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*Bookkeeper's Report*

FEBRUARY 2016

**VILLAGE OF THE HILLS  
FINANCIAL REPORT  
FEBRUARY 2016**

**GENERAL FUND**

<b>CHECKING ACCOUNT BEGINNING BALANCE</b>		<b>1/31/2016 \$ 326,861.07</b>
REVENUES, REIMBURSEMENTS, TRANSFERS IN	\$ 59,447.91	
EXPENDITURES, TRANSFERS OUT	<u>(36,492.76)</u>	
<b>GENERAL FUND ENDING BALANCE</b>		<b>2/29/2016 <u>\$ 349,816.22</u></b>

**CAPITAL IMPROVEMENTS FUND**

<b>BEGINNING BALANCE</b>		<b>1/31/2016 \$ 369.41</b>
TXFRS IN FROM STREET REPAIR FUND	-	
EXPENDITURES	-	
<b>CAPITAL IMPROVEMENTS FUND ENDING BALANCE</b>		<b>2/29/2016 <u>\$ 369.41</u></b>

**STREET REPAIR FUND**

<b>BEGINNING BALANCE</b>		<b>1/31/2016 \$ 25,117.03</b>
FEBRUARY TAX ALLOCATION	2,773.74	
EXPENDITURES:	<u>(12,767.84)</u>	
<b>STREET REPAIR FUND ENDING BALANCE</b>		<b>2/29/2016 <u>\$ 15,122.93</u></b>

**SOLID WASTE FUND**

<b>BEGINNING BALANCE</b>		<b>1/31/2016 \$ 44,627.12</b>
<b>REVENUE:</b>	37,899.60	
<b>EXPENSES:</b>		
BANK SERVICE CHARGE	(64.29)	
I.E.S.I. JANUARY ACCOUNTS AT \$15.05	(16,043.30)	
MARIA LUISA GARCIA	(640.00)	
REIMBURSE GENERAL FUND FOR PERSONNEL	(750.00)	
DOG WASTE DEPOT	(89.00)	
<b>SOLID WASTE FUND ENDING BALANCE</b>		<b>2/29/2016 <u>\$ 64,940.13</u></b>

**VILLAGE OF THE HILLS  
INCOME  
2015-2016 BUDGET**

	FEBRUARY			YEAR TO DATE		
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE
<b>INCOME</b>						
<b>FRANCHISE FEES</b>						
1501 · P.E.C.	5,714.54	6,500.00	-785.46	13,742.97	15,300.00	-1,557.03
1502 · AT&T	8,617.78	9,100.00	-482.22	19,817.97	17,600.00	2,217.97
1503 · TIME WARNER	8,936.62	9,600.00	-663.38	16,192.94	19,100.00	-2,907.06
1507 · CITY OF AUSTIN	10,695.67	10,800.00	-104.33	30,814.83	30,800.00	14.83
<b>TOTAL FRANCHISE FEES</b>	<b>33,964.61</b>	<b>36,000.00</b>	<b>-2,035.39</b>	<b>80,568.71</b>	<b>82,800.00</b>	<b>-2,231.29</b>
<b>MAINTENANCE TAX</b>						
2006 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2007 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2008 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2009 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2010 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2011 · TAX COLLECTIONS	0.00	0.00	0.00	20.79	0.00	20.79
2012 · TAX COLLECTIONS	0.00	0.00	0.00	18.35	0.00	18.35
2013 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2014 · TAX COLLECTIONS	17.81	0.00	17.81	61.59	0.00	61.59
2015 · TAX COLLECTIONS	15,330.63	16,804.62	-1,473.99	229,802.47	223,261.33	6,541.14
2500 · PENALTY & INTEREST	155.30	0.00	155.30	163.91	0.00	163.91
<b>TOTAL MAINTENANCE TAX</b>	<b>15,503.74</b>	<b>16,804.62</b>	<b>-1,300.88</b>	<b>230,067.11</b>	<b>223,261.33</b>	<b>6,805.78</b>
<b>ADDITIONAL INCOME</b>						
3000 · MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
3100 · MIXED BEVERAGE ALLOC.	0.00	0.00	0.00	4,440.69	4,500.00	-59.31
3110 · SALES TAX-AD VALOREM RED.	5,555.82	10,000.00	-4,444.18	40,902.50	44,400.00	-3,497.50
3200 · REPLAT FEES	0.00	0.00	0.00	0.00	200.00	-200.00
3300 · HILLSFEST REIMBURSEMENTS	900.00	0.00	0.00	5,600.00	0.00	0.00
8000 · SW REIMB. PERSONNEL	750.00	750.00	0.00	3,750.00	3,750.00	0.00
8500 · GRANT INCOME	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ADDITIONAL INCOME</b>	<b>7,205.82</b>	<b>10,750.00</b>	<b>-3,544.18</b>	<b>54,693.19</b>	<b>52,850.00</b>	<b>1,843.19</b>
<b>TOTAL INCOME</b>	<b>56,674.17</b>	<b>63,554.62</b>	<b>-6,880.45</b>	<b>365,329.01</b>	<b>358,911.33</b>	<b>6,417.68</b>
<b>OTHER INCOME</b>						
1505 · UNBUDGETED INCOME	0.00	0.00	0.00	0.00	0.00	0.00
3105 SALES TAX STREET MAINT.	2773.74	0.00	2773.74	20420.58	0.00	20420.58
<b>TOTAL OTHER INCOME</b>	<b>2773.74</b>	<b>0.00</b>	<b>2773.74</b>	<b>20420.58</b>	<b>0.00</b>	<b>20420.58</b>

