



Bookkeeper's Report

OCTOBER 2016

**VILLAGE OF THE HILLS
FINANCIAL REPORT
OCTOBER 2016**

GENERAL FUND

| | | |
|---|--------------------|--|
| CHECKING ACCOUNT BEGINNING BALANCE | | 9/30/2016 \$ 209,176.41 |
| REVENUES, REIMBURSEMENTS, TRANSFERS IN | \$ 37,936.76 | |
| EXPENDITURES, TRANSFERS OUT | <u>(58,098.62)</u> | |
| GENERAL FUND ENDING BALANCE | | 10/31/2016 <u>\$ 189,014.55</u> |

CAPITAL IMPROVEMENTS FUND

| | | |
|---|---|------------------------------------|
| BEGINNING BALANCE | | 9/30/2016 \$ 369.41 |
| TRANSFERS IN: | - | |
| EXPENDITURES | - | |
| CAPITAL IMPROVEMENTS FUND ENDING BALANCE | | 10/31/2016 <u>\$ 369.41</u> |

STREET REPAIR FUND

| | | |
|--|----------|--------------------------------------|
| BEGINNING BALANCE | | 9/30/2016 \$ 196.21 |
| OCTOBER TAX ALLOCATION | 4,488.68 | |
| STREET REPAIR FUND ENDING BALANCE | | 10/31/2016 <u>\$ 4,684.89</u> |

SOLID WASTE FUND

| | | |
|--|-------------|---------------------------------------|
| BEGINNING BALANCE | | 9/30/2016 \$ 50,375.51 |
| REVENUE: | 38,000.40 | |
| EXPENSES: | | |
| PROGRESSIVE WASTE SEPTEMBER - \$15.05 / ACCT | (16,043.30) | |
| DOG WASTE DEPOT | (535.95) | |
| LAWN N' HOUSE (CLEAN DOG STATIONS) | (720.00) | |
| BANK SERVICES CHARGES | (70.76) | |
| REIMBURSE GENERAL FUND FOR PERSONNEL | (750.00) | |
| SOLID WASTE FUND ENDING BALANCE | | 10/31/2016 <u>\$ 70,255.90</u> |

