year Budget, set date for a public hearing on the tax rate and budget and authorize publication of notice of public hearing on the tax rate and budget.

Earl Wood reviewed the proposed budget. Mayor Dodd and Treasurer Nelson discussed the need to increase the tax rate. The current tax rate is not sufficient to meet the demands of maintaining the Village at the level of excellence the residents have come to expect. Therefore, a tax rate of 6 cents is proposed. This would create an increase of \$140 to the average homestead of \$382,106.

Alderman Robert Smith moved approval of the 2015 tax rate of 6 cents; Alderman Zehrer seconded the motion which carried unanimously.

It was suggested that in addition to placing the public notice of the tax rate in the Austin American Statesman, a letter be sent to The Hills residents explaining the reason for the tax increase.

Secretary Potsavich moved approval to authorize publication of the required tax notices and notice of public hearing; Treasurer Nelson seconded the motion which carried unanimously.

Alderman Robert Smith moved approval of the 2015-2016 Fiscal Year draft budget as proposed; Secretary Potsavich seconded the motion which carried unanimously.

5. Approval of Minutes of August 13, 2015 regular meeting.

Alderman Zehrer moved approval of the Minutes of August 13, 2015 regular meeting; Alderman Robert Smith seconded the motion which carried unanimously.

7. Park Liaison Report

Alderman Robert Smith reported on preparations for Hills Fest, scheduled for October 18th. The Park Commission is working on a revision of the permitting process for the Park.

8. Consider, discuss and take any necessary action to approve appointment of Allen Hitchcock to the Park Commission.

Grace Plummer has resigned from the Commission. Allen Hitchcock has submitted his resume for consideration to take her place.

Alderman Zehrer moved approval of Mr. Hitchcock's appointment to the Park Commission; Secretary Potsavich seconded the motion which carried unanimously.

9. POA Liaison Report

Secretary Potsavich reviewed her written report.

10. Consider, discuss and take any necessary action regarding Oak Wilt prevention.

Secretary Potsavich reported that the POA didn't have a quorum at their last meeting; and therefore couldn't make any decisions on establishing a joint remediation fund.

11. Consider, discuss and take any necessary action regarding maintenance of street signage.

The Mayor, Earl Wood, and Dan Roark will meet with members of the POA Board and will report at the next meeting.

12. Consider, discuss and take any necessary action regarding the Fencecrete Fence.

Dan Roark reported on the inspection of the Fencecrete fence with a Fencecrete manager. Mr. Roark would like to request a quote to replace the damaged posts with a warranty.

Treasurer Nelson moved to authorize Dan Roark to request a quote from Fencecrete for replacement posts with warranty; Secretary Potsavich seconded the motion which carried unanimously.

Mayor Dodd suggested that Melvin do periodic checks for clogged drainage panels along the fence.

13. Hurst Creek MUD Report

Mayor Pro Tempore J.R. Smith reported on the September 14th meeting, which covered the following issues:

- Drilling another well
- Backwash recovery project update
- A drainage issue at 3 The Hills Drive
- New financial advisor

Future reporting will be by Earl Wood or Dan Roark. Aldermen will still alternately attend the MUD meeting but do not need to report on the meeting.

14. Emergency Management Coordinator Report

Terry Browder updated the BOA on the Emergency Management Center agreement with Lakeway Hospital.

15. City Administrator's Report

Dan Roark reported on the Household Hazardous Waste Facility. The next facility open event will be on September 23 from 8:00 am until 12:30.

16. Report on the progress of the new web site.

Linda Lunney showed a picture of the initial design of the web site. She reported on the timeline with the proposed launch date of November 19th.

17. Consider, discuss and take any necessary action regarding Outstanding Citizen Awards.

Secretary Potsavich and Alderman Robert Smith will head the committee. A notice will be put on the website and in the POA newsletter requesting all applications be sent to Linda Lunney by November 1, 2015

18. New Business Items Introduced by Members of the Board of Alderman

Mayor Dodd requested agenda items be submitted by the first Wednesday of each month.

20. Comments from Attending Visitors and Guests.

There were no comments.

On motion by Secretary Potsavich and seconded by Alderman Zehrer, the meeting was adjourned at 10:46am.

Signed this 8th day of October, 2015.

(Seal)





Ron Dodd, Mayor



Hilda Potsavich, Secretary