

**VILLAGE OF THE HILLS
MINUTES OF MARCH 13, 2014**

1. Call to Order

A meeting of the Board of Aldermen (“the BOA”) of the Village of The Hills (“the Village”) was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Dodd called the meeting to order at 8:30 a.m. and the roll was called of the duly constituted officers and members of the Board to wit:

Ron Dodd	Mayor
J.R. Smith	Mayor, Pro Tempore
Hilda Potsavich	Secretary
Rick Zehrer	Alderman
Robert Smith	Alderman
Jim Nelson	Alderman

And all of said persons were present thus constituting a quorum.

Also present were Dan Roark and Linda Lunney representing general management for The Hills; and Jim Bailey, President, The Hills POA; John Almond, POA Road Committee; Terry Browder, Emergency Management Coordinator; and Sergeant Greg Pabst and Lieutenant Kent Shaffer.

2. Pledge of Allegiance

Mayor Pro Tempore Smith led the Pledge of Allegiance.

3. Approval of Minutes

Alderman Zehrer moved approval of the minutes of the February 13, 2014 regular meeting; Alderman Smith seconded the motion which carried unanimously.

4. Treasurer’s Report

Mayor Dodd reviewed the financial reports, showing \$177,000 in the General Fund.

Secretary Potsavich moved approval of the Treasurer’s Report; Alderman Zehrer seconded the motion which carried unanimously.

5. Election of Treasurer

Secretary Potsavich nominated Alderman Nelson for Treasurer; Alderman Zehrer seconded the nomination which carried unanimously.

6. Discuss, consider and take action of revised 2013-2014 Budget.

Mayor Dodd reviewed \$27,600 in budget reductions in expenditures for action at the April 10th meeting.

7. Solid Waste Report

Mayor Pro Tempore Smith moved to revise the Solid Waste Budget to \$220,854 in revenues and \$204,219 in expenditures; Alderman Zehrer seconded the motion which carried unanimously.

8. Discuss, consider and take action on the email notification system

Alderman Nelson distributed a draft protocol for sending emergency notifications, and requested the BOA review and comment – for action at the April 10th meeting.

9. Law Enforcement

Sergeant Pabst reviewed the law enforcement report, showing 26 traffic stops.

10. Discuss, consider and take any action on traffic concerns at Cottondale and The Hills Drive.

POA Road Committee member John Almond was present to discuss the potential installation of a stop sign at Cottondale and The Hills Drive. He referred to the Uniform Manual of Traffic Control Devices and concluded that a stop sign may be advisable. A Registered Professional Engineer should make the determination.

After some discussion, the consensus was to have the vegetation blocking the line of site removed by the home owner.

At this time, Mr. Almond departed.

11. Park Liaison Report

Alderman Smith reported on the most recent Park Commission meeting, held at the Park where new members were shown various features of the Park. The Commission is investigating creating a “Dog Park” within the Park.

At this time, the Constables departed.

12. POA Liaison Report

Secretary Potsavich reported on recent POA meetings. The POA’s proposed replacement of street sign poles was discussed.

The amendment to the Master Declaration still lacks sufficient votes and the POA is working towards getting the required votes.

John Herman has resigned as President of the POA. Jim Bailey is now President and Hal Lanham is Vice President.

13. Consider and take any action regarding the Walking Trail

Mayor Pro Tempore Smith and Dan Roark briefed the BOA on the activities of the Walking Trail Committee. They reported that the best way to finance the Walking Trail is with a tax note, which requires a vote by the BOA to pledge to raise taxes to pay for the note. Dan Roark will contact a financial advisor to work on the details of proceeding with the tax note.

The next Committee meeting is scheduled for Monday, March 17.

14. Consider and take any action on improvements to Club Estates Dams and Landscaping

Secretary Potsavich described possible removal of cedar trees on the Club Estates median which has been deferred until September so bird habitats are not disturbed.

15. Hurst Creek MUD Report

Mayor Dodd deferred to the City Administrator's Report.

16. Discuss, Consider and take action on the well site in Village Park

Public notices are appearing as required in the Austin American Statesman for a public hearing at the April 10th BOA meeting.

17. City Administrator's Report

Dan Roark listed current issues he is involved with for the Village and the MUD, some of which are:

- New batteries for the radar sign
- Meeting with Hank Blackwell and firefighters to organize fire mitigation activities, to begin in September
- Attending Fire Department and EMS meetings once a month.
- Preparing the Wastewater Treatment Plant permit renewal
- The HDPE repair is almost completed.

18. Discuss, consider and take any action on office staffing

Mayor Dodd discussed the possibility of hiring a receptionist, to be paid equally by the MUD, Village and POA.

Alderman Zehrer moved to authorize the Mayor to pursue the possibility of hiring a receptionist; Secretary Potsavich seconded the motion which carried unanimously.

19. Discuss, Consider and take action on Vacation of Lot 102A, The Hills of Lakeway, Phase Two, the amended plat of Lots 102 and 103, Travis County, Texas

Mayor Pro Tempore Smith moved approval of Vacating Lot 102A with the contingency of the removal of the existing deck; Secretary Potsavich seconded the motion which carried unanimously.

20. Report on Pubic Land Fire Hazard Prevention work and Grant Application

Dan Roark will meet with Hank Blackwell and Adam Grigg of LTFR to the review areas to be cleared.

21. Emergency Management Coordinator Report

Terry Browder discussed the grass fire yesterday near Flintrock. Travis County Sherriff's Department has a new Major and Captain assigned to our area. Mr. Browder will bring them to a future BOA meeting for introduction.

At this point David Weissenberger, owner of the vacated plats arrived and was informed his request for vacation was approved.

22. New Business Introduced by Member of the Board of Alderman

Mayor Dodd lauded Linda Lunney for her efforts at participating in the Municipal Clerks Certification program.

19. Comment from Attending Visitors and Guests

There were no comments.

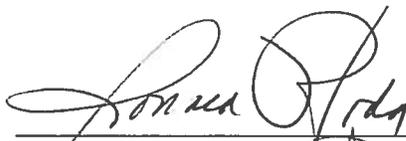
20. Adjournment

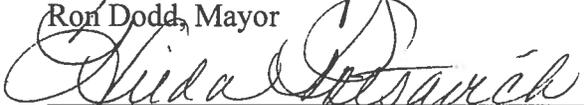
On motion by Alderman Zehrer and seconded by Alderman Smith, the meeting was adjourned at 11:05 am.

Signed this 10th day of April, 2014.

(Seal)





Ron Dodd, Mayor


Hilda Potsavich, Secretary