



Bookkeeper's Report

SEPTEMBER 2016

**VILLAGE OF THE HILLS
FINANCIAL REPORT
SEPTEMBER 2016**

GENERAL FUND

CHECKING ACCOUNT BEGINNING BALANCE		8/31/2016 \$ 196,597.05
REVENUES, REIMBURSEMENTS, TRANSFERS IN	\$ 60,073.67	
EXPENDITURES, TRANSFERS OUT	<u>(47,494.31)</u>	
GENERAL FUND ENDING BALANCE		9/30/2016 <u>\$ 209,176.41</u>

CAPITAL IMPROVEMENTS FUND

BEGINNING BALANCE		8/31/2016 \$ 369.41
TRANSFERS IN:	-	
EXPENDITURES	-	
CAPITAL IMPROVEMENTS FUND ENDING BALANCE		9/30/2016 <u>\$ 369.41</u>

STREET REPAIR FUND

BEGINNING BALANCE		8/31/2016 \$ 34,942.64
SEPTEMBER TAX ALLOCATION	4,253.57	
TRANSFER OUT: GF FOR WALKING TRAIL	(39,000.00)	
STREET REPAIR FUND ENDING BALANCE		9/30/2016 <u>\$ 196.21</u>

SOLID WASTE FUND

BEGINNING BALANCE		8/31/2016 \$ 68,161.73
REVENUE:	-	
EXPENSES:		
BANK SERVICE CHARGE	(65.92)	
I.E.S.I. AUGUST ACCOUNTS AT \$15.05	(16,043.30)	
LAWN N' HOUSE (CLEAN DOG STATIONS)	(720.00)	
REIMBURSE GENERAL FUND FOR PERSONNEL	(750.00)	
DOG WASTE DEPOT	(207.00)	
SOLID WASTE FUND ENDING BALANCE		9/30/2016 <u>\$ 50,375.51</u>

**VILLAGE OF THE HILLS
INCOME
2015-2016 BUDGET**

	SEPTEMBER			YEAR TO DATE		
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE
INCOME						
FRANCHISE FEES						
1501 · P.E.C.	0.00	0.00	0.00	24,802.29	29,400.00	-4,597.71
1502 · AT&T	0.00	0.00	0.00	39,231.51	37,100.00	2,131.51
1503 · TIME WARNER	0.00	0.00	0.00	34,271.07	37,900.00	-3,628.93
1507 · CITY OF AUSTIN	0.00	0.00	0.00	51,955.39	57,300.00	-5,344.61
TOTAL FRANCHISE FEES	0.00	0.00	0.00	150,260.26	161,700.00	-11,439.74
MAINTENANCE TAX						
2006 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2007 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2008 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2009 · TAX COLLECTIONS	0.00	0.00	0.00	0.13	0.00	0.13
2010 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2011 · TAX COLLECTIONS	0.00	0.00	0.00	20.79	0.00	20.79
2012 · TAX COLLECTIONS	0.00	0.00	0.00	18.35	0.00	18.35
2013 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2014 · TAX COLLECTIONS	0.00	0.00	0.00	190.80	0.00	190.80
2015 · TAX COLLECTIONS	122.88	2,400.66	-2,277.78	235,642.33	240,065.95	-4,423.62
2500 · PENALTY & INTEREST	5.06	0.00	5.06	591.58	0.00	591.58
TOTAL MAINTENANCE TAX	127.94	2,400.66	-2,272.72	236,463.98	240,065.95	-3,601.97
ADDITIONAL INCOME						
3000 · MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
3100 · MIXED BEVERAGE ALLOC.	0.00	0.00	0.00	8,868.33	9,090.00	-221.67
3110 · SALES TAX-AD VALOREM RED.	8,519.91	7,000.00	1,519.91	105,188.54	102,800.00	2,388.54
3200 · REPLAT FEES	0.00	0.00	0.00	200.00	800.00	-600.00
3300 · HILLSFEST REIMBURSEMENTS	5,100.00	0.00	5,100.00	10,700.00	0.00	10,700.00
8000 · SW REIMB. PERSONNEL	750.00	750.00	0.00	9,000.00	9,000.00	0.00
8500 · GRANT INCOME	0.00	0.00	0.00	500.00	0.00	500.00
TOTAL ADDITIONAL INCOME	14,369.91	7,750.00	6,619.91	134,456.87	121,690.00	12,766.87
TOTAL INCOME	14,497.85	10,150.66	4,347.19	521,181.11	523,455.95	-2,274.84
OTHER INCOME						
1505 · UNBUDGETED INCOME	0.00	0.00	0.00	21687.40	0.00	21687.40
3105 SALES TAX STREET MAINT.	4253.57	0.00	4253.57	52515.27	0.00	52515.27
TOTAL OTHER INCOME	4253.57	0.00	4253.57	74202.67	0.00	74202.67