**VILLAGE OF THE HILLS
INCOME
2016-2017 BUDGET**

| | OCTOBER | | | YEAR TO DATE | | |
|----------------------------------|------------------|------------------|-----------------|------------------|------------------|-----------------|
| | ACTUAL | BUDGET | VARIANCE | ACTUAL | BUDGET | VARIANCE |
| INCOME | | | | | | |
| FRANCHISE FEES | | | | | | |
| 1501 · P.E.C. (2%) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1502 · AT&T (5%) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1503 · TIME WARNER (5%) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1507 · CITY OF AUSTIN (3%) | 19,100.45 | 20,100.00 | -999.55 | 19,100.45 | 20,100.00 | -999.55 |
| TOTAL FRANCHISE FEES | <u>19,100.45</u> | <u>20,100.00</u> | <u>-999.55</u> | <u>19,100.45</u> | <u>20,100.00</u> | <u>-999.55</u> |
| MAINTENANCE TAX | | | | | | |
| 2009 · TAX COLLECTIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2010 · TAX COLLECTIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2011 · TAX COLLECTIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2012 · TAX COLLECTIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2013 · TAX COLLECTIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2014 · TAX COLLECTIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2015 · TAX COLLECTIONS | 47.42 | 0.00 | 47.42 | 47.42 | 0.00 | 47.42 |
| 2016 · TAX COLLECTIONS | 1,330.00 | 0.00 | 1,330.00 | 1,330.00 | 0.00 | 1,330.00 |
| 2500 · PENALTY & INTEREST | 9.38 | 0.00 | 9.38 | 9.38 | 0.00 | 9.38 |
| TOTAL MAINTENANCE TAX | <u>1,386.80</u> | <u>0.00</u> | <u>1,386.80</u> | <u>1,386.80</u> | <u>0.00</u> | <u>1,386.80</u> |
| ADDITIONAL INCOME | | | | | | |
| 3000 · MISCELLANEOUS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 3100 · MIXED BEVERAGE ALLOC. | 1,796.30 | 1,900.00 | -103.70 | 1,796.30 | 1,900.00 | -103.70 |
| 3110 · SALES TAX-AD VALOREM RED. | 8,990.85 | 5,800.00 | 3,190.85 | 8,990.85 | 5,800.00 | 3,190.85 |
| 3200 · REPLAT FEES | 0.00 | 200.00 | -200.00 | 0.00 | 200.00 | -200.00 |
| 3300 · HILLSFEST REIMBURSEMENTS | 1,200.00 | 0.00 | 1,200.00 | 1,200.00 | 0.00 | 1,200.00 |
| 8000 · SW REIMB. PERSONNEL | 750.00 | 750.00 | 0.00 | 750.00 | 750.00 | 0.00 |
| 8500 · GRANT INCOME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL ADDITIONAL INCOME | <u>12,737.15</u> | <u>8,650.00</u> | <u>4,087.15</u> | <u>12,737.15</u> | <u>8,650.00</u> | <u>4,087.15</u> |
| TOTAL INCOME | 33,224.40 | 28,750.00 | 4,474.40 | 33,224.40 | 28,750.00 | 4,474.40 |
| OTHER INCOME | | | | | | |
| 1505 · UNBUDGETED INCOME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 3105 SALES TAX STREET MAINT. | 4488.68 | 0.00 | 4488.68 | 4488.68 | 0.00 | 4488.68 |
| TOTAL OTHER INCOME | <u>4488.68</u> | <u>0.00</u> | <u>4488.68</u> | <u>4488.68</u> | <u>0.00</u> | <u>4488.68</u> |

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**VILLAGE OF THE HILLS
GENERAL FUND - CHECK DETAIL
October 2016**

| <u>Num</u> | <u>Date</u> | <u>Name</u> | <u>Memo</u> | <u>Paid Amount</u> |
|------------|-------------|--------------------------------|--|--------------------|
| 3196 | 10/04/2016 | TRAVIS COUNTY CONSTABLE PRE... | 9/1-9/30 LAW ENFORCEMENT SRVCS | |
| | | | 9/1-9/30 SERVICES | -7,813.09 |
| TOTAL | | | | -7,813.09 |
| 3197 | 10/04/2016 | MARKET MAIL PRINT | JOB ID# 85956 | |
| | | | 8/8 ADHESIVE VINYL FOR BANNER | -23.00 |
| TOTAL | | | | -23.00 |
| 3198 | 10/04/2016 | TEXAS MUNICIPAL LEAGUE | CONTRACT# 2767 | |
| | | | INSURANCE PREMIUMS FOR FY 16-17 CONTRA... | -2,113.86 |
| TOTAL | | | | -2,113.86 |
| 3199 | 10/04/2016 | CONSTANT CONTACT, INC. | INVOICE# GQR9ZQRAB27116 | |
| | | | YEARLY FEE FOR SERVICES | -336.00 |
| TOTAL | | | | -336.00 |
| 3200 | 10/04/2016 | MOBILE GAMING AUSTIN, LLC | EVENT# 36978 | |
| | | | 3 HOURS FOAM PARTY, GAGA PARTY, LASER ... | -1,000.00 |
| TOTAL | | | | -1,000.00 |
| 3201 | 10/04/2016 | TMCA, INC. | 2017 MEMBERSHIP | |
| | | | 2017 MEMBERSHIP- CITY SECRETARY | -100.00 |
| TOTAL | | | | -100.00 |
| 3202 | 10/04/2016 | VERIZON WIRELESS | INV# 9772538585 | |
| | | | 8/24/-9/23 SERVICE | -144.15 |
| TOTAL | | | | -144.15 |
| 3203 | 10/04/2016 | LAWN N' HOUSE | 119TH, 119 CP, 119 P | |
| | | | SCHEDULED MOWING COMMON AREAS | -3,030.00 |
| | | | MOW TREEHAVEN AND THE HILLS DRIVE/COV... | -380.00 |
| | | | CLEAN THE PARK (SEPT 5,12,19,26) | -160.00 |
| | | | LANDSCAPE MAINTENANCE AT PARK (SEPT 1, ... | -700.00 |
| TOTAL | | | | -4,270.00 |
| 3204 | 10/04/2016 | MARKET MAIL PRINT | JOB ID# 85985 | |
| | | | 4 ADHESIVE VINYLs FOR BANNERS | -23.00 |
| TOTAL | | | | -23.00 |
| TXFR | 10/05/2016 | HURST CREEK M.U.D. | INTERLOCAL AGREEMENT | |
| | | | OCTOBER INTERLOCAL AGREEMENT | -11,649.58 |
| TOTAL | | | | -11,649.58 |