**VILLAGE OF THE HILLS  
EXPENSE  
2015-2016 BUDGET**

	FEBRUARY			YEAR TO DATE		
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE
<b>COMMON AREAS</b>						
7999 · COMMON AREA IMPROVEMENTS	0.00	0.00	0.00	347.89	13,000.00	-12,652.11
8806 · MOWING / MAINT. SCHEDULED	1,643.06	1,693.06	-50.00	11,230.30	10,580.30	650.00
8807 · MOWING / MAINT. UNSCHEDULED	363.80	306.94	56.86	3,175.80	5,019.70	-1,843.90
<b>TOTAL COMMON AREAS</b>	<b>2,006.86</b>	<b>2,000.00</b>	<b>6.86</b>	<b>14,753.99</b>	<b>28,600.00</b>	<b>-13,846.01</b>
<b>FENCE EXPENDITURES</b>						
5499 · FENCE MAINTANENCE	621.55	0.00	621.55	4,892.10	55,000.00	-50,107.90
<b>TOTAL FENCE EXPENDITURES</b>	<b>621.55</b>	<b>0.00</b>	<b>621.55</b>	<b>4,892.10</b>	<b>55,000.00</b>	<b>-50,107.90</b>
<b>PARK EXPENDITURES</b>						
6900 · PARK OPERATION / MAINTANENCE	1,286.70	1,500.00	-213.30	6,484.39	10,300.00	-3,815.61
6994 · HILLSFEST	0.00	0.00	0.00	5,870.10	2,000.00	3,870.10
6998 · PARK IMPROVEMENTS	0.00	40.00	-40.00	0.00	210.00	-210.00
<b>TOTAL PARK EXPENDITURES</b>	<b>1,286.70</b>	<b>1,540.00</b>	<b>-253.30</b>	<b>12,354.49</b>	<b>12,510.00</b>	<b>-155.51</b>
<b>OTHER EXPENSES</b>						
<b>CAPITAL EXPENDITURES</b>						
WALKING TRAIL CAPITAL	8,500.00	0.00	8,500.00	8,500.00	0.00	8,500.00
CAPITAL EXPENDITURES-OTHER	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>8,500.00</b>	<b>0.00</b>	<b>8,500.00</b>	<b>8,500.00</b>	<b>0.00</b>	<b>8,500.00</b>
<b>UNBUDGETED EXPENSES</b>						
9000 · UNBUDGETED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
9107 · STREET REPAIRS	3,322.84	0.00	3,322.84	3,322.84	0.00	3,322.84
<b>TOTAL OTHER EXPENSES</b>	<b>11,822.84</b>	<b>0.00</b>	<b>11,822.84</b>	<b>11,822.84</b>	<b>0.00</b>	<b>11,822.84</b>

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**VILLAGE OF THE HILLS**  
**GENERAL FUND - CHECK DETAIL**  
**February 2016**