**VILLAGE OF THE HILLS
EXPENSE
2015-2016 BUDGET**

	SEPTEMBER			YEAR TO DATE		
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE
COMMON AREAS						
7999 · COMMON AREA IMPROVEMENTS	0.00	0.00	0.00	3,555.82	13,000.00	-9,444.18
8806 · MOWING / MAINT. SCHEDULED	3,778.06	3,808.06	-30.00	35,501.72	35,121.72	380.00
8807 · MOWING / MAINT. UNSCHEDULED	1,460.00	2,191.94	-731.94	14,271.64	19,578.28	-5,306.64
TOTAL COMMON AREAS	5,238.06	6,000.00	-761.94	53,329.18	67,700.00	-14,370.82
FENCE EXPENDITURES						
5499 · FENCE MAINTANENCE	358.84	0.00	358.84	51,156.07	55,000.00	-3,843.93
TOTAL FENCE EXPENDITURES	358.84	0.00	358.84	51,156.07	55,000.00	-3,843.93
PARK EXPENDITURES						
6900 · PARK OPERATION / MAINTANENCE	1,898.47	2,500.00	-601.53	21,387.15	26,300.00	-4,912.85
6994 · HILLSFEST	1,355.55	0.00	1,355.55	7,225.65	2,000.00	5,225.65
6997 · JAZZFEST	0.00	0.00	0.00	2,640.12	0.00	2,640.12
6998 · PARK IMPROVEMENTS	0.00	50.00	-50.00	0.00	1,000.00	-1,000.00
TOTAL PARK EXPENDITURES	3,254.02	2,550.00	704.02	31,252.92	29,300.00	1,952.92
EXPENSES						
2800 · WILDFIRE MITIGATION	5,000.00	0.00	5,000.00	9,691.30	9,691.30	0.00
5100 · AUDIT FEES	0.00	0.00	0.00	5,750.00	5,750.00	0.00
5202 · PERFORMANCE BONDS	0.00	0.00	0.00	410.00	150.00	260.00
5398 · CONTINGENCY	3,052.22	450.00	2,602.22	7,735.73	5,400.00	2,335.73
5399 · EMERGENCY MTG COORDINATOR	335.88	315.00	20.88	9,361.43	5,280.00	4,081.43
6000 · ELECTION COSTS	0.00	0.00	0.00	0.00	2,000.00	-2,000.00
6100 · INSURANCE PREMIUMS	0.00	0.00	0.00	1,912.88	2,200.00	-287.12
6200 · INTERLOCAL AGREEMENT HCM	11,788.00	11,788.00	0.00	141,456.00	141,456.00	0.00
6300 · LAW ENFORCEMENT CONTRACT	7,813.09	7,813.09	0.00	93,757.08	93,757.08	0.00
6350 · LAW ENFORCEMENT ADDITIONAL	0.00	416.67	-416.67	0.00	5,000.04	-5,000.04
6399 · EQUIPMENT PURCHASES	0.00	75.00	-75.00	293.20	900.00	-606.80
6400 · LEGAL NOTICES & PUBLICATIONS	0.00	0.00	0.00	695.13	500.00	195.13
6500 · LEGAL, ENGINEERING, CONSLTNTS	2,912.83	500.00	2,412.83	22,264.37	5,000.00	17,264.37
6600 · MEMBERSHIP FEES	0.00	0.00	0.00	1,150.60	1,150.00	0.60
6650 · FACILITIES MAINTANENCE	0.00	250.00	-250.00	1,084.86	3,000.00	-1,915.14
6700 · OFFICE SUPPLIES	481.83	300.00	181.83	3,556.11	3,600.00	-43.89
6800 · POSTAGE	10.23	12.00	-1.77	630.16	144.00	486.16
7000 · TAX COLLECTION EXPENSES	131.55	130.00	1.55	526.14	2,020.00	-1,493.86
7200 · COMPUTER & SOFTWARE EXPS	0.00	0.00	0.00	4,792.98	4,283.00	509.98
7302 · COMMUNICATION W/ RESIDENTS	0.00	100.00	-100.00	336.00	1,200.00	-864.00
7305 · TELECOMMUNICATIONS	138.28	175.00	-36.72	1,729.32	2,100.00	-370.68
8802 · PRIVATE ROAD SIGNAGE	0.00	200.00	-200.00	1,343.00	2,400.00	-1,057.00
8804 · WALKING TRAIL	30.00	1,000.00	-970.00	850.21	1,000.00	-149.79
8805 · PUBLIC R-O-W IRRIGATION	373.66	200.00	173.66	3,007.60	1,800.00	1,207.60
8999 · WILDLIFE MANAGEMENT	0.00	50.00	-50.00	0.00	600.00	-600.00
TOTAL EXPENDITURES	40,918.49	32,324.76	8,593.73	448,072.27	452,381.42	-4,309.15
OTHER EXPENSES						
CAPITAL EXPENDITURES						
WALKING TRAIL CAPITAL	0.00	0.00	0.00	58,817.78	0.00	58,817.78
CAPITAL EXPENDITURES-OTHER	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	0.00	0.00	0.00	58,817.78	0.00	58,817.78
UNBUDGETED EXPENSES						
9000 · UNBUDGETED EXPENSE	0.00	0.00	0.00	17,976.48	0.00	17,976.48
9107 · STREET REPAIRS	0.00	0.00	0.00	9,578.34	0.00	9,578.34
TOTAL OTHER EXPENSES	0.00	0.00	0.00	86,372.60	0.00	86,372.60