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VILLAGE OF THE HILLS
GENERAL FUND - CHECK DETAIL
October 2016

| Num | Date | Name | Memo | Paid Amount |
|-------|------------|-----------------------------|---|-------------|
| 3205 | 10/07/2016 | B2B COPIES, LLC | HILLSFEST FLYERS | |
| | | | HILLSFEST FLYERS | -377.00 |
| TOTAL | | | | -377.00 |
| 3206 | 10/07/2016 | ERIC OVLEN | HILLSFEST REIMBURSMENTS | |
| | | | HOME DEPOT- STAKES, DUCT TAPE, WASHER... | -67.27 |
| | | | TUG-O-WAR ROPE | -63.80 |
| TOTAL | | | | -131.07 |
| 3207 | 10/07/2016 | HURST CREEK M.U.D. | POSTAGE, XEROX, ROW WATER | |
| | | | POSTAGE USAGE FOR SEPTEMBER | -15.73 |
| | | | METER# 90969470 | -202.80 |
| | | | XEROX USAGE | -229.98 |
| TOTAL | | | | -448.51 |
| 3208 | 10/10/2016 | TERRY BROWDER | 9/14/-10/11 MILEAGE REIMBURSMENT | |
| | | | 9/14-10/11 MILEAGE REIMBURSEMENTS | -399.44 |
| TOTAL | | | | -399.44 |
| 3209 | 10/11/2016 | AUSTIN BOUNCE HOUSE RENTALS | INV# 44954 | |
| | | | REMAINING PORTION OF BOUNCE HOUSE, CO... | -431.97 |
| TOTAL | | | | -431.97 |
| 3210 | 10/12/2016 | AUSTIN GELATO COMPANY LLC | INV# 445 | |
| | | | 250 GELATO BARS, 100 DAIRY FREE SORBETT... | -997.50 |
| TOTAL | | | | -997.50 |
| 3211 | 10/12/2016 | 512 SNO | INV# 1031 | |
| | | | 3 HOURS SHAVED ICE CATERING | -575.00 |
| TOTAL | | | | -575.00 |
| 3212 | 10/12/2016 | KIDDIE EXPRESS TRAIN | INV# 1616010 | |
| | | | 3 HOUR TRAIN RENTAL | -460.00 |
| TOTAL | | | | -460.00 |
| 3213 | 10/12/2016 | MUSTAFA ALNASSIRI | SECURITY FOR HILLSFEST | |
| | | | SECURITY FOR HILLSFEST | -100.00 |
| TOTAL | | | | -100.00 |
| 3214 | 10/12/2016 | HAMZAH MAHOUD | VOID: SECURITY FOR HILLSFEST GJE, RGJE c... | |
| TOTAL | | | | 0.00 |

