



Bookkeeper's Report

MAY 2016

**VILLAGE OF THE HILLS
FINANCIAL REPORT
MAY 2016**

GENERAL FUND

CHECKING ACCOUNT BEGINNING BALANCE		4/30/2016 \$ 270,301.66
REVENUES, REIMBURSEMENTS, TRANSFERS IN	\$ 45,130.48	
EXPENDITURES, TRANSFERS OUT	<u>(76,216.43)</u>	
GENERAL FUND ENDING BALANCE		5/31/2016 <u>\$ 239,215.71</u>

CAPITAL IMPROVEMENTS FUND

BEGINNING BALANCE		4/30/2016 \$ 369.41
TRANSFERS IN:	-	
EXPENDITURES	-	
CAPITAL IMPROVEMENTS FUND ENDING BALANCE		5/31/2016 <u>\$ 369.41</u>

STREET REPAIR FUND

BEGINNING BALANCE		4/30/2016 \$ 16,260.59
MAY TAX ALLOCATION	2,540.45	
EXPENDITURES: STOKES SIGNS-WALKPATH	(175.00)	
STREET REPAIR FUND ENDING BALANCE		5/31/2016 <u>\$ 18,626.04</u>

SOLID WASTE FUND

BEGINNING BALANCE		4/30/2016 \$ 67,532.84
REVENUE:	-	
EXPENSES:		
BANK SERVICE CHARGE	(63.87)	
I.E.S.I. APRIL ACCOUNTS AT \$15.05	(16,043.30)	
MARIA LUISA GARCIA	(720.00)	
REIMBURSE GENERAL FUND FOR PERSONNEL	(750.00)	
DOG WASTE DEPOT	(117.00)	
SOLID WASTE FUND ENDING BALANCE		5/31/2016 <u>\$ 49,838.67</u>

**VILLAGE OF THE HILLS
INCOME
2015-2016 BUDGET**

	MAY			YEAR TO DATE		
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE
INCOME						
FRANCHISE FEES						
1501 · P.E.C.	5,890.32	8,100.00	-2,209.68	19,633.29	23,400.00	-3,766.71
1502 · AT&T	8,473.62	9,500.00	-1,026.38	28,291.59	27,100.00	1,191.59
1503 · TIME WARNER	8,954.11	1,700.00	7,254.11	25,147.05	28,500.00	-3,352.95
1507 · CITY OF AUSTIN	11,151.76	15,500.00	-4,348.24	41,966.59	46,300.00	-4,333.41
TOTAL FRANCHISE FEES	34,469.81	34,800.00	-330.19	115,038.52	125,300.00	-10,261.48
MAINTENANCE TAX						
2006 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2007 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2008 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2009 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2010 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2011 · TAX COLLECTIONS	0.00	0.00	0.00	20.79	0.00	20.79
2012 · TAX COLLECTIONS	0.00	0.00	0.00	18.35	0.00	18.35
2013 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2014 · TAX COLLECTIONS	21.26	0.00	21.26	92.51	0.00	92.51
2015 · TAX COLLECTIONS	1,093.29	2,400.66	-1,307.37	233,713.54	230,463.31	3,250.23
2500 · PENALTY & INTEREST	102.14	0.00	102.14	453.64	0.00	453.64
TOTAL MAINTENANCE TAX	1,216.69	2,400.66	-1,183.97	234,298.83	230,463.31	3,835.52
ADDITIONAL INCOME						
3000 · MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
3100 · MIXED BEVERAGE ALLOC.	0.00	0.00	0.00	6,210.25	6,390.00	-179.75
3110 · SALES TAX-AD VALOREM RED.	5,088.53	8,000.00	-2,911.47	63,847.92	69,400.00	-5,552.08
3200 · REPLAT FEES	0.00	0.00	0.00	200.00	400.00	-200.00
3300 · HILLSFEST REIMBURSEMENTS	0.00	0.00	0.00	5,600.00	0.00	5,600.00
8000 · SW REIMB. PERSONNEL	750.00	750.00	0.00	6,000.00	6,000.00	0.00
8500 · GRANT INCOME	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADDITIONAL INCOME	5,838.53	8,750.00	-2,911.47	81,858.17	82,190.00	-331.83
TOTAL INCOME	41,525.03	45,950.66	-4,425.63	431,195.52	437,953.31	-6,757.79
OTHER INCOME						
1505 · UNBUDGETED INCOME	0.00	0.00	0.00	1485.32	0.00	1485.32
3105 SALES TAX STREET MAINT.	2540.45	0.00	2540.45	31876.10	0.00	31876.10
TOTAL OTHER INCOME	2540.45	0.00	2540.45	33361.42	0.00	33361.42

