

**VILLAGE OF THE HILLS  
MINUTES OF MAY 15, 2014**

**1. Call to Order**

A special meeting of the Board of Aldermen (“the BOA”) of the Village of The Hills (“the Village”) was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Dodd called the meeting to order at 8:30 a.m. and the roll was called of the duly constituted officers and members of the Board to wit:

Ron Dodd	Mayor
J.R. Smith	Mayor, Pro Tempore
Jim Nelson	Treasurer
Hilda Potsavich	Secretary
Rick Zehrer	Alderman
Robert Smith	Alderman

**And all of said persons were present except Secretary Potsavich, thus constituting a quorum.**

Also present were Dan Roark, Earl Wood and Ryan Ellsworth, representing general management for The Hills; Hal Lanham, The Hills POA; Sergeant Greg Pabst, and Terry Browder, Emergency Management Coordinator.

**2. Pledge of Allegiance**

Mayor Pro Tempore J.R. Smith led the Pledge of Allegiance.

**11. Discuss, consider and take action on vacation of Lot 614A, The Hills of Lakeway, Phase 8, the Amended Plat of Lots 614 and 615, Travis County, Texas.**

*Alderman Zehrer moved approval of the vacation of Lot 614A, The Hills of Lakeway, Phase 8, the Amended Plat of Lots 614 and 615, Travis County, Texas; Treasurer Nelson seconded the motion which carried unanimously.*

**3. Approval of Minutes of April 10, 2014 regular meeting.**

*Alderman Zehrer moved approval of the Minutes of April 10, 2014 regular meeting; Treasurer Nelson seconded the motion which carried unanimously.*

**4. Law Enforcement Report**

Sergeant Pabst summarized his written report, noting 17 traffic stops, 14 warnings and 4 citations issued. Alderman Zehrer described recent vandalism on a green on the Hills Golf Course. Actions will be taken to prevent future occurrences. There was also an incident of cars parking on the walking trail. The trail is not designed to bear the weight of vehicles.

Bobby Abbott, Captain Scott Fernandez and Lieutenant Mike Prather of Lake Travis Fire and Rescue appeared to demonstrate the “squad concept”, a large SUV equipped with 2 paramedics, to respond to medical emergencies. This is manned 2 days a week with personnel trained to the same level as the ambulance staff.

At this point, Sargent Pabst and the LTFR personnel departed.

## **5. Treasurer’s Report**

Ryan Ellsworth reviewed the written report, showing a balance of \$149,183 in the General Fund, \$27,677 in the Street Maintenance Fund and \$58,474 in the Solid Waste Fund.

*Alderman Robert Smith moved approval of the Treasurer’s Report; Alderman Zehrer seconded the motion which carried unanimously.*

## **6. Solid Waste Report**

Mayor Pro Tempore J.R. Smith presented the written report showing a customer count of 1,034.

*Treasurer Nelson moved approval of the Solid Waste Report; Alderman Robert Smith seconded the motion which carried unanimously.*

## **7. Discuss, consider and take necessary action on well site in the Village Park.**

Dan Roark and Earl Wood described the recent drilling of a 900’ water well in the Village Park, which produced 7GPM and was subsequently plugged. The MUD Board will decide on future well drilling.

## **8. Discuss, consider and take action on the email notification system.**

Treasurer Nelson updated the BOA on the upcoming initial Email, which will be sent very soon.

## **9. Park Liaison Report**

Mayor Dodd reported the recent activities of the Park Commission, including a proposed “doggie park”. Alderman Robert Smith distributed a resume of Stephen Pavlas as a new Park Commission member.

*Alderman Robert Smith moved approval of the appointment of Stephen Pavlas to the Park Commission; Alderman Zehrer seconded the motion which carried unanimously.*

## **10. POA Liaison Report**

Hal Lanham reported on the most recent POA meeting. Several new members were appointed to various POA committees. New software will be purchased to replace CapSure. “Courtesy” and “Fine” letters were reviewed.

**12. Consider and take any necessary action regarding the Walking Trail.**

*Mayor Pro Tempore J.R. Smith moved to authorize the Mayor to execute a contract for Phase I engineering services, subject to the selection process of the committee; Treasurer Nelson seconded the motion which carried unanimously.*

**13. Consider and take any action on improvements to Club Estates Dams and Landscaping**

Treasurer Nelson reviewed Hilda's efforts to find larger trees for landscaping.

**14. Hurst Creek MUD Report**

Dan Roark reported on the Storm Water program mandated by the EPA – the MUD is submitting the required documentation in June. Earl Wood and Stacey Johnson erected two 60' radio towers with considerable savings to the MUD.

**15. City Administrator's Report**

Dan Roark deferred, stating that most items have been covered under other agenda items.

**16. Discuss, consider and take any action on office staffing**

Mayor Dodd summarized recent discussions about hiring a dedicated receptionist.

**17. Report on Pubic Land Fire Hazard Prevention work and Grant Application**

Dan Roark reported that LTFR was standing by until the endangered birds' nesting season is over. Activity will start in September.

**18. Emergency Management Coordinator Report**

Terry Browder discussed several recent events, including a cell phone notification system; the Emergency Management Contact form; and the discovery of a robotic drone that landed in the MUD parking lot. Mr. Browder will consult with the TCSO on the danger presented to flight traffic from the Lakeway Airpark.

**19. New Business Introduced by Members of the Board of Alderman**

Treasurer Nelson discussed the need for sealcoat on the parking lot.

Mayor Dodd suggested that this agenda item, "new business", deserves its own meeting, from time to time.

**20. Comment from Attending Visitors and Guests**

There were no comments.

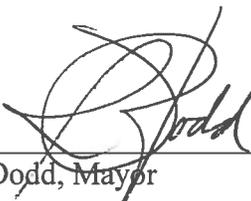
**21. Adjournment**

*On motion by Mayor Pro Tempore J.R. Smith and seconded by Alderman Zehrer, the meeting was adjourned.*

Signed this 12<sup>th</sup> day of June, 2014

(Seal)



  
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Ron Dodd, Mayor

  
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Hilda Potsavich, Secretary