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VILLAGE OF THE HILLS
GENERAL FUND - CHECK DETAIL
October 2016

| <u>Num</u> | <u>Date</u> | <u>Name</u> | <u>Memo</u> | <u>Paid Amount</u> |
|------------|-------------|-----------------------|--|--------------------|
| 3215 | 10/12/2016 | RANDY LARKIN | HILLSFEST 10/16 REMAINDER | |
| | | | REMAINDER OF BALANCE FOR HILLSFEST \$50... | -250.00 |
| TOTAL | | | | -250.00 |
| 3216 | 10/13/2016 | BADGEMAN | INV# 129513 | |
| | | | 1 BADGE FOR -PAT YOUNGER | -8.52 |
| | | | 7 BADGES FOR COMMISSION MEMBERS (6.50 ... | -47.52 |
| TOTAL | | | | -56.04 |
| 3217 | 10/13/2016 | MICHELLE PULSIFER | BLNC FOR HILLSFEST 2016 | |
| | | | REMAINING BALANCE FOR HILLFEST 2016 (TO... | -250.00 |
| TOTAL | | | | -250.00 |
| 3218 | 10/13/2016 | DAN M. ROARK LLC | 9/15-10/15 CONTRACT SERVICE | |
| | | | SEPTEMBER 15-OCTOBER 15 CONTACT SERVI... | -3,000.00 |
| TOTAL | | | | -3,000.00 |
| 3219 | 10/14/2016 | HURST CREEK M.U.D. | ACCT# 1000000100 | |
| | | | AUGUST AND SEPTEMBER WATER USAGE | -632.32 |
| TOTAL | | | | -632.32 |
| 3220 | 10/14/2016 | K.C. BELOTE | REIMBURSEMENT FOR TRIPLE S FEED. | |
| | | | REIMBURSEMENT FOR HAY @ TRIPLE S FEED. | -180.00 |
| TOTAL | | | | -180.00 |
| 3221 | 10/14/2016 | MONARCH EVENT RENTALS | JOB# 327133 | |
| | | | TABLE COVER RENTALS 10 BANQUET, 20 FOL... | -210.50 |
| TOTAL | | | | -210.50 |
| 3222 | 10/14/2016 | ANNA CHAPOVALOV | FACE PAINTING-HILLSFEST | |
| | | | FACE PAINTING 3 HOURS- HILLSFEST 100/HOUR | -300.00 |
| TOTAL | | | | -300.00 |
| 3223 | 10/14/2016 | PATRICIA ZEPP | HILLSFEST REIMBURSEMENT | |
| | | | REIMBURSEMENT HILLSFEST-AMAZON (CANO... | -30.85 |
| TOTAL | | | | -30.85 |
| 3224 | 10/14/2016 | PAM OVLEN | VOID: Lost Check | |
| TOTAL | | | | 0.00 |

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VILLAGE OF THE HILLS
GENERAL FUND - CHECK DETAIL
October 2016

| Num | Date | Name | Memo | Paid Amount |
|-------|------------|-----------------------|---|-------------|
| 3225 | 10/14/2016 | EDWARD MARTINEAU | HILLSFEST 2016 | |
| | | | SCARECROW FOR HILLSFEST | -100.00 |
| TOTAL | | | | -100.00 |
| 3226 | 10/17/2016 | LUIS GARCIA | INV# 374494 | |
| | | | PARTIAL ADVANCE FOR SEALING THE WALKIN... | -6,000.00 |
| TOTAL | | | | -6,000.00 |
| 3227 | 10/17/2016 | JUSTICE PEST SERVICES | INV# 23300 | |
| | | | FIRE ANT TREATMENT AT THE PARK | -125.00 |
| TOTAL | | | | -125.00 |
| 3228 | 10/17/2016 | P.E.C. | ACCT# 3000198172 | |
| | | | ELECTRIC SERVICE 9/10-10/11 | -25.29 |
| TOTAL | | | | -25.29 |
| 3229 | 10/17/2016 | HAMZAH MAHOUD | VOID: SECURITY FOR HILLSFEST GJE, RGJE c... | |
| TOTAL | | | | 0.00 |
| 3230 | 10/17/2016 | MUSTAFA ALNASSIRI | HILLSFEST REIMBURSMENTS | |
| | | | 7 BAGS OF ICE, 4 PACKS OF WATER BOTTLES ... | -47.92 |
| | | | 4 WATER BOTTLE PACKAGES (DASANI) | -23.96 |
| TOTAL | | | | -71.88 |
| 3231 | 10/17/2016 | K.C. BELOTE | HILLSFEST HELP | |
| | | | HILLSFEST HELP | -200.00 |
| TOTAL | | | | -200.00 |
| 3232 | 10/17/2016 | KEVIN SPONSELLER | HILLSFEST HELP | |
| | | | HELPING AT HILLSFEST | -100.00 |
| TOTAL | | | | -100.00 |
| 3233 | 10/17/2016 | ANGELA THIELEMANS | HILLSFEST REIMBURSEMENTS | |
| | | | HILLSFEST REIMBURSEMENTS | -473.27 |
| TOTAL | | | | -473.27 |
| 3234 | 10/17/2016 | HAMZAH MAHOUD | SECURITY AT HILLSFEST | |
| | | | SECURITY AT HILLSFEST | -100.00 |
| TOTAL | | | | -100.00 |