**VILLAGE OF THE HILLS
EXPENSE
2015-2016 BUDGET**

	MAY			YEAR TO DATE		
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE
COMMON AREAS						
7999 · COMMON AREA IMPROVEMENTS	0.00	0.00	0.00	1,097.89	13,000.00	-11,902.11
8806 · MOWING / MAINT. SCHEDULED	3,778.06	3,808.06	-30.00	20,509.48	19,889.48	620.00
8807 · MOWING / MAINT. UNSCHEDULED	1,587.94	1,691.94	-104.00	7,428.70	9,810.52	-2,381.82
TOTAL COMMON AREAS	5,366.00	5,500.00	-134.00	29,036.07	42,700.00	-13,663.93
FENCE EXPENDITURES						
5499 · FENCE MAINTANENCE	115.87	0.00	115.87	50,473.15	55,000.00	-4,526.85
TOTAL FENCE EXPENDITURES	115.87	0.00	115.87	50,473.15	55,000.00	-4,526.85
PARK EXPENDITURES						
6900 · PARK OPERATION / MAINTANENCE	3,794.93	1,500.00	2,294.93	14,954.79	14,800.00	154.79
6994 · HILLSFEST	0.00	0.00	0.00	5,870.10	2,000.00	3,870.10
6997 · JAZZFEST	1,020.12	0.00	1,020.12	2,640.12	0.00	2,640.12
6998 · PARK IMPROVEMENTS	0.00	540.00	-540.00	0.00	830.00	-830.00
TOTAL PARK EXPENDITURES	4,815.05	2,040.00	2,775.05	23,465.01	17,630.00	5,835.01
EXPENSES						
2800 · WILDFIRE MITIGATION	0.00	0.00	0.00	4,691.30	9,691.30	-5,000.00
5100 · AUDIT FEES	0.00	0.00	0.00	5,750.00	5,750.00	0.00
5202 · PERFORMANCE BONDS	0.00	0.00	0.00	180.00	150.00	30.00
5398 · CONTINGENCY	1,423.31	450.00	973.31	4,634.48	3,600.00	1,034.48
5399 · EMERGENCY MTG COORDINATOR	301.86	315.00	-13.14	4,686.76	4,020.00	666.76
6000 · ELECTION COSTS	0.00	0.00	0.00	0.00	2,000.00	-2,000.00
6100 · INSURANCE PREMIUMS	0.00	0.00	0.00	1,912.88	2,200.00	-287.12
6200 · INTERLOCAL AGREEMENT HCM	11,788.00	11,788.00	0.00	94,304.00	94,304.00	0.00
6300 · LAW ENFORCEMENT CONTRACT	7,813.09	7,813.09	0.00	62,504.72	62,504.72	0.00
6350 · LAW ENFORCEMENT ADDITIONAL	0.00	416.67	-416.67	0.00	3,333.36	-3,333.36
6399 · EQUIPMENT PURCHASES	0.00	75.00	-75.00	0.00	600.00	-600.00
6400 · LEGAL NOTICES & PUBLICATIONS	0.00	0.00	0.00	465.77	500.00	-34.23
6500 · LEGAL, ENGINEERING, CONSLTNTS	1,500.00	400.00	1,100.00	3,165.25	3,200.00	-34.75
6600 · MEMBERSHIP FEES	0.00	0.00	0.00	130.00	375.00	-245.00
6650 · FACILITIES MAINTANENCE	0.00	250.00	-250.00	1,084.86	2,000.00	-915.14
6700 · OFFICE SUPPLIES	220.55	300.00	-79.45	2,285.12	2,400.00	-114.88
6800 · POSTAGE	9.07	12.00	-2.93	595.62	96.00	499.62
7000 · TAX COLLECTION EXPENSES	0.00	0.00	0.00	263.06	1,760.00	-1,496.94
7200 · COMPUTER & SOFTWARE EXPS	0.00	0.00	0.00	2,309.97	1,800.00	509.97
7302 · COMMUNICATION W/ RESIDENTS	0.00	100.00	-100.00	336.00	800.00	-464.00
7305 · TELECOMMUNICATIONS	141.75	175.00	-33.25	1,110.69	1,400.00	-289.31
8802 · PRIVATE ROAD SIGNAGE	175.00	200.00	-25.00	1,274.00	1,600.00	-326.00
8804 · WALKING TRAIL	0.00	0.00	0.00	174.08	0.00	174.08
8805 · PUBLIC R-O-W IRRIGATION	173.43	200.00	-26.57	1,892.87	1,000.00	892.87
8999 · WILDLIFE MANAGEMENT	0.00	50.00	-50.00	0.00	400.00	-400.00
TOTAL EXPENDITURES	33,842.98	30,084.76	3,758.22	296,725.66	320,814.38	-24,088.72
OTHER EXPENSES						
CAPITAL EXPENDITURES						
WALKING TRAIL CAPITAL	38,943.00	0.00	38,943.00	48,844.91	0.00	48,844.91
CAPITAL EXPENDITURES-OTHER	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	38,943.00	0.00	38,943.00	48,844.91	0.00	48,844.91
UNBUDGETED EXPENSES						
9000 · UNBUDGETED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
9107 · STREET REPAIRS	0.00	0.00	0.00	9,578.34	0.00	9,578.34
TOTAL OTHER EXPENSES	38,943.00	0.00	38,943.00	58,423.25	0.00	58,423.25