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VILLAGE OF THE HILLS
GENERAL FUND - CHECK DETAIL
September 2016

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
3173	09/02/2016	TRAVIS CENTRAL APPRAISAL DIS...	INV# 2892	
			JURISDICTION 7E APPRAISAL FEES QUARTERLY	-131.55
TOTAL				-131.55
3174	09/02/2016	VERIZON WIRELESS	INV# 9770876539	
			7/24-8/23 SERVICE	-138.28
TOTAL				-138.28
3175	09/02/2016	TRAVIS COUNTY-TNR	INV# 800445-0001-1617	
			HAZARD MITIGATION PLAN PER INTERLOCAL ...	-3,000.00
TOTAL				-3,000.00
3176	09/02/2016	EARL W. WOOD	LUNCH REIMBURSEMENT	
			LUNCH WITH MAYOR BAIN ON BOUNDARY ADJ...	-52.22
TOTAL				-52.22
TXFR	09/07/2016	HURST CREEK M.U.D.	SEPTEMBER INTERLOCAL AGREEMENT	
			SEPTEMBER INTERLOCAL AGREEMENT	-11,788.00
TOTAL				-11,788.00
3177	09/07/2016	TRAVIS COUNTY CONSTABLE PRE...	AUG 1- AUG 31 LAW ENFORCEMENT SERVICES	
			8/1-8/31 LAW ENFORCEMENT SERVICES	-7,813.09
TOTAL				-7,813.09
3178	09/07/2016	LAWN N' HOUSE	118 TH, P, CP	
			PARK LANDSCAPING 2 VISITS (AUG 4 & 18)	-700.00
			CLEAN THE PARK (AUG 1,8,15,22,29)	-200.00
			SCHEDULED MOWING MAINTENANCE	-2,850.00
			UNSCHEDULED MOWING MAINTENANCE	-220.00
TOTAL				-3,970.00
3179	09/08/2016	RANDY LARKIN	DEPOSIT FOR HILLSFEST 2016	
			DEPOSIT FOR HILLSFEST 2016 (REMAINING BA...	-250.00
TOTAL				-250.00
3180	09/08/2016	MICHELLE PULSIFER	DEPOSIT FOR HILLSFEST 2016	
			DEPOSIT FOR HILLSFEST 2016 (REMAINING BA...	-50.00
TOTAL				-50.00
3181	09/12/2016	STEGER & BIZZELL	INV# 1000826	
			SERVICES ASSOCIATED WITH FEMA/FLOOD IN...	-735.00
TOTAL				-735.00