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VILLAGE OF THE HILLS
GENERAL FUND - CHECK DETAIL
October 2016

| <u>Num</u> | <u>Date</u> | <u>Name</u> | <u>Memo</u> | <u>Paid Amount</u> |
|------------|-------------|--------------------------|--|--------------------|
| 3235 | 10/21/2016 | LUIS GARCIA | RECEIPT# 374495 | |
| | | | REMAINING BALANCE ON SEALING THE WALKI... | -7,775.00 |
| TOTAL | | | | -7,775.00 |
| 3236 | 10/24/2016 | PAM OVLEN | Hillsfest Reimbursements | |
| | | | BULLETIN BOARD SUPPLIES (JOANN RECEIPT) | -23.68 |
| | | | DOG PARADE RIBBONS (MICHAEL'S RECEIPT) | -26.42 |
| | | | DOG PARADE SAFETY PINS (MICHAELS RECEI... | -2.78 |
| | | | DOG PARADE PRIZES (RANDLLS RECEIPT) | -170.00 |
| | | | DOG TREATS (HOMEGOODS RECEIPT) | -10.79 |
| | | | SCARECROW SUPPLIES (HOBBY LOBBY RECE... | -5.40 |
| | | | SCARECROW SHIRT (GOODWILL RECEIPT) | -10.81 |
| TOTAL | | | | -249.88 |
| 3237 | 10/24/2016 | THE KNIGHT LAW FIRM, LLP | INV# 117 | |
| | | | EMAIL W/ LINDA ON CONTRACT INSURANCE (S... | -30.00 |
| TOTAL | | | | -30.00 |
| 3238 | 10/24/2016 | BADGEMAN | INV# 129601 | |
| | | | BADGE FOR BELLA DOWNER | -10.00 |
| TOTAL | | | | -10.00 |
| 3239 | 10/26/2016 | HURST CREEK M.U.D. | MELVIN'S PAY 10/14/16 | |
| | | | MELVIN'S PAYROLL 10/14 MONTHLY CONSULT... | -928.06 |
| TOTAL | | | | -928.06 |
| 3240 | 10/26/2016 | RUTILO FLORES | MOW SERVICES 9/27-10/24 | |
| | | | SPRAY FERTILIZER 9/27/16 | -95.00 |
| | | | MOW LOHMANS CROSSING/ THE HILLS DR. 10/3 | -160.00 |
| | | | MOW / EDGE LOHMANS CROSSING/ THE HILLS... | -240.00 |
| | | | MOW LOHMANS CROSSING/ THE HILLS DR. 10/... | -160.00 |
| | | | MOW/ EDGE LOHMANS CROSSING / THE HILLS... | -240.00 |
| TOTAL | | | | -895.00 |

