



Bookkeeper's Report

APRIL 2016



**VILLAGE OF THE HILLS
FINANCIAL REPORT
APRIL 2016**

GENERAL FUND

CHECKING ACCOUNT BEGINNING BALANCE		3/31/2016 \$ 333,055.65
REVENUES, REIMBURSEMENTS, TRANSFERS IN	\$ 15,587.02	
EXPENDITURES, TRANSFERS OUT	<u>(78,341.01)</u>	
GENERAL FUND ENDING BALANCE		4/30/2016 <u>\$ 270,301.66</u>

CAPITAL IMPROVEMENTS FUND

BEGINNING BALANCE		3/31/2016 \$ 369.41
TRANSFERS IN:	-	
EXPENDITURES	-	
CAPITAL IMPROVEMENTS FUND ENDING BALANCE		4/30/2016 <u>\$ 369.41</u>

STREET REPAIR FUND

BEGINNING BALANCE		3/31/2016 \$ 15,366.97
APRIL TAX ALLOCATION	3,943.99	
EXPENDITURES: PENDLETEON; ARMOR TILE	(3,050.37)	
STREET REPAIR FUND ENDING BALANCE		4/30/2016 <u>\$ 16,260.59</u>

SOLID WASTE FUND

BEGINNING BALANCE		3/31/2016 \$ 47,152.29
REVENUE:	37,956.60	
EXPENSES:		
BANK SERVICE CHARGE	(62.75)	
I.E.S.I. MARCH ACCOUNTS AT \$15.05	(16,043.30)	
MARIA LUISA GARCIA	(720.00)	
REIMBURSE GENERAL FUND FOR PERSONNEL	(750.00)	
SOLID WASTE FUND ENDING BALANCE		4/30/2016 <u>\$ 67,532.84</u>

**VILLAGE OF THE HILLS
INCOME
2015-2016 BUDGET**

	APRIL			YEAR TO DATE		
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE
INCOME						
FRANCHISE FEES						
1501 · P.E.C.	0.00	0.00	0.00	13,742.97	15,300.00	-1,557.03
1502 · AT&T	0.00	0.00	0.00	19,817.97	17,600.00	2,217.97
1503 · TIME WARNER	0.00	7,700.00	-7,700.00	16,192.94	26,800.00	-10,607.06
1507 · CITY OF AUSTIN	0.00	0.00	0.00	30,814.83	30,800.00	14.83
TOTAL FRANCHISE FEES	0.00	7,700.00	-7,700.00	80,568.71	90,500.00	-9,931.29
MAINTENANCE TAX						
2006 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2007 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2008 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2009 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2010 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2011 · TAX COLLECTIONS	0.00	0.00	0.00	20.79	0.00	20.79
2012 · TAX COLLECTIONS	0.00	0.00	0.00	18.35	0.00	18.35
2013 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2014 · TAX COLLECTIONS	9.66	0.00	9.66	71.25	0.00	71.25
2015 · TAX COLLECTIONS	1,112.21	2,400.66	-1,288.45	232,620.25	228,062.65	4,557.60
2500 · PENALTY & INTEREST	101.79	0.00	101.79	351.50	0.00	351.50
TOTAL MAINTENANCE TAX	1,223.66	2,400.66	-1,177.00	233,082.14	228,062.65	5,019.49
ADDITIONAL INCOME						
3000 · MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
3100 · MIXED BEVERAGE ALLOC.	1,769.56	1,890.00	-120.44	6,210.25	6,390.00	-179.75
3110 · SALES TAX-AD VALOREM RED.	7,899.81	7,500.00	399.81	58,759.39	61,400.00	-2,640.61
3200 · REPLAT FEES	0.00	200.00	-200.00	200.00	400.00	-200.00
3300 · HILLSFEST REIMBURSEMENTS	0.00	0.00	0.00	5,600.00	0.00	5,600.00
8000 · SW REIMB. PERSONNEL	750.00	750.00	0.00	5,250.00	5,250.00	0.00
8500 · GRANT INCOME	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADDITIONAL INCOME	10,419.37	10,340.00	79.37	76,019.64	73,440.00	2,579.64
TOTAL INCOME	11,643.03	20,440.66	-8,797.63	389,670.49	392,002.65	-2,332.16
OTHER INCOME						
1505 · UNBUDGETED INCOME	0.00	0.00	0.00	1485.32	0.00	1485.32
3105 SALES TAX STREET MAINT.	3943.99	0.00	3943.99	29335.65	0.00	29335.65
TOTAL OTHER INCOME	3943.99	0.00	3943.99	30820.97	0.00	30820.97

