



Bookkeeper's Report

MARCH 2016

**VILLAGE OF THE HILLS
FINANCIAL REPORT
MARCH 2016**

GENERAL FUND

CHECKING ACCOUNT BEGINNING BALANCE		2/29/2016 \$ 349,816.22
REVENUES, REIMBURSEMENTS, TRANSFERS IN	\$ 19,154.85	
EXPENDITURES, TRANSFERS OUT	<u>(35,915.42)</u>	
GENERAL FUND ENDING BALANCE		3/31/2016 <u>\$ 333,055.65</u>

CAPITAL IMPROVEMENTS FUND

BEGINNING BALANCE		2/29/2016 \$ 369.41
TXFRS IN FROM STREET REPAIR FUND	-	
EXPENDITURES	-	
CAPITAL IMPROVEMENTS FUND ENDING BALANCE		3/31/2016 <u>\$ 369.41</u>

STREET REPAIR FUND

BEGINNING BALANCE		2/29/2016 \$ 15,122.93
MARCH TAX ALLOCATION	4,971.08	
EXPENDITURES:	(4,727.04)	
STREET REPAIR FUND ENDING BALANCE		3/31/2016 <u>\$ 15,366.97</u>

SOLID WASTE FUND

BEGINNING BALANCE		2/29/2016 \$ 64,940.13
REVENUE:		
EXPENSES:		
BANK SERVICE CHARGE	(67.54)	
I.E.S.I. FEBRUARY ACCOUNTS AT \$15.05	(16,043.30)	
MARIA LUISA GARCIA	(927.00)	
REIMBURSE GENERAL FUND FOR PERSONNEL	(750.00)	
SOLID WASTE FUND ENDING BALANCE		3/31/2016 <u>\$ 47,152.29</u>

**VILLAGE OF THE HILLS
INCOME
2015-2016 BUDGET**

	MARCH			YEAR TO DATE		
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE
INCOME						
FRANCHISE FEES						
1501 · P.E.C.	0.00	0.00	0.00	13,742.97	15,300.00	-1,557.03
1502 · AT&T	0.00	0.00	0.00	19,817.97	17,600.00	2,217.97
1503 · TIME WARNER	0.00	0.00	0.00	16,192.94	19,100.00	-2,907.06
1507 · CITY OF AUSTIN	0.00	0.00	0.00	30,814.83	30,800.00	14.83
TOTAL FRANCHISE FEES	0.00	0.00	0.00	80,568.71	82,800.00	-2,231.29
MAINTENANCE TAX						
2006 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2007 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2008 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2009 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2010 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2011 · TAX COLLECTIONS	0.00	0.00	0.00	20.79	0.00	20.79
2012 · TAX COLLECTIONS	0.00	0.00	0.00	18.35	0.00	18.35
2013 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2014 · TAX COLLECTIONS	0.00	0.00	0.00	61.59	0.00	61.59
2015 · TAX COLLECTIONS	1,705.57	2,400.66	-695.09	231,508.04	225,661.99	5,846.05
2500 · PENALTY & INTEREST	85.80	0.00	85.80	249.71	0.00	249.71
TOTAL MAINTENANCE TAX	1,791.37	2,400.66	-609.29	231,858.48	225,661.99	6,196.49
ADDITIONAL INCOME						
3000 · MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
3100 · MIXED BEVERAGE ALLOC.	0.00	0.00	0.00	4,440.69	4,500.00	-59.31
3110 · SALES TAX-AD VALOREM RED.	9,957.08	9,500.00	457.08	50,859.58	53,900.00	-3,040.42
3200 · REPLAT FEES	200.00	0.00	200.00	200.00	200.00	0.00
3300 · HILLSFEST REIMBURSEMENTS	0.00	0.00	0.00	5,600.00	0.00	0.00
8000 · SW REIMB. PERSONNEL	750.00	750.00	0.00	4,500.00	4,500.00	0.00
8500 · GRANT INCOME	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADDITIONAL INCOME	10,907.08	10,250.00	657.08	65,600.27	63,100.00	2,500.27
TOTAL INCOME	12,698.45	12,650.66	47.79	378,027.46	371,561.99	6,465.47
OTHER INCOME						
1505 · UNBUDGETED INCOME	1485.32	0.00	1485.32	1485.32	0.00	1485.32
3105 SALES TAX STREET MAINT.	4971.08	0.00	4971.08	25391.66	0.00	25391.66
TOTAL OTHER INCOME	6456.40	0.00	6456.40	26876.98	0.00	26876.98