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VILLAGE OF THE HILLS
GENERAL FUND - CHECK DETAIL
May 2016

Num	Date	Name	Memo	Paid Amount
3087	05/02/2016	MELVIN WILLIAMS	INV# 1363	
			FIRST DRAW FOR WALK PATH CONSTRUCTIO...	-7,500.00
TOTAL				-7,500.00
3088	05/03/2016	LAWN N' HOUSE	REPLACEMENT CK 3004 (109 TH/ 109P)	
			MOW VOH ROW/ MEDIAN (1/6/16)	-125.00
			MOW CLUB ESTATES PKWY AND ST. ANDREW...	-450.00
			MOW SERENE HILLS (1/6/16)	-50.00
			MOW CHAMELEON CT. LOOP (1/6/16)	-50.00
			COMMON AREAS BY ACADEMY	-40.00
			LANDSCAPE MAINTENANCE (1 VISIT DEC 17TH...	-350.00
TOTAL				-1,065.00
3089	05/03/2016	TRAVIS COUNTY CONSTABLE PRE...	APRIL 1- APRIL 30 LAW ENFORCEMENT	
			SERVICE FOR APRIL 2016	-7,813.09
TOTAL				-7,813.09
3090	05/03/2016	VERIZON WIRELESS	INV# 9764297797	
			SERVICE MARCH 24- APR 23	-141.75
TOTAL				-141.75
TXFR	05/05/2016	HURST CREEK M.U.D.	MAY INTERLOCAL AGREEMENT	
			MAY INTERLOCAL AGREEMENT	-11,788.00
TOTAL				-11,788.00
3091	05/09/2016	CENTEX MATERIALS LLC	INV# MEL-10201099	
			CONCRETE WITH TERRA COTTA DYE	-8,928.00
TOTAL				-8,928.00
3092	05/10/2016	DAN ROARK	LUNCH REIMBURSEMENT	
			LUNCH REIMBURSEMENT- DAN, MAYOR,BARN...	-56.33
TOTAL				-56.33
3093	05/10/2016	TERRY BROWDER	MILEAGE REIMBURSEMENT 4/6-5/9	
			MILEAGE REIMBURSEMENT FOR 4/6-5/9	-301.86
TOTAL				-301.86
3094	05/10/2016	LAWN N' HOUSE	113 CP, 113 P,113 TH	
			CLEAN PARK (APRIL 4,11,18,25)	-160.00
			LANDSCAPE MAINT (APRIL 7, 21)	-700.00
			REPAIR WOOD BY THE SLIDE	-200.00
			CONTRACT SCHEDULED MOWING AND MAINT.	-2,850.00
			UNSCHEDULED MOW MAINT.	-180.00
TOTAL				-4,090.00

