

**VILLAGE OF THE HILLS
MINUTES OF MARCH 14, 2013**

1. Call to Order

A meeting of the Board of Aldermen (“the BOA”) of the Village of The Hills (“the Village”) was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Lindgren called the meeting to order at 8:30 a.m. and the roll was called of the duly constituted officers and members of the Board to wit:

Doug Lindgren	Mayor
J.R. Smith	Mayor, Pro Tempore
Ron Dodd	Treasurer
Hilda Potsavich	Secretary
Rick Zehrer	Alderman
Joy Hrobak	Alderwoman

And all of said persons were present except Mayor Pro Tempore Smith, thus constituting a quorum.

Also present were Dan Roark and Linda Lunney, representing general management for The Hills; Terry Browder, Village Emergency Management Coordinator; Jim DeWitt and Adam Gregg, Lake Travis Fire and Rescue; Lieutenant Kent Shaffer and Corporal Dan Johnson, John Herman, President, The Hills POA and Jim Nelson, President of the Masters HOA.

2. Pledge of Allegiance

Mayor Lindgren led the Pledge of Allegiance.

3. Approval of Minutes

Treasurer Ron Dodd moved approval of the minutes for February 14, 2013 meeting and Alderman Rick Zehrer seconded the motion which carried unanimously.

4. Treasurer’s Report

Treasurer Dodd reviewed his written report, noting a minor correction on the ending balance of the PEG Fund which should be zero.

Treasurer Dodd moved approval of the Treasurer’s Report; Secretary Potsavich seconded the motion which carried unanimously.

5. Solid Waste Report

Treasurer Dodd reviewed the written report, showing 1023 customers.

Treasurer Dodd moved approval of the Solid Waste Report; Secretary Potsavich seconded the motion which carried unanimously.

6. Law Enforcement Monthly Report

Corporal Johnson reported on last month's activities. There were 28 traffic stops, 31 warnings and 11 citations.

13. Report and take any action approving funds for area hazardous waste site location.

Treasurer Dodd moved approval to contribute \$5,000 to purchase land for a site for a permanent household hazardous waste facility, located next to the Lake Travis Fire and Rescue; Secretary Potsavich seconded the motion which carried unanimously.

16. Report on Public Land Fire Hazard Prevention work and Grant Application

Assistant Fire Chief John Durham reported on the continuing threat of wildfire and the on-going drought. He stressed the importance of residents understanding it is a cooperative effort of the fire department and home owner in being diligent in reducing fuels adjacent to their homes.

Secretary Potsavich moved approval for authorization of up to \$1,000 for Dan Roark to set up an educational meeting on Firewise at the Club and \$9,000 to work with Assistant Chief Durham on removal of "down and dead" materials in common areas. Treasurer Dodd seconded the motion which carried unanimously.

At this point the Constables and LTFR representatives departed.

7. Consider and take appropriate action charging a 10% late fee for past due Solid Waste Accounts

Secretary Potsavich moved to charge a 10% late fee on past due Solid Waste Accounts; Alderman Zehrer seconded the motion which carried unanimously.

8. Consider and take appropriate action on the vacation of Lot A, Phase 9, the amended plat of Lots 893 and 894.

Treasurer Dodd moved to vacate Lot A, Phase 9, amended plat of Lots 893 and 894; Alderman Zehrer seconded the motion which carried unanimously.

9. Park Liaison Report

Alderwoman Hrobak reported on the most recent meeting of the Park Commission. Linda Nelson was proposed as a new member. The park improvement project is underway to level the playing field.

Creation of a “doggie park” enclosure was discussed. Alderwoman Hrobak will investigate.

10. POA Liaison Report

Secretary Potsavich’s report is attached. Hayden Ridge gate project was discussed.

11. Report and take any action on the status of “The Hills Walking Trail” project and proposed Academy of Golf Walking Trail

Alderman Zehrer reported on the progress of the ClubCorp easement. Dan Roark reported that contractors indicate the cost will be greater than \$50,000; therefore, the project must be bid with 21 days public notice.

12 Hurst Creek MUD Report/ 13. City Administrator’s Report

Dan Roark reported on recent activities.

Treasurer Dodd moved to allocate \$2,415 to help pay for correction of drainage on Stillmeadow; Alderman Zehrer seconded the motion which carried unanimously.

Drainage problems on Monarch Oaks were also discussed.

15. Consider and take any action on Greater Texas Landscape contract.

Dan Roark described a proposal to hire Melvin Williams as a landscape consultant to oversee common areas.

Secretary Potsavich moved to pursue a proposed contract with Melvin Williams as consultant to oversee landscaping; Treasurer Dodd seconded the motion which carried unanimously.

17. Emergency Management Report

Terry Browder discussed his efforts to get EMS to transport patients to Lakeway Regional Hospital. This has been approved.

18. Invitation to Lakeway May 14, 2013 USAF Concert Band Event.

Alderman Zehrer described an event for the Air Force Band of the West to be transported from San Antonio to perform at the Lake Travis High School Performing Arts Center for Lakeway’s

50th Anniversary. The event has just been put on hold due to the U.S. Government sequestration actions. An update will be provided as soon as possible.

19. New Business

Treasurer Dodd reported that he will miss the next BOA meeting.

The BOA will have an election in November to elect new members and reapprove the .25% street maintenance sales tax.

20. Adjournment

On motion by Treasurer Dodd and seconded by Secretary Potsavich, the meeting was adjourned at 10:25 am.

Signed this 11th day of April, 2013.

(Seal)



Doug Lindgren, Mayor

Hilda Potsavich, Secretary