**VILLAGE OF THE HILLS
EXPENSE
2015-2016 BUDGET**

	<u>MARCH</u>			<u>YEAR TO DATE</u>		
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
COMMON AREAS						
7999 · COMMON AREA IMPROVEMENTS	225.00	0.00	225.00	572.89	13,000.00	-12,427.11
8806 · MOWING / MAINT. SCHEDULED	1,643.06	1,693.06	-50.00	12,873.36	12,273.36	600.00
8807 · MOWING / MAINT. UNSCHEDULED	989.96	906.94	83.02	4,165.76	5,926.64	-1,760.88
TOTAL COMMON AREAS	2,858.02	2,600.00	258.02	17,612.01	31,200.00	-13,587.99
FENCE EXPENDITURES						
5499 · FENCE MAINTANENCE	4,022.67	0.00	4,022.67	8,914.77	55,000.00	-46,085.23
TOTAL FENCE EXPENDITURES	4,022.67	0.00	4,022.67	8,914.77	55,000.00	-46,085.23
PARK EXPENDITURES						
6900 · PARK OPERATION / MAINTANENCE	2,722.49	1,500.00	1,222.49	9,206.88	11,800.00	-2,593.12
6994 · HILLSFEST	0.00	0.00	0.00	5,870.10	2,000.00	3,870.10
6998 · PARK IMPROVEMENTS	0.00	40.00	-40.00	0.00	250.00	-250.00
TOTAL PARK EXPENDITURES	2,722.49	1,540.00	1,182.49	15,076.98	14,050.00	1,026.98
2800 · WILDFIRE MITIGATION	0.00	0.00	0.00	4,691.30	9,691.30	-5,000.00
5100 · AUDIT FEES	0.00	0.00	0.00	5,750.00	5,750.00	0.00
5202 · PERFORMANCE BONDS	0.00	100.00	-100.00	180.00	150.00	30.00
5398 · CONTINGENCY	68.00	450.00	-382.00	2,125.20	2,700.00	-574.80
5399 · EMERGENCY MTG COORDINATOR	310.50	315.00	-4.50	4,071.70	3,390.00	681.70
6000 · ELECTION COSTS	0.00	0.00	0.00	0.00	2,000.00	-2,000.00
6100 · INSURANCE PREMIUMS	0.00	0.00	0.00	1,912.88	2,200.00	-287.12
6200 · INTERLOCAL AGREEMENT HCM	11,788.00	11,788.00	0.00	70,728.00	70,728.00	0.00
6300 · LAW ENFORCEMENT CONTRACT	7,813.09	7,813.09	0.00	46,878.54	46,878.54	0.00
6350 · LAW ENFORCEMENT ADDITIONAL	0.00	416.67	-416.67	0.00	2,500.02	-2,500.02
6399 · EQUIPMENT PURCHASES	0.00	75.00	-75.00	0.00	450.00	-450.00
6400 · LEGAL NOTICES & PUBLICATIONS	0.00	0.00	0.00	465.77	500.00	-34.23
6500 · LEGAL, ENGINEERING, CONSLTNTS	105.00	400.00	-295.00	1,185.25	2,400.00	-1,214.75
6600 · MEMBERSHIP FEES	0.00	0.00	0.00	130.00	375.00	-245.00
6650 · FACILITIES MAINTANENCE	0.00	250.00	-250.00	0.00	1,500.00	-1,500.00
6700 · OFFICE SUPPLIES	267.05	300.00	-32.95	1,797.44	1,800.00	-2.56
6800 · POSTAGE	5.82	12.00	-6.18	577.82	72.00	505.82
7000 · TAX COLLECTION EXPENSES	131.53	130.00	1.53	263.06	1,760.00	-1,496.94
7200 · COMPUTER & SOFTWARE EXPS	509.97	300.00	209.97	2,009.97	1,800.00	209.97
7302 · COMMUNICATION W/ RESIDENTS	0.00	100.00	-100.00	336.00	600.00	-264.00
7305 · TELECOMMUNICATIONS	138.30	175.00	-36.70	828.37	1,050.00	-221.63
8802 · PRIVATE ROAD SIGNAGE	120.00	200.00	-80.00	1,099.00	1,200.00	-101.00
8804 · WALKING TRAIL	0.00	0.00	0.00	174.08	0.00	174.08
8805 · PUBLIC R-O-W IRRIGATION	203.90	75.00	128.90	1,677.52	700.00	977.52
8999 · WILDLIFE MANAGEMENT	0.00	50.00	-50.00	0.00	300.00	-300.00
TOTAL EXPENDITURES	31,064.34	27,089.76	3,974.58	188,485.66	260,744.86	-72,259.20
OTHER EXPENSES						
CAPITAL EXPENDITURES						
WALKING TRAIL CAPITAL	87.04	0.00	87.04	8,587.04	0.00	8,587.04
CAPITAL EXPENDITURES-OTHER	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	87.04	0.00	87.04	8,587.04	0.00	8,587.04
9000 · UNBUDGETED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
9107 · STREET REPAIRS	4,520.00	0.00	4,520.00	7,842.84	0.00	7,842.84
TOTAL OTHER EXPENSES	4,607.04	0.00	4,607.04	16,429.88	0.00	16,429.88