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VILLAGE OF THE HILLS
GENERAL FUND - CHECK DETAIL
May 2016

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
3095	05/10/2016	GARY WELDON	JAZZFEST REIMBURSEMENTS	
			GUMBO, TRAFFIC CONES, BOTTLED WATER, S...	-318.60
TOTAL				-318.60
3096	05/10/2016	STEGER & BIZZELL	INV# 1000358	
			FLOOD PLAIN GIS TASKS AND MEETING	-735.00
TOTAL				-735.00
3097	05/10/2016	HURST CREEK M.U.D.	POSTAGE,XEROX,RAW WATER	
			POSTAGE USAGE 4/1/16-4/30/16	-9.07
			XEROX USAGE 3/21/16-4/21/16	-220.55
			METER# 90969470 RAW WATER	-173.43
TOTAL				-403.05
3098	05/11/2016	PATTYE WARD	JAZZFEST REIMBURSEMENTS	
			CARDBOARD SILHOUETTES	-144.72
			1000 COPIES (FLYERS)	-259.80
TOTAL				-404.52
3099	05/12/2016	STOKES SIGN COMPANY INC.	INV# LK44451	
			REMAINING BALANCE ON JAZZFEST BANNERS	-297.00
TOTAL				-297.00
3100	05/12/2016	HURST CREEK M.U.D.	REIMBURSEMENTS-MELVIN 5/13/16	
			MONTHLY CONSULTATION	-928.06
			SPRAY COPPER SULPHATE IN PONDS	-57.94
			FENCE PROJECT ON LOHMANS (MAY 1ST)	-115.87
TOTAL				-1,101.87
3101	05/12/2016	LUIS GARCIA	WALKING TRAIL- FIRST DRAW	
			1/2 OF TOTAL DRAW FOR WALKING TRAIL MAT...	-8,500.00
TOTAL				-8,500.00
3102	05/18/2016	STOKES SIGN COMPANY INC.	1/2 OF INV# LK44866	
			PARK RULES WITH BULLETS SIGN (TOTAL: 922...	-461.00
TOTAL				-461.00
3103	05/19/2016	RUTILO FLORES	4/25/16-5/16/16 MOW / EDGE	
			INV# 1928-20 MOW, EDGE LOHMANS AND THE ...	-590.00
			INV# 1928-23 MOW EDGE 5/2/16	-360.00
			INV# 1928-25 MOW EDGE 5/9/16	-240.00
			INV# 1928-28 MOW EDGE 5/16/16	-160.00
TOTAL				-1,350.00

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VILLAGE OF THE HILLS
GENERAL FUND - CHECK DETAIL
May 2016

Num	Date	Name	Memo	Paid Amount
3104	05/19/2016	P.E.C.	ACCT# 3000198172	
			4/11/16-5/10/16 ACCT# 3000198172	-27.58
TOTAL				-27.58
3105	05/19/2016	KNIGHT & PARTNERS	INV# 3446 APRIL1-30TH	
			PART TIME CONTRACT, EMAILS WITH DAN,AG...	-765.00
TOTAL				-765.00
3106	05/19/2016	HURST CREEK M.U.D.	DAN'S RETIRMENT REIMBURSEMENT	
			33 GALLON TRASH BAGS (OFFICE DEPOT BILL)	-109.47
			RETIRMENT BANNER, CAKE , ROPE AND TABL...	-624.92
			BOWLS, NAPKINS, CABBAGES, BOUQUET (HEB)	-130.75
			PARKING SIGNS (POSTNET BILL)	-42.50
			MEAT,ICE, FOIL, BBQ SUPPLIES (HEB)	-314.81
			SCHMIDTS FAMILY BBQ SIDES AND TEA	-254.00
TOTAL				-1,476.45
3107	05/20/2016	LUIS GARCIA	INV# 374488 REMAINING BALANCE	
			REMAINING DRAW FOR WALK TRAIL	-9,015.00
TOTAL				-9,015.00
3108	05/24/2016	MELVIN WILLIAMS	INV# 1365	
			WALK PATH ON HILLS DR. CONSTRUCTION DR...	-5,000.00
TOTAL				-5,000.00
3109	05/27/2016	AUSTIN SEPTIC SUPPLY COMPAN...	INV# 36828	
			EXTRA GRINDER PUMP FOR PARK RESTROOMS	-2,136.88
TOTAL				-2,136.88