**VILLAGE OF THE HILLS
EXPENSE
2015-2016 BUDGET**

	APRIL			YEAR TO DATE		
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE
COMMON AREAS						
7999 · COMMON AREA IMPROVEMENTS	525.00	0.00	525.00	1,097.89	13,000.00	-11,902.11
8806 · MOWING / MAINT. SCHEDULED	3,858.06	3,808.06	50.00	16,731.42	16,081.42	650.00
8807 · MOWING / MAINT. UNSCHEDULED	1,675.00	2,191.94	-516.94	5,840.76	8,118.58	-2,277.82
TOTAL COMMON AREAS	6,058.06	6,000.00	58.06	23,670.07	37,200.00	-13,529.93
FENCE EXPENDITURES						
5499 · FENCE MAINTANENCE	41,442.51	0.00	41,442.51	50,357.28	55,000.00	-4,642.72
TOTAL FENCE EXPENDITURES	41,442.51	0.00	41,442.51	50,357.28	55,000.00	-4,642.72
PARK EXPENDITURES						
6900 · PARK OPERATION / MAINTANENCE	1,952.98	1,500.00	452.98	11,159.86	13,300.00	-2,140.14
6994 · HILLSFEST	0.00	0.00	0.00	5,870.10	2,000.00	3,870.10
6997 · JAZZFEST	1,620.00	0.00	1,620.00	1,620.00	0.00	1,620.00
6998 · PARK IMPROVEMENTS	0.00	40.00	-40.00	0.00	290.00	-290.00
TOTAL PARK EXPENDITURES	3,572.98	1,540.00	2,032.98	18,649.96	15,590.00	3,059.96
EXPENSES						
2800 · WILDFIRE MITIGATION	0.00	0.00	0.00	4,691.30	9,691.30	-5,000.00
5100 · AUDIT FEES	0.00	0.00	0.00	5,750.00	5,750.00	0.00
5202 · PERFORMANCE BONDS	0.00	0.00	0.00	180.00	150.00	30.00
5398 · CONTINGENCY	1,085.97	450.00	635.97	3,211.17	3,150.00	61.17
5399 · EMERGENCY MTG COORDINATOR	313.20	315.00	-1.80	4,384.90	3,705.00	679.90
6000 · ELECTION COSTS	0.00	0.00	0.00	0.00	2,000.00	-2,000.00
6100 · INSURANCE PREMIUMS	0.00	0.00	0.00	1,912.88	2,200.00	-287.12
6200 · INTERLOCAL AGREEMENT HCM	11,788.00	11,788.00	0.00	82,516.00	82,516.00	0.00
6300 · LAW ENFORCEMENT CONTRACT	7,813.09	7,813.09	0.00	54,691.63	54,691.63	0.00
6350 · LAW ENFORCEMENT ADDITIONAL	0.00	416.67	-416.67	0.00	2,916.69	-2,916.69
6399 · EQUIPMENT PURCHASES	0.00	75.00	-75.00	0.00	525.00	-525.00
6400 · LEGAL NOTICES & PUBLICATIONS	0.00	0.00	0.00	465.77	500.00	-34.23
6500 · LEGAL, ENGINEERING, CONSLTNTS	480.00	400.00	80.00	1,665.25	2,800.00	-1,134.75
6600 · MEMBERSHIP FEES	0.00	0.00	0.00	130.00	375.00	-245.00
6650 · FACILITIES MAINTANENCE	1,084.86	250.00	834.86	1,084.86	1,750.00	-665.14
6700 · OFFICE SUPPLIES	267.13	300.00	-32.87	2,064.57	2,100.00	-35.43
6800 · POSTAGE	8.73	12.00	-3.27	586.55	84.00	502.55
7000 · TAX COLLECTION EXPENSES	0.00	0.00	0.00	263.06	1,760.00	-1,496.94
7200 · COMPUTER & SOFTWARE EXPS	300.00	0.00	300.00	2,309.97	1,800.00	509.97
7302 · COMMUNICATION W/ RESIDENTS	0.00	100.00	-100.00	336.00	700.00	-364.00
7305 · TELECOMMUNICATIONS	140.57	175.00	-34.43	968.94	1,225.00	-256.06
8802 · PRIVATE ROAD SIGNAGE	0.00	200.00	-200.00	1,099.00	1,400.00	-301.00
8804 · WALKING TRAIL	0.00	0.00	0.00	174.08	0.00	174.08
8805 · PUBLIC R-O-W IRRIGATION	41.92	100.00	-58.08	1,719.44	800.00	919.44
8999 · WILDLIFE MANAGEMENT	0.00	50.00	-50.00	0.00	350.00	-350.00
TOTAL EXPENDITURES	74,397.02	29,984.76	44,412.26	262,882.68	290,729.62	-27,846.94
OTHER EXPENSES						
CAPITAL EXPENDITURES						
WALKING TRAIL CAPITAL	1,314.87	0.00	1,314.87	9,901.91	0.00	9,901.91
CAPITAL EXPENDITURES-OTHER	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	1,314.87	0.00	1,314.87	9,901.91	0.00	9,901.91
UNBUDGETED EXPENSES						
9000 · UNBUDGETED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
9107 · STREET REPAIRS	1,735.50	0.00	1,735.50	9,578.34	0.00	9,578.34
TOTAL OTHER EXPENSES	3,050.37	0.00	3,050.37	19,480.25	0.00	19,480.25