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September 2016

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
3182	09/12/2016	TRIPLE S RENTALL, INC.	CONTRACT # 11066/11071	
			RENT WATER TRAILER TO POWER WASH FEN...	-140.00
			RENT GENERATOR FOR POWER WASH FENCE...	-143.50
TOTAL				-283.50
3183	09/12/2016	HURST CREEK M.U.D.	REIMBURSEMENTS FOR SEPTEMBER	
			ROW RAW IRRIGATION METER# 90969470	-373.66
			POSTAGE USAGE FOR AUGUST	-10.23
			XEROX USAGE 9/1-9/30	-225.24
			XEROX COPIES 7/21/16-8/25/16	-22.55
TOTAL				-631.68
3184	09/12/2016	TERRY BROWDER	MILEAGE 8/19-9/15	
			MILEAGE REIMBURSEMENT 8/19-9/15	-335.88
TOTAL				-335.88
3185	09/13/2016	A-LINE AUTO PARTS	INV# 4187110	
			NEW BATTERY FOR GOLF CART GATE	-75.34
TOTAL				-75.34
3186	09/13/2016	RENT EQUIP, LLC	INV# 2673932-01	
			RENT SANDER/BUFFER TO INSTALL SIDEWAL...	-30.00
TOTAL				-30.00
3187	09/13/2016	DAN M. ROARK LLC	8/15-9/15 CONTRACT	
			8/15-9/15 CONTRACT WORK	-3,000.00
TOTAL				-3,000.00
ACH	09/14/2016	HARLAND CLARKE		
			250 COUNT CHECKS FOR GF	-234.04
TOTAL				-234.04
3188	09/15/2016	HURST CREEK M.U.D.	REIMBURSEMENTS FOR MELVIN 9/16/16	
			MONTHLY CONSULTATION 8/15-9/15	-928.06
			SPREAD 32 YARDS OF GRAVEL AT PARK (TRAI...	-347.89
TOTAL				-1,275.95
3189	09/15/2016	KNIGHT & PARTNERS	INV# 3938	
			GENERAL (STREET MAINT, EMAIL/TEL WITH M...	-1,500.08
TOTAL				-1,500.08

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VILLAGE OF THE HILLS
GENERAL FUND - CHECK DETAIL
September 2016