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VILLAGE OF THE HILLS
GENERAL FUND - CHECK DETAIL
March 2016

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
TXFR	03/07/2016	HURST CREEK M.U.D.	MARCH INTERLOCAL AGREEMENT	
			MARCH INTERLOCAL AGREEMENT	-11,788.00
TOTAL				-11,788.00
3040	03/08/2016	TERRY BROWDER	2/12/16-3/11/16	
			MILEAGE REIMBURSEMENT FOR 2/12/16-3/11/16	-310.50
TOTAL				-310.50
3041	03/08/2016	JOSE PRESCOTT	INV# 0827	
			MONTHLY WEBSITE MAINT. FEBRUARY 2016	-300.00
TOTAL				-300.00
3042	03/08/2016	RUTILO FLORES	INV# 1928-2	
			2 MOWS, EDGE LOHMANS CROSSING, 1 MOW ...	-540.00
TOTAL				-540.00
3043	03/08/2016	TRAVIS CENTRAL APPRAISAL DIST...	INV# 2535 JURISDICTION ID: 7E	
			JURS ID: 7E QUARTERLY APPRIASAL FEES	-131.53
TOTAL				-131.53
3044	03/08/2016	TRAVIS COUNTY CONSTABLE PRE...	FEBRUARY LAW ENFORCMENT SERVICES	
			2/1/16-2/29/16 LAW ENFORCEMENT SERVICES	-7,813.09
TOTAL				-7,813.09
3045	03/08/2016	VERIZON WIRELESS	INV# 9761012384	
			SERVICE 1/24/16-2/23/16	-138.30
TOTAL				-138.30
3046	03/08/2016	HURST CREEK M.U.D.	XEROX, MELVIN, RENT EQUIP, POSTAGE, R.O.W.	
			FENCE REPAIR ON LOHMANS- MELVIN	-1,014.83
			APPLY HERBICIDE ON LOHMANS AND CLUB ES...	-232.02
			XEROX USAGE 1/21/16-2/21/16	-220.55
			METER# 90969470	-203.90
			REPAIRS TO THE GOLF GATE	-130.00
			POSTAGE USAGE FOR FEBRUARY	-5.82
TOTAL				-1,807.12
3047	03/08/2016	LAWN N' HOUSE	111 CP, 111 P, 111TH	
			MOW / LANDSCAPE COMMON AREAS	-715.00
			CLEAN PARK FEB 1,8,15,22,29	-200.00
			PARK LANDSCAPE FEB 18TH	-350.00
TOTAL				-1,265.00

