

THE HILLS PARK COMMISSION MONTHLY MEETING – Thursday, October 15, 2015 -

In attendance: Eric Ovlen, Gary Weldon, Pattye Ward, Pat Zepp, Steve Pavlas, Jim Morter, Allan Hitchcock (our newest member), Robert Smith (BOA Liaison) and Angela Thielemans (Site Manager for The Hills POA).

The meeting was called to order at 9:05am by Eric Ovlen. A motion was made by Pattye and seconded by Steve to approve the minutes as amended from September 8, 2015. The minutes were approved as amended.

Treasurer's Report: Steve presented the current budget and reported that the Park was \$9,330 under budget for this just-ending (October) fiscal year. Steve led a discussion of some of the individual items that were under budget and possible reasons for that. He stated that he had cleaned up the formulas in the ongoing budget Excel spreadsheet, so it should be easier to understand in the future. A motion was made by Jim, seconded by Gary and passed to approve the Treasurer's Report.

Old Business

Official welcome: Eric officially welcomed new Commission member, Allan Hitchcock.

Hills Fest: October 18th 1-4pm. Eric turned the meeting over to Pattye and she led the final discussion and last minute preparations for the upcoming Fest. These included: A special thanks to Steve for his extra efforts procuring the corn stalks; logistics of publicity; refreshments; volunteers; scheduling the use of the basketball court at 2pm for the Dog Parade; Rotary Club events; prizes for the Dog Parade; sponsors; additional contacts that still needed to be made; and, tables, tents or other items needed. Angie reported on any remaining budget items, the food and the need for coolers. She then helped all present divide the map for a final publicity effort – getting a brochure to every household in The Hills. Angie would have these ready this afternoon and everyone would pick up their number and get them out by Saturday. Pattye stressed how important this was, so that we have as many people attend as possible.

Eric took the gavel back to give a well-deserved THANK YOU to Pattye for all her efforts. He also invited all Commission members to the club for refreshments on him after the event and clean-up.

New Business

Maintenance: Pat asked about the two garbage cans that were discussed several months ago and Eric said that he would follow-up on that.

Park Permit Process: Jim presented the work he has been doing on the Park Permit Process. He compiled a working copy of a Permit from the previous Commission discussions for all to read over and bring back to the next meeting with suggestions.

Commission Members: Current members: Janice, Eric, and Steve are leaving the Commission and those remaining should let Eric know as soon as possible what positions they would be willing to fill. Eric asked Pat to get the official Commission list from Linda Lunney and send it out.

Next meeting is scheduled Tuesday, November 10, 2015, 9:00 am at MUD Conference Room.

Adjournment With agenda business concluded, a motion was made by Pat, seconded by Pattye and passed to adjourn the meeting at 10:40am.

Respectfully submitted,

Patricia A. Zepp

*Approved*  
*Eric Ovlen*  
*11/10/15*