

VILLAGE OF THE HILLS MINUTES OF JUNE 14, 2012

1. Call to Order

A meeting of the Board of Aldermen (“the BOA”) of the Village of The Hills (“the Village”) was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Pro Tempore Smith called the meeting to order at 8:30 a.m. and the roll was called of the duly constituted officers and members of the Board to wit:

Doug Lindgren	Mayor
J.R. Smith	Mayor, Pro Tempore
Ron Dodd	Treasurer
Hilda Potsavich	Secretary
Rick Zehrer	Alderman
Joy Hrobak	Alderwoman

And all of said persons were present except Mayor Lindgren and Alderwoman Hrobak, thus constituting a quorum.

Also present were Dan Roark and Linda Lunney, representing general management for The Hills; Earl Wood, Hurst Creek MUD Public Works Director; the Village Emergency Management Coordinator, Terry Browder; Deputy Constable Dorrheim and Senior Sergeant Shaffer; John Herman, of The Hills POA; and Jim Nelson, of the Masters HOA

2. Pledge of Allegiance

All joined in reciting the Pledge of Allegiance.

3. Approval of Minutes

Treasurer Ron Dodd moved approval of the minutes for the May 18, 2012 meeting. Secretary Hilda Potsavich seconded the motion which carried unanimously.

4. Election of Mayor Pro Tempore, Treasurer, and Secretary

Alderman Ron Dodd nominated J.R. Smith for Mayor Pro Tempore, Alderwoman Hilda Potsavich seconded the nomination which carried unanimously.

Alderwoman Potsavich nominated Ron Dodd for Treasurer; Alderman Rick Zehrer seconded the nomination which carried unanimously.

Alderman Ron Dodd nominated Hilda Potsavich for Secretary; Alderman Zehrer seconded the nomination which carried unanimously.

5. Appointment of Aldermen to act as Liaison with Park Commission, POA, and Constable/POA Security

The following appointments were made:

Park Commission Liaison – Alderwoman Hrobak
POA Liaison – Alderwoman Potsavich
Constable/POA Security Liaison – Alderman Dodd

6. Appointment of Aldermen to Board Committees on Solid Waste, and Fence/Capital Improvements

The following appointments were made:

Solid Waste – Mayor Pro Tempore Smith
Fence/Capital Improvements – Aldermen Zehrer, Smith and Dan Roark
Walking Trail Committee – Aldermen Zehrer, Hrobak, Smith and Dan Roark
Fire Mitigation Committee – Aldermen Dodd, Zehrer, Dan Roark and Terry Browder

It was suggested that an appeal for volunteers to serve on these committees be placed in the POA newsletter.

10. Law Enforcement Monthly Report

Deputy Constable Dorheim reviewed his written report, which showed an increase in traffic stops (16 for the month). Sixteen warnings and three citations were issued. Treasurer Dodd related his experiences in riding with Constable Dorheim and complemented him on his performance.

Sergeant Shaffer requested consideration of a hand-held radar unit which costs \$900 to \$1,200. Treasurer Dodd will investigate including this in next year's budget.

Purchase of a second stationary speed radar sign has been tabled for the present.

After-hours non-emergency policy coverage was discussed and Treasurer Dodd stated that he would deliberate this issue with the POA.

The Constables departed the meeting at this time.

20. Emergency Management Coordinator Report

Terry Browder reviewed several hand outs re: Reverse 911 telephone system; ESD #6 Firewise Program.

7. Treasurer's Report

Treasurer Dodd summarized his written report which is attached. Revenues were \$47,766, expenditures \$24,490, leaving a General Fund balance of \$164,347.

Treasurer Dodd moved to approve the Treasurer's Report and Secretary Potsavich seconded the motion which carried unanimously.

8. Preliminary Planning of 2012-2013 Budget

Treasurer Dodd reminded everyone to submit any foreseeable expenditure for the upcoming year's budget at the July meeting.

9. Solid Waste Report

Mayor Pro Tempore Smith reviewed his written report, which shows a customer count of 1,021; down one customer due to foreclosure. The report was not approved because of a question on the budget year-to-date totals.

11. Park Liaison Report

Alderman Zehrer reviewed his written report. He suggested that the BOA should use the Afternoon in the Park event on October 28th as a "meet and greet" with the residents.

12. POA Liaison Report

Secretary Potsavich reviewed her written report.

13. Consider and take any action on amended plat of Lot 891, and amended plat of Lots 900 and 901, Phase Three.

Treasurer Dodd moved to approve the replat and Alderman Zehrer seconded the motion which carried unanimously.

14. Consider and take any action including awarding a bid on landscaping along The Hills Drive between Serene Hills Drive and Lakeway Boulevard and in the Club Estates Common area.

Dan Roark reviewed 3 bids received from Greater Texas Landscaping, Gotinez, and Sunshine Nursery.

Secretary Potsavich moved to accept Sunshine Nursery's bid of \$20,165 for landscaping and irrigation improvements to be paid from the Road Fund. Treasurer Dodd seconded the motion which carried unanimously.

15. Report on Status of “The Hills Walking Trail” project.

Earl Wood reviewed the re-engineered plans for underground drainage on the section of The Hills Drive and Hayden Ridge by the Masters Condominiums and the alternative of running the walking trail next to the drainage ditch.

Treasurer Dodd moved for the Walking Trail Committee to assess the area for the alternative plan and if it is feasible, present it to the M.U.D. Board. Secretary Potsavich seconded the motion which carried unanimously.

16. Hurst Creek MUD Report

Dan Roark reported that we are still in Stage II water restrictions. He also reported that the City of Lakeway, Lakeway MUD, Hurst Creek MUD, City of Bee Cave, Village of The Hills, and Travis County Water Control District No. 17 were awarded an \$83,000 grant to construct a permanent household hazardous waste facility.

17. City Administrator’s Report

Dan Roark reported on a homeowner’s illegal use of the common area behind their house at 3 Chameleon Court for a raised garden. The homeowner has applied for a variance and will maintain the area. The BOA asked Dan Roark to monitor the situation.

18. Consider and take any action on cost sharing of a color copier with Hurst Creek MUD and POA

Treasurer Dodd moved to share the equitable cost of a color copier with the POA and Hurst Creek MUD and Secretary Potsavich seconded the motion which carried unanimously.

19. Report on Public Land Fire Hazard Prevention Grant Application.

There has been no word as of yet. It was suggested that the Fire Mitigation Committee make a mitigation plan whether or not the Grant is given.

21. New Business Items Introduced by Members of the Board of Aldermen

It was suggested that BOA show their appreciation for Bruce Warmuth’s service by making a resolution to be decided at the next meeting.

Treasurer Dodd suggested a joint meeting between the POA and the BOA to review current issues with a barbeque afterwards. Treasurer Dodd and John Herman will plan the event.

22. Adjournment

On motion by Treasurer Dodd and seconded by Secretary Potsavich, the meeting was adjourned at 11:06 a.m.

Signed this 12th day of July, 2012.

(Seal)



A handwritten signature in cursive script, appearing to read "J. B. Smith".

J. B. Smith, Mayor Pro Tempore

A handwritten signature in cursive script, appearing to read "Hilda C. Potsavich".

Hilda C. Potsavich, Secretary