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VILLAGE OF THE HILLS
GENERAL FUND - CHECK DETAIL
March 2016

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
3048	03/11/2016	EARL WOOD	SSL RENEWAL REIMBURSEMENT	
			3 YEAR RENEWAL FOR VILLAGE EMAILS	-209.97
TOTAL				-209.97
3049	03/14/2016	KNIGHT & PARTNERS	INV# 3182	
			EMINENT DOMAIN, CITY AUDIT, RESIGNATIONS...	-105.00
TOTAL				-105.00
3050	03/14/2016	MERRIGAN ELECTRIC, LLC	INV# 2737	
			ELECTRICAL & LIGHTING REMOUNT ON CONC...	-440.00
TOTAL				-440.00
3051	03/16/2016	DON GARDNER	OAK WILT DIAGNOSIS	
			2/25/16 OAK WILT DIAGNOSIS	-150.00
TOTAL				-150.00
3052	03/16/2016	TEXAS MUNICIPAL CLERKS CERTI...	LAW AND PROCEDURE MANUAL	
			2016 TEXAS MUNICIPAL LAW AND PROCEDUR...	-46.50
TOTAL				-46.50
3053	03/16/2016	POSTNET	MAYOR OVLEN BUSINESS CARDS	
			500 BUSINESS CARDS FOR MAYOR OVLEN	-34.00
TOTAL				-34.00
3054	03/17/2016	HURST CREEK M.U.D.	REIMBURSEMENTS-MELVIN	
			MONTHLY CONSULTATION	-928.06
			HELP REPAIR LOHMANS FENCE	-202.92
TOTAL				-1,130.98
3055	03/17/2016	POSTNET	INV# 403075	
			BUSINESS CARDS FOR JIM NELSON (500CT)	-34.00
TOTAL				-34.00
3056	03/21/2016	P.E.C.	SERVICE 2/9/16-3/11/16	
			PARK ELECTRIC SERVICE 2/9/16-3/11/16	-23.67
TOTAL				-23.67
3057	03/23/2016	RUTILO FLORES	1928-7 / 1928-8	
			MOW AT LOHMANS CROSSING AND THE HILLS...	-160.00
			DIG AND FLATTEN OUT DIRT ALONG FENCE O...	-1,800.00
TOTAL				-1,960.00

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VILLAGE OF THE HILLS
GENERAL FUND - CHECK DETAIL
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<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
3058	03/28/2016	AUSTIN SEPTIC SUPPLY COMPANY...	INV# 36371	
			NEW SEPTIC PUMP AT PARK BATHROOMS	-2,136.88
TOTAL				-2,136.88
TXFR	03/29/2016	HURST CREEK M.U.D.	SOAP FOR PARK BATHROOMS (6)	
			SOAP FOR PARK BATHROOMS (6 @1.99)	-11.94
TOTAL				-11.94
3059	03/29/2016	THE DAVEY TREE EXPERT COMPA...	INV# 909857069	
			APPLICATION 1 BEHIND 11 CHAMELEON COUR...	-75.00
TOTAL				-75.00
3060	03/31/2016	HURST CREEK M.U.D.	MELVIN REIMBURSEMENTS	
			WORKING ON FENCE REPAIR ON LOHMANS	-434.92
			TREAT ALGAE IN PONDS ON CLUB ESTATES	-57.94
TOTAL				-492.86

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VILLAGE OF THE HILLS
STREET MAINTANENCE FUND - CHECK DETAIL
March 2016

