

**VILLAGE OF THE HILLS
MINUTES OF NOVEMBER 14, 2013**

1. Call to Order

A meeting of the Board of Aldermen (“the BOA”) of the Village of The Hills (“the Village”) was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Lindgren called the meeting to order at 8:30 a.m. and the roll was called of the duly constituted officers and members of the Board to wit:

Doug Lingren	Mayor
J.R. Smith	Mayor, Pro Tempore
Ron Dodd	Treasurer
Hilda Potsavich	Secretary
Rick Zehrer	Alderman
Robert Smith	Alderman

And all of said persons were present thus constituting a quorum.

Also present were Dan Roark, Earl Wood and Linda Lunney, representing general management for The Hills; and John Herman, President, The Hills POA; Terry Browder, Emergency Management Coordinator; Kathy Lindgren; Felicia Dodd; Sergeant Greg Pabst and Lieutenant Kent Shaffer.

2. Pledge of Allegiance

Mayor Lindgren led the Pledge of Allegiance.

3. Approval of Minutes

Treasurer Dodd moved approval of the minutes for October 10, 2013 regular meeting: Mayor Pro Tempore Smith seconded the motion which carried unanimously.

4. Canvass of November 5th Election (Approval of Election Results), Swear in Mayor and Alderman.

Ron Dodd was elected Mayor, Rick Zehrer and J. R. Smith uncontested as Aldermen. Proposition 1 was passed.

Treasurer Dodd moved approval of Resolution 76-13, Canvassing the Results of the November 5, 2013 Local Option Sales Tax Election; Secretary Potsavich seconded the motion which carried unanimously.

At this point, Ron Dodd was sworn in as Mayor, Rick Zehrer and J.R. Smith as Aldermen. Kathy Lindgren and Felicia Dodd departed at this time.

5. Treasurer's Report

Mayor Dodd reviewed a summary of the funds and a list of the checks.

Alderman Zehrer moved to approve the Treasurer's Report; Secretary Potsavich seconded the motion which carried unanimously.

6. Consider and take any action to add Dan Roark as an approved signer of Village checks and fill out new check signature forms.

Alderman Smith moved to add Dan Roark as a check signer and execute new signatory forms; Mayor Pro Tempore Smith seconded the motion which carried unanimously.

7. Solid Waste Report

No report was available. Mayor Pro Tempore Smith reported that IESI is doing a good job and he will write an article for the December POA newsletter in.

8. Law Enforcement Monthly Report

Sergeant Pabst and Lieutenant Shaffer briefed the Board on recent law enforcement events in The Hills. Vandalism at the Park around Halloween evening was discussed.

At this point, the officers departed.

9. Park Liaison Report

Mayor Dodd reported on a meeting on October 15th of the Park Commission (report attached). The Village will take over maintenance of the bulletin board.

Alderman Smith reviewed his report on the November 12th meeting which is attached. New members are needed on the Commission.

10. POA Liaison Report

Secretary Potsavich summarized the most recent POA meeting (report attached), which was concerned with the Village Walking Trail signs and road striping.

11. Community Service Awards for 2013 Program Planning

Mayor Dodd reported that he and Alderman Smith recommended nominations for the awards.

Alderman Zehrer moved approval of nominees; Secretary Potsavich seconded the motion which carried unanimously.

12. Consider and take any action necessary regarding the Walking Trail.

Mayor Pro Tempore Smith summarized the project and distributed a cost summary of \$120,000 for this portion of the Trail.

13. Consider and take any action on improvements to Club Estates Dams and Landscaping.

Dan Roark reported on a fiscal analysis of landscaping costs comparing Melvin Williams activities with Greater Texas Landscaping.

14. Hurst Creek MUD Report

Alderman Zehrer summarized his written report (attached), which dealt with investigating the possibility of drilling a well in the Park.

15. City Administrator's Report

Dan Roark distributed an End of the Year Report on division of work orders done for the Village and the MUD.

Mr. Roark and Linda Lunney described the progress in developing a Village Email register. Mrs. Lunney reported that some 400 responses have been received.

16. Report on Public Land Fire Hazard Prevention work and Grant Application

Dan Roark reported that the EA comment period is over the 22nd of November. Shortly thereafter the funds will be released.

17. Emergency Management Coordinator Report

Terry Browder summarized recent meetings involving emergency preparedness.

18. New Business Introduced by Member of the Board of Alderman

A special BOA meeting will be held on December 3rd to select a replacement Alderman and elect officers.

19. Comment from Attending Visitors and Guests

There were no comments.

20. Adjournment

On motion by Secretary Potsavich and seconded by Alderman Smith, the meeting was adjourned at 10:45 a.m.

Signed this 12th of December, 2013



Ron Dodd, Mayor

(Seal)



Hilda Potsavich, Secretary