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VILLAGE OF THE HILLS
STREET MAINTANENCE FUND - CHECK DETAIL
May 2016

Num	Date	Name	Memo	Paid Amount
1146	05/09/2016	STOKES SIGN COMPANY INC.	INV# LK44811 PLASTIC SANDWHICH SIGN (YELLO...	-175.00
TOTAL				-175.00

VILLAGE OF THE HILLS
TRASH/RECYCLING REPORT
May-16

CURRENT BILLING AS PER AVR:	4/6/2016	\$ 37,956.00
NET ACCOUNTS ADDED IN		<u>0</u>
NUMBER OF ACCOUNTS PAID TO PROGRESSIVE		1,066
WRITE OFFS:		\$ -
\$15.05 PER ACCOUNT PAID TO PROGRESSIVE	Apr-16	\$ 16,043.30
\$15.05 PER ACCOUNT PAID TO PROGRESSIVE	May-16	\$ 16,043.30

**VILLAGE OF THE HILLS
SOLID WASTE INCOME AND EXPENSE
2015-2016 BUDGET**

	MAY			YEAR TO DATE		
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
INCOME						
4300 -TRASH COLLECTION FEES	0.00	0.00	0.00	151,397.40	153,288.00	-1,890.60
TOTAL INCOME	0.00	0.00	0.00	151,397.40	153,288.00	-1,890.60
EXPENSE						
6100 -TRASH COLLECTION EXPENSES	16,043.30	16,043.30	0.00	128,286.20	128,165.80	120.40
6102 -HAZARDOUS WASTE COLLECTIO	0.00	0.00	0.00	0.00	5,000.00	-5,000.00
6103 -CANINE REFUSE STATIONS	837.00	800.00	37.00	6,013.00	6,400.00	-387.00
6105 -DEAD ANIMAL PICK-UP	0.00	30.00	-30.00	0.00	240.00	-240.00
6120 -BANK SRVC CHARGES	63.87	85.00	-21.13	663.79	680.00	-16.21
6240 -MISCELLANEOUS	0.00	50.00	-50.00	307.68	400.00	-92.32
7100 -REIMBURSE GF PERSONNEL	750.00	750.00	0.00	6,000.00	6,000.00	0.00
TOTAL EXPENSE	17,694.17	17,758.30	-64.13	141,270.67	146,885.80	-5,615.13

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VILLAGE OF THE HILLS
SOLID WASTE - CHECK DETAIL
May 2016

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
ACH	05/06/2016	PLAINS CAPITAL	ACCOUNT ANALYSIS -APRIL	
			ACCOUNT ANALYSIS - APRIL	-63.87
TOTAL				-63.87
TX...	05/05/2016	VILLAGE OF THE HILLS - GENERAL F...	SW PERSONNEL REIMBURSEMENT FO...	
			SW PERSONNEL REIMBURSEMENT FOR ...	-750.00
TOTAL				-750.00
1462	05/06/2016	PROGRESSIVE WASTE SOLUTIONS	INV# 1701515837	
			1066 HOMES FOR MONTH OF APRIL	-16,043.30
TOTAL				-16,043.30
1463	05/10/2016	LAWN N' HOUSE	INV# 113 CTH	
			CLEAN DOG STATIONS (APRIL 1,4,8,11,1...	-720.00
TOTAL				-720.00
1464	05/20/2016	DOG WASTE DEPOT	INV# 107463	
			30 ROLL CASE (6000 BAGS)	-117.00
TOTAL				-117.00