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
1140	03/08/2016	HURST CREEK M.U.D.	SAW FOR RIBBON CURB	
			SAW RENTAL FOR RIBBON CURB	-50.00
			MELVIN- PREPERATION FOR WALK P...	-87.04
TOTAL				-137.04
1141	03/08/2016	LAWN N' HOUSE	111 TH	
			MATERIALS FOR CONCRETE WORK ...	-1,970.00
			LABOR FOR CONCRETE WORK ALO...	-2,500.00
TOTAL				-4,470.00
1142	03/14/2016	RADARSIGN, LLC	INV# 4439	
			POLE MOUNT FOR LOCKING BRACK...	-120.00
TOTAL				-120.00

**VILLAGE OF THE HILLS
TRASH/RECYCLING REPORT
March-16**

CURRENT BILLING AS PER AVR:	2/12/2016	\$ 37,899.60
NET ACCOUNTS ADDED IN		<u>0</u>
NUMBER OF ACCOUNTS PAID TO PROGRESSIVE		1,066
WRITE OFFS:		\$ -
\$15.05 PER ACCOUNT PAID TO PROGRESSIVE	Feb-16	\$ 16,043.30
\$15.05 PER ACCOUNT PAID TO PROGRESSIVE	Mar-16	\$ 16,043.30

**VILLAGE OF THE HILLS
SOLID WASTE INCOME AND EXPENSE
2015-2016 BUDGET**

	MARCH			YEAR TO DATE		
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
INCOME						
4300 -TRASH COLLECTION FEES	0.00	0.00	0.00	113,440.80	114,912.00	-1,471.20
TOTAL INCOME	0.00	0.00	0.00	113,440.80	114,912.00	-1,471.20
EXPENSE						
6100 -TRASH COLLECTION EXPENSES	16,043.30	16,028.25	15.05	96,199.60	96,079.20	120.40
6102 -HAZARDOUS WASTE COLLECTIO	0.00	0.00	0.00	0.00	0.00	0.00
6103 -CANINE REFUSE STATIONS	927.00	800.00	127.00	4,456.00	4,800.00	-344.00
6105 -DEAD ANIMAL PICK-UP	0.00	30.00	-30.00	0.00	180.00	-180.00
6120 -BANK SRVC CHARGES	67.54	85.00	-17.46	537.17	510.00	27.17
6240 -MISCELLANEOUS	0.00	50.00	-50.00	307.68	300.00	7.68
7100 -REIMBURSE GF PERSONNEL	750.00	750.00	0.00	4,500.00	4,500.00	0.00
TOTAL EXPENSE	17,787.84	17,743.25	44.59	106,000.45	106,369.20	-368.75

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VILLAGE OF THE HILLS
SOLID WASTE - CHECK DETAIL
March 2016

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
ACH	03/07/2016	PLAINS CAPITAL	ACCOUNT ANALYSIS CHARGE FOR FEBRUARY	
			ACCOUNT ANALYSIS CHARGE FOR FEBRUARY	-67.54
TOTAL				-67.54
TXFR	03/07/2016	VILLAGE OF THE HILLS - GENERAL FU...	SW PERSONNEL REIMBURSEMENT FOR FEBRU...	
			SW PERSONNEL REIMBURSEMENT FOR FEBRUARY	-750.00
TOTAL				-750.00
1457	03/09/2016	LAWN N' HOUSE	INV# 111CTH	
			CLEAN DOG STATIONS (FEB 1,4,8,11,15,18,22,25,29)	-720.00
TOTAL				-720.00
1458	03/09/2016	PROGRESSIVE WASTE SOLUTIONS	INV# 1701485761	
			1066 HOMES FOR FEBRUARY	-16,043.30
TOTAL				-16,043.30
1459	03/14/2016	DOG WASTE DEPOT	INV# 100725	
			DOGGIE BAGS FOR CANS AND PICKUP BAGS	-207.00
TOTAL				-207.00