



**SPECIAL MEETING OF THE BOARD OF ALDERMEN  
WEDNESDAY, MAY 10, 2017  
MINUTES**

**CALL TO ORDER**

A meeting of the Board of Aldermen ("the BOA") of the Village of The Hills ("the Village") was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Eric Ovlen called the meeting to order at 9:00 a.m. and the roll was called of the duly constituted officers and member of the Board to wit:

Eric B. Ovlen, Mayor  
Hilda Potsavich, Secretary  
Robert Smith, Alderman

J.R. Smith, Mayor Pro Tempore  
Jim Nelson, Treasurer  
George Spencer, Alderman

**and all of said persons were present, thus constituting a quorum.**

Also present were Wendy Smith, Linda Lunney, and Beth Caccamisi, representing general management for The Hills; Terry Browder, Emergency Management; and Officer Mike Jennings.

**PLEDGE OF ALLEGIANCE**

Mayor Ovlen led the pledge.

**APPROVAL OF MINUTES**

1. Regular meeting of April 11, 2017

*Secretary Potsavich moved to approve the April 11, 2017 regular meeting minutes; Treasurer Nelson seconded the motion which carried unanimously.*

**PRESENTATIONS**

1. Law Enforcement

Officer Jennings reviewed his written report showing: 36 traffic stops, 35 warnings and 3 tickets. He has asked Travis County Sherriff's department to periodically drive through The Hills as an extra law enforcement presence.

2. Emergency Management Coordinator

Terry Browder distributed information on the Travis County Annex J (Recovery) Work Group, of which he is a member and will be attending a meeting about current area security issues.

3. Hills Club Liaison

Mayor Ovlen had nothing new to report in addition to the continuing communication with James Walsh.

4. Youth Advisory Commission Liaison

Wendy Smith reported that the YAC is reviewing the charter and leadership roles of the Commission.

5. POA Liaison

Secretary Potsavich reviewed her written report including:

- A presentation by Mayor Pro Tempore J.R. Smith of the proposed plans for the next segment of the walking trail. The POA Board approved the plans as presented.
- The guidelines for the Nabnetwork were discussed
- The May meeting will be held May 16<sup>th</sup>.

6. Park Liaison

Alderman Robert Smith reported that JazzFest was very successful and cost the Village \$753.00. A planning session for HillsFest has been scheduled for June 11<sup>th</sup>. He stated that in the future sponsorships for both HillsFest and JazzFest will be combined. Future JazzFests will be held on the Last Sunday of April.

7. Press Liaison

Treasurer Nelson discussed the need to follow a set protocol for social media.

8. Finance Report/Treasurer's Report for the Month of April, 2017

Beth Caccamisi reviewed her report showing: \$359,875.74 in the General Fund and \$48,485.13 in the Solid Waste Fund.

*Secretary Potsavich moved approval of the Bookkeeper's Report; Alderman Robert Smith seconded the motion which carried unanimously.*

9. Hurst Creek MUD

Earl Wood was presenting a report before T.C.E.Q. on the Backwash Recovery project. Wendy Smith reported on recent MUD activities.

10. Village Manager

Wendy Smith reported on the migration from the Constant Contact email list to the Village web site. The first "Coffee with the Constable" is scheduled for June 23<sup>rd</sup> at 8:30 a.m. in the Village Conference Room.

11. Park and Youth Advisory Commission appointments

There are no appointments this time.

**BUSINESS ITEMS**

1. Consideration and possible action regarding the Walking Trail Item will be considered in Executive Session.

2. Consideration and possible action regarding city-related bills filed by the Texas Legislature  
Wendy Smith reviewed bills of possible concern to The Hills.

The Revenue Cap Bill (SB 2) would affect the Village most in the services provided by the Village, such as law enforcement. Neighboring cities are taking issue with some of the bills before the Texas legislature and the BOA was asked if they wished to voice their concerns.

*Treasurer Nelson moved to draft a letter stating that we are not in agreement with SB 2; Secretary Potsavich seconded the motion which carried with Alderman Spencer abstaining.*

*Secretary Potsavich moved to amend the previous motion by adding that Wendy Smith will represent the Village on this matter and the Mayor will approve the letter; Treasurer Nelson seconded the amendment which carried with Alderman Spencer abstaining.*

3. Consideration and possible action regarding new signage at Lohman's Gate  
A change of the signage directing two lanes of entering traffic in the appropriate direction and the addition of street striping was suggested. Once the proper signage and striping are decided, an ordinance passed by the BOA will be indicated on the signage.

*Treasurer Nelson moved to pursue proper signage and striping in collaboration with the POA; Secretary Potsavich seconded the motion which carried unanimously.*

4. Consideration and possible action regarding the municipal offices renovation  
Ms. Smith reported that the electrical work is complete and inspected; external rock will begin next week. The renovation is expected to be completed in 3 to 4 weeks.

5. Discussion of the Village of The Hills Strategic Plan  
Mayor Ovlen asked for a goal of midsummer to draft the strategic plan, with committees presenting their plans as they are developed. The BOA will approve a guiding principle, provided by the Governance Committee and then present it to the MUD, POA and Club to add their portion.

#### ANNOUNCEMENTS AND REQUESTS

1. New business items introduced by members of the Board of Aldermen  
Secretary Potsavich reported on school bond recommendations that will be presented to the school board and once approved will be presented to the community. She suggested getting word out to the Hills' residents.

#### PUBLIC COMMENT FROM ATTENDING VISITORS AND GUEST

There were no visitors.

Meeting went into Executive Session at 10:50 a.m.

#### EXECUTIVE SESSION

*The Mayor and Board of Aldermen may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code*

*including, but not limited to, Sections §441.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), §418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Information).*

1. Discussion regarding an Interlocal Agreement between the Village of The Hills and Hurst Creek Municipal Utility District (§551.074)

RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.

Open session was reconvened at 11:42 a.m.

*Mayor Pro Tempore J.R. Smith moved to approve the next phase of the walking trail; Treasurer Nelson seconded the motion contingent on review of legal funding options not to exceed \$35,000, which carried unanimously.*

ADJOURNMENT

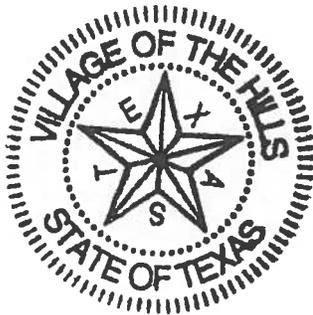
*There being no further business, on motion by Secretary Potsavich, seconded by Alderman Robert Smith, the meeting was adjourned at 11:45 a.m.*

Signed this 13<sup>th</sup> day of June, 2017.



Eric B. Ovlen, Mayor

(Seal)



Hilda Potsavich, Secretary