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VILLAGE OF THE HILLS
GENERAL FUND - CHECK DETAIL
April 2016

Num	Date	Name	Memo	Paid Amount
3061	04/04/2016	NORTHWEST FENCE & IRON	JOB# 2037	
			RAILING REPAIR AT CONCRETE WALKWAY ...	-782.00
TOTAL				-782.00
TXFR	04/05/2016	HURST CREEK M.U.D.	INTERLOCAL AGREEMENT WITH MUD	
			APRIL INTERLOCAL AGREEMENT WITH MUD	-11,788.00
TOTAL				-11,788.00
3062	04/11/2016	ATOMIC MUSIC GROUP, LLC	Peterson Brothers - 4/24/16 The Hills Park P...	
			Deposit for Jazz Fest - Peterson Brothers 4/24/16	-500.00
TOTAL				-500.00
3063	04/11/2016	THE PETERSON BROTHERS MUSIC LLC	THE HILLS PARK PAVILION 4/24/16	
			REMAINING BALANCE FOR JAZZFEST 4/24/16	-500.00
TOTAL				-500.00
3064	04/11/2016	TERRY BROWDER	MILEAGE REIMBURSEMENT 3/14/16-4/14/16	
			MILEAGE REIMBURSEMENT FOR 3/14/16-4/1...	-313.20
TOTAL				-313.20
3065	04/11/2016	TRAVIS COUNTY CONSTABLE PRECINCT 2	PATROL SERVICE 3/1/16-3/31/16	
			PATROL SERVICE FOR 3/1/16-3/31/16	-7,813.09
TOTAL				-7,813.09
3066	04/11/2016	VERIZON WIRELESS	INV# 9762657355	
			2/24/16-3/23/16 SERVICE	-140.57
TOTAL				-140.57
3067	04/11/2016	HURST CREEK M.U.D.	2 THE HILLS DR.	
			PARK WATER BILL (FEB-MARCH) ACCT# 100...	-544.29
TOTAL				-544.29
3068	04/11/2016	LAWN N' HOUSE	112 CP, 112P,112TH	
			CLEAN PARK (MARCH 7/14/21/28)	-160.00
			MONTHLY LANDSCAPE (MARCH 10/24)	-700.00
			SCHEDULED MOWINGS	-2,930.00
			MOW ALONG HILLS DR FROM CLUB ESTAT...	-100.00
TOTAL				-3,890.00
3069	04/11/2016	EARL WOOD	LUNCH REIMBURSEMENT	
			ESD #6 AND LOCAL COOP LUNCH MEETING	-143.64
TOTAL				-143.64