VILLAGE OF THE HILLS
TRASH/RECYCLING REPORT
October-16

| | | |
|---|-----------|--------------|
| CURRENT BILLING AS PER AVR: | 10/8/2016 | \$ 38,000.40 |
| NEW ACCOUNTS ADDED: | | <u>0</u> |
| NUMBER OF ACCOUNTS PAID TO PROGRESSIVE | | 1,066 |
| \$15.05 PER ACCOUNT PAID TO PROGRESSIVE | Oct-16 | \$ 16,043.30 |
| \$15.20 PER ACCOUNT PAID TO PROGRESSIVE | Nov-16 | \$ - |

**VILLAGE OF THE HILLS
SOLID WASTE INCOME AND EXPENSE
2016-2017 BUDGET**

| | OCTOBER | | | YEAR TO DATE | | |
|---------------------------------|------------------|------------------|-----------------|------------------|------------------|-----------------|
| | <u>ACTUAL</u> | <u>BUDGET</u> | <u>VARIANCE</u> | <u>ACTUAL</u> | <u>BUDGET</u> | <u>VARIANCE</u> |
| INCOME | | | | | | |
| 4300 TRASH COLLECTION FEES | 38,000.40 | 38,064.00 | -63.60 | 38,000.40 | 38,064.00 | -63.60 |
| TOTAL INCOME | 38,000.40 | 38,064.00 | -63.60 | 38,000.40 | 38,064.00 | -63.60 |
| EXPENSE | | | | | | |
| 6100 TRASH COLLECTION EXPENSES | 16,043.30 | 16,203.20 | -159.90 | 16,043.30 | 16,203.20 | -159.90 |
| 6102 HAZARDOUS WASTE COLLECTION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6103 CANINE REFUSE STATIONS | 1,255.95 | 800.00 | 455.95 | 1,255.95 | 800.00 | 455.95 |
| 6105 DEAD ANIMAL PICK-UP | 0.00 | 30.00 | -30.00 | 0.00 | 30.00 | -30.00 |
| 6120 BANK SRVC CHARGES | 70.76 | 85.00 | -14.24 | 70.76 | 85.00 | -14.24 |
| 6240 MISCELLANEOUS | 0.00 | 50.00 | -50.00 | 0.00 | 50.00 | -50.00 |
| 7100 REIMBURSE GF PERSONNEL | 750.00 | 750.00 | 0.00 | 750.00 | 750.00 | 0.00 |
| TOTAL EXPENSE | 18,120.01 | 17,918.20 | 201.81 | 18,120.01 | 17,918.20 | 201.81 |

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VILLAGE OF THE HILLS
SOLID WASTE - CHECK DETAIL
October 2016

| <u>Num</u> | <u>Date</u> | <u>Name</u> | <u>Memo</u> | <u>Paid Amount</u> |
|------------|-------------|-------------------------------------|--|--------------------|
| ACH | 10/17/2016 | PLAINS CAPITAL | ACCOUNT ANALYSIS FOR SEPTEMBER | |
| | | | ACCOUNT ANALYSIS FOR SEPTEMBER | -70.76 |
| TOTAL | | | | -70.76 |
| TX... | 10/05/2016 | VILLAGE OF THE HILLS - GENERAL F... | SW PERSONNEL REIMBURSEMENT-OCT | |
| | | | SW PERSONNEL REIMBURSEMENT-OCT | -750.00 |
| TOTAL | | | | -750.00 |
| 1476 | 10/04/2016 | LAWN N' HOUSE | 119 CTH | |
| | | | CLEAN DOG STATIONS (SEPT 2,5,9,12,16,... | -720.00 |
| TOTAL | | | | -720.00 |
| 1477 | 10/10/2016 | PROGRESSIVE WASTE SOLUTIONS | INV# 1701599602 | |
| | | | 1066 HOMES TRASH/ RECYCLING CUSTO... | -16,043.30 |
| TOTAL | | | | -16,043.30 |
| 1478 | 10/31/2016 | DOG WASTE DEPOT | INV# 125326 | |
| | | | 6 DOG WASTE CANS-GREEN & HARDWA... | -535.95 |
| TOTAL | | | | -535.95 |