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
3190	09/16/2016	TALBOT TRUCKING	INV# 242820	
			DELIVERED 2 LOADS OF GRANITE GRAVEL TO...	-538.25
TOTAL				-538.25
3191	09/16/2016	TRAVIS COUNTY ESD #6	INV# 2410	
			YEARLY MAINTENANCE OF SHADED FUEL BRE...	-5,000.00
TOTAL				-5,000.00
3192	09/19/2016	P.E.C.	ACCT# 3000198172	
			ELECTRIC SERVICE 8/10/16-9/10/16	-25.29
TOTAL				-25.29
3193	09/28/2016	RUTILO FLORES	1932-23/27/30/32/37 8/29-9/27	
			MOW/EDGE LOHMANS CROSSING AND THE HI...	-240.00
			MOW / EXTRA MOW 9/6/16	-360.00
			MOW / EDGE 9/12/16	-240.00
			MOW 9/19/16	-160.00
			MOW / EDGE 9/27/16	-240.00
TOTAL				-1,240.00
3194	09/29/2016	MARKET MAIL PRINT	JOB ID# 85835	
			4 BANNERS FOR HILLSFEST 5FTX12FT	-1,055.55
TOTAL				-1,055.55
3195	09/30/2016	HURST CREEK M.U.D.	MELVIN'S PAY 9/30/16	
			FERTILIZE SOCCER FIELD IN PARK	-87.04
TOTAL				-87.04

**VILLAGE OF THE HILLS
TRASH/RECYCLING REPORT
September-16**

CURRENT BILLING AS PER AVR:	8/5/2016	\$ 38,070.60
NET ACCOUNTS ADDED IN		<u>0</u>
NUMBER OF ACCOUNTS PAID TO PROGRESSIVE		1,066
WRITE OFFS:		\$ -
\$15.05 PER ACCOUNT PAID TO PROGRESSIVE	Aug-16	\$ 16,043.30
\$15.05 PER ACCOUNT PAID TO PROGRESSIVE	Sep-16	\$ 16,043.30

**VILLAGE OF THE HILLS
SOLID WASTE INCOME AND EXPENSE
2015-2016 BUDGET**

	SEPTEMBER			YEAR TO DATE		
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
INCOME						
4300 -TRASH COLLECTION FEES	0.00	0.00	0.00	227,532.00	230,148.00	-2,616.00
TOTAL INCOME	0.00	0.00	0.00	227,532.00	230,148.00	-2,616.00
 EXPENSE						
6100 -TRASH COLLECTION EXPENSES	16,043.30	16,073.40	-30.10	192,459.40	192,429.30	30.10
6102 -HAZARDOUS WASTE COLLECTIO	0.00	0.00	0.00	5,000.00	5,000.00	0.00
6103 -CANINE REFUSE STATIONS	927.00	800.00	127.00	9,137.00	9,600.00	-463.00
6105 -DEAD ANIMAL PICK-UP	0.00	30.00	-30.00	0.00	360.00	-360.00
6120 -BANK SRVC CHARGES	65.92	85.00	-19.08	964.35	1,020.00	-55.65
6240 -MISCELLANEOUS	0.00	50.00	-50.00	307.68	600.00	-292.32
7100 -REIMBURSE GF PERSONNEL	750.00	750.00	0.00	9,000.00	9,000.00	0.00
TOTAL EXPENSE	17,786.22	17,788.40	-2.18	216,868.43	218,009.30	-1,140.87

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VILLAGE OF THE HILLS
SOLID WASTE - CHECK DETAIL
September 2016

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
ACH	09/15/2016	PLAINS CAPITAL	ACCOUNT ANALYSIS CHARGE FOR AU...	
			ACCOUNT ANALYSIS CHARGE FOR AUG...	-65.92
TOTAL				-65.92
TX...	09/06/2016	VILLAGE OF THE HILLS - GENERAL F...	SW PERSONNEL REIMBURSEMENT FO...	
			SEPTEMBER REIMBURSEMENT FOR SW ...	-750.00
TOTAL				-750.00
1473	09/07/2016	LAWN N' HOUSE	118 CTH	
			CLEAN DOG STATIONS (AUG 1,5,8,12,15,...	-720.00
TOTAL				-720.00
1474	09/08/2016	PROGRESSIVE WASTE SOLUTIONS	INV# 1701582770	
			TRASH SERVICE FOR AUGUST 2016	-16,043.30
TOTAL				-16,043.30
1475	09/23/2016	DOG WASTE DEPOT	121072	
			30 ROLL CASE / 2-200 CASE CAN LINERS	-207.00
TOTAL				-207.00