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VILLAGE OF THE HILLS
GENERAL FUND - CHECK DETAIL
April 2016

Num	Date	Name	Memo	Paid Amount
3070	04/13/2016	JOSE PRESCOTT	MARCH WEBSITE MAINTENANCE	
			WEBSITE MAINTANENCE FOR MARCH	-300.00
TOTAL				-300.00
3071	04/13/2016	RUTILO FLORES	1928-10 / 1928-15	
			MOW AND EDGE LOHMANS CROSSING AND...	-240.00
			MOW LOHMANS CROSSING AND THE HILLS...	-160.00
			PUT MULCH ALONG FENCE BY EMMAUS CH...	-775.00
			DIGGING FOR FENCE PROJECT	-1,000.00
TOTAL				-2,175.00
3072	04/13/2016	HURST CREEK M.U.D.	REIMBURSEMENTS	
			SOAP FOR DISPENSERS (BEING RETURNED)	-71.24
			SOAP FOR DISPENSERS	-83.82
			XEROX USAGE	-220.55
			POSTAGE USAGE FOR MARCH	-8.73
			METER# 90969470	-41.92
TOTAL				-426.26
3074	04/13/2016	HURST CREEK M.U.D.	REIMBURSEMENT FOR RON DODD BBQ	
			REIMBURSEMENT FOR RON DODD BBQ (SC...	-598.00
TOTAL				-598.00
3073	04/14/2016	HURST CREEK M.U.D.	REIMBURSEMENTS-MELVIN	
			MONTHLY CONSULTATION	-928.06
			WORK ON LOHMANS FENCE PROJECT	-174.08
TOTAL				-1,102.14
3075	04/18/2016	P.E.C.	3/11/16-4/11/16	
			PARK ELECTRIC BILL ACCT# 3000198172	-26.86
TOTAL				-26.86
3076	04/18/2016	BADGEMAN	INV# 127559	
			2 NEW BADGES FOR ERIC OVLEN, GEORGE...	-18.50
TOTAL				-18.50
3077	04/18/2016	HURST CREEK M.U.D.	REIMBURSEMENT FOR HEB RON DODD BBQ	
			HEB SUPPLIES FOR RON DODD BBQ	-325.83
TOTAL				-325.83
3078	04/19/2016	THE DAVEY TREE EXPERT COMPANY	INV# 909948401	
			INSPECTION AND TREATMENT # 2 (BEHIND...	-75.00
TOTAL				-75.00

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VILLAGE OF THE HILLS
GENERAL FUND - CHECK DETAIL
April 2016

Num	Date	Name	Memo	Paid Amount
3079	04/19/2016	KNIGHT & PARTNERS	INV# 3328	
			OAK WILT ORDINANCE/CONTRACT, ANNEX...	-480.00
TOTAL				-480.00
3081	04/20/2016	HURST CREEK M.U.D.	OFFICE DEPOT/ DEALERS REIMBURSEMENT	
			HEAVY DUTY TRASH BAGS	-54.78
			TOILET PAPER FOR RESTROOMS	-36.99
			PRINTER INK CARTRIDGES FOR MELVIN	-46.58
			NEW CEILING LIGHTS/KITS FOR OFFICES	-1,084.86
TOTAL				-1,223.21
3080	04/22/2016	DON GARDNER	CMPLTE OAK WILT SURVEY	
			COMPLETE OAK WILT SURVEY AS PROPOS...	-450.00
TOTAL				-450.00
3082	04/26/2016	RUTILO FLORES	1928-17/1928-18	
			MOW AND EDGE LOHMANS/THE HILLS DR.	-240.00
			MOW GRASS ON LOHMANS/THE HILLS DR.	-160.00
TOTAL				-400.00
3083	04/27/2016	FENCECRETE AMERICA, INC.	INV# 1497 CUSTOMER# 2957	
			FENCE REPAIR AT LOHMANS CROSSING	-39,022.40
TOTAL				-39,022.40
3084	04/27/2016	GARY WELDON	JAZZFEST REIMBURSEMENTS	
			BOSS STREET BRASS BAND REIMBURSEME...	-420.00
			COURTNEY SANTANA REIMBURSEMENT-JA...	-200.00
TOTAL				-620.00
3085	04/28/2016	HURST CREEK M.U.D.	REIMBURSEMENT-MELVIN	
			FENCE REPAIR ON LOHMANS 4/19-4/25-4/26...	-464.03
TOTAL				-464.03
3086	04/28/2016	JUSTICE PEST SERVICES	INV# 21064	
			FIRE ANT TREATMENT	-275.00
TOTAL				-275.00

