

**VILLAGE OF THE HILLS
MINUTES OF JUNE 22, 2015
SPECIAL MEETING**

1. Call to Order

A special meeting of the Board of Aldermen (“the BOA”) of the Village of The Hills (“the Village”) was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Dodd called the meeting to order at 3:00 p.m. and the roll was called of the duly constituted officers and members of the Board to wit:

Ron Dodd	Mayor
J.R. Smith	Mayor, Pro Tempore
Jim Nelson	Treasurer
Hilda Potsavich	Secretary
Rick Zehrer	Alderman
Robert Smith	Alderman

And all of said persons were present except Ron Dodd and Jim Nelson, thus constituting a quorum.

Also present were Dan Roark and Linda Lunney, representing general management for The Hills.

2. Pledge of Allegiance

The Pledge of Allegiance was led by Alderman Zehrer.

3. Consider and take any action on resolution to amend the Village Purchasing Policy.

Dan Roark explained that the Village failed to adhere to its procurement policies in hiring a wildfire fuels mitigation consultant by not procuring written cost estimates from each vendor investigated. The consultant hired was determined to be the best fit for the project in question based on qualifications rather than cost. Also, wildfire fuels mitigation consultant is not one of the listed “professionals” that can be hired under this provision.

The Village wishes to amend its purchasing policy by substituting the Texas Local Government Code Section 252 for the Village Purchasing Policy Section 3.04 for small purchases under \$50,000, and follow the more stringent of local, state or federal provisions in purchasing and procurement.

Alderman Zehrer moved approval of Amendment 80-15, A Resolution Amending the Village of The Hills, Texas Purchasing Policy to follow the Provisions contained in the Texas Local Government Code Section 252 for small purchases under \$50,000; Secretary Potsavich seconded the motion which carried unanimously.

4. Authorize the Mayor to execute a letter to FEMA regarding hiring of Wildfire Fuels Mitigation Consultant.

Secretary Potsavich moved to authorize the Mayor to execute a letter to FEMA regarding hiring of Wildfire Fuels Mitigation Consultant; Alderman Robert Smith seconded the motion which carried unanimously.

5. Adjournment

On motion by Secretary Potsavich and seconded by Alderman Zehrer, the meeting was adjourned.

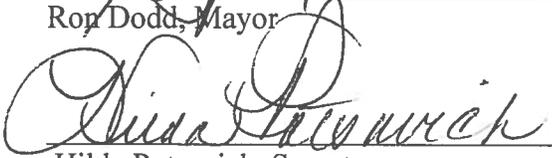
Signed this 9th day of July, 2015.

(Seal)





Ron Dodd, Mayor



Hilda Potsavich, Secretary