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VILLAGE OF THE HILLS
STREET MAINTANENCE FUND - CHECK DETAIL
April 2016

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
1143	04/06/2016	PENDLETON EXCAVATION, LLC.	INV# 0227	
			REPAIR DAMAGE ASPHALT ON TROP...	-1,735.50
TOTAL				-1,735.50
1144	04/18/2016	DAN ROARK	ARMOR TILE REIMBURSEMENT	
			10 ARMOR TILES FOR SIDEWALKS	-1,199.00
TOTAL				-1,199.00
1145	04/28/2016	HURST CREEK M.U.D.	REIMBURSEMENT-MELVIN	
			MELVIN'S WALK PATH PROPOSAL F...	-115.87
TOTAL				-115.87

VILLAGE OF THE HILLS
TRASH/RECYCLING REPORT
April-16

CURRENT BILLING AS PER AVR:	4/6/2016	\$ 37,956.60
NET ACCOUNTS ADDED IN		<u>0</u>
NUMBER OF ACCOUNTS PAID TO PROGRESSIVE		1,066
WRITE OFFS:		\$ -
\$15.05 PER ACCOUNT PAID TO PROGRESSIVE	Apr-16	\$ 16,043.30
\$15.05 PER ACCOUNT PAID TO PROGRESSIVE	May-16	

**VILLAGE OF THE HILLS
SOLID WASTE INCOME AND EXPENSE
2015-2016 BUDGET**

	APRIL			YEAR TO DATE		
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
INCOME						
4300 · TRASH COLLECTION FEES	37,956.60	38,376.00	-419.40	151,397.40	153,288.00	-1,890.60
TOTAL INCOME	37,956.60	38,376.00	-419.40	151,397.40	153,288.00	-1,890.60
 EXPENSE						
6100 · TRASH COLLECTION EXPENSES	16,043.30	16,043.30	0.00	112,242.90	112,122.50	120.40
6102 · HAZARDOUS WASTE COLLECTIOI	0.00	5,000.00	-5,000.00	0.00	5,000.00	-5,000.00
6103 · CANINE REFUSE STATIONS	720.00	800.00	-80.00	5,176.00	5,600.00	-424.00
6105 · DEAD ANIMAL PICK-UP	0.00	30.00	-30.00	0.00	210.00	-210.00
6120 · BANK SRVC CHARGES	62.75	85.00	-22.25	599.92	595.00	4.92
6240 · MISCELLANEOUS	0.00	50.00	-50.00	307.68	350.00	-42.32
7100 · REIMBURSE GF PERSONNEL	750.00	750.00	0.00	5,250.00	5,250.00	0.00
TOTAL EXPENSE	17,576.05	22,758.30	-5,182.25	123,576.50	129,127.50	-5,551.00

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VILLAGE OF THE HILLS
SOLID WASTE - CHECK DETAIL
April 2016

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
ACH	04/06/2016	PLAINS CAPITAL	ACCOUNT ANALYSIS CHARGE - MARCH	
			ACCOUNT ANALYSIS CHARGE- MARCH	-62.75
TOTAL				-62.75
TX...	04/05/2016	VILLAGE OF THE HILLS - GENERAL F...	SW PERSONNEL REIMBURSEMENT FO...	
			SW PERSONNEL REIMBURSEMENT FOR ...	-750.00
TOTAL				-750.00
1460	04/11/2016	PROGRESSIVE WASTE SOLUTIONS	INV# 1701502678	
			SERVICE FOR MARCH 1066 HOMES	-16,043.30
TOTAL				-16,043.30
1461	04/11/2016	LAWN N' HOUSE	INV# 112 CTH	
			CLEAN DOG STATIONS (MARCH 3/7/10/14...	-720.00
TOTAL				-720.00