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
3023	02/01/2016	B2B COPIES, LLC	LOOKUP: 56615 (ENVELOPES)	
			2000 ENVELOPES (.42 EACH - 200 COLOR LINE...	-840.00
TOTAL				-840.00
TXFR	02/05/2016	HURST CREEK M.U.D.	INTERLOCAL AGREEMENT- FEBRUARY	
			FEBRUARY INTERLOCAL AGREEMENT	-11,788.00
TOTAL				-11,788.00
3024	02/08/2016	JOSE PRESCOTT	JANUARY '16 WEBSITE MAINT.	
			JANUARY 2016 WEBSITE MAINTANENCE	-300.00
TOTAL				-300.00
3025	02/08/2016	HURST CREEK M.U.D.	REIMBURSEMENTS	
			WELDING HELMET, GOGGLES, FOR WELDING ...	-123.84
			XEROX USAGE FOR 12/21/15-1/21/16	-220.55
			ROW RAW WATER METER# 90969470	-139.04
			SUPPLIES/EQUIPMENT TO REPAIR FENCECRE...	-149.82
			POSTAGE FOR JANUARY USAGE	-9.70
TOTAL				-642.95
3026	02/08/2016	LAWN N' HOUSE	INVOICE# 110 TH, 110 P, 110 CP	
			REGULARLY SCHEDULED MOW OF COMMON A...	-715.00
			NEW SOD ON CLUB ESTATES AND ST. ANDRE...	-200.00
			LANDSCAPE MAINT (JAN 14) AND TRIMMED TR...	-550.00
			CLEAN PARK (JAN-4,11,18,25)	-160.00
TOTAL				-1,625.00
3027	02/08/2016	VICTOR O. SCHINNERER & CO., INC.	INV# R110157043-RON DODD	
			ACCT# 702767 POLICY# 61BSBGM5340 3/14/16-...	-130.00
TOTAL				-130.00
3028	02/08/2016	TRAVIS COUNTY CONSTABLE PRE...	JAN1-31ST SERVICE	
			JANUARY LAW ENFORCEMENT	-7,813.09
TOTAL				-7,813.09
3029	02/08/2016	VERIZON WIRELESS	INV# 9759384240	
			DECEMBER 24-JANUARY 23	-138.05
TOTAL				-138.05
3030	02/09/2016	TERRY BROWDER	JANUARY REIMBURSEMENT	
			JANUARY REIMBURSEMENT	-333.50
TOTAL				-333.50

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**VILLAGE OF THE HILLS**  
**GENERAL FUND - CHECK DETAIL**  
**February 2016**

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
3031	02/09/2016	JANSEN & GREGORCZYK	AUDIT 14-15 FEES	
			FEES FOR AUDIT OF 14-15 FY	-5,750.00
TOTAL				-5,750.00
3032	02/15/2016	HURST CREEK M.U.D.	DEC-JAN PARK WATER BILL	
			DEC-JAN PARK WATER BILL ACCT# 1000000100	-553.67
TOTAL				-553.67
3033	02/17/2016	P.E.C.	ACCOUNT# 3000198172	
			SERVICE FROM 1/9/16-2/9/16	-23.03
TOTAL				-23.03
3034	02/17/2016	HURST CREEK M.U.D.	TV/ WALL MOUNTS FOR EMERGENCY CENTER	
			TV AND WALL MOUNTS FOR EMERGENCY CEN...	-2,227.98
TOTAL				-2,227.98
3035	02/17/2016	HURST CREEK M.U.D.	REIMBURSEMENTS-MELVIN	
			MONTHLY CONSULTATION	-928.06
			REPAIR ON CONCRETE FENCE @ LOHMANS	-347.89
TOTAL				-1,275.95
3036	02/22/2016	WINFIELD SOLUTIONS, LLC	INV# 000060609530	
			PESTICIDES, FUNGICIDES ON CLUB ESTATES ...	-163.80
TOTAL				-163.80
3037	02/24/2016	VICTOR O. SCHINNERER & CO., INC.	INV# R110157260	
			ACCT# 702767 POLICY # 61BSBBP8063 4/1/16-4/...	-50.00
TOTAL				-50.00
3038	02/26/2016	POSTNET	INV# 401759	
			BUSINESS CARDS (500) FOR HILDA POTSAVICH	-34.00
TOTAL				-34.00
3039	02/26/2016	KNIGHT & PARTNERS	INV# 3058	
			REVIEW/PHONE CALL WITH LINDA ON EMINEN...	-30.00
TOTAL				-30.00

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VILLAGE OF THE HILLS  
STREET MAINTANENCE FUND - CHECK DETAIL  
February 2016

Num	Date	Name	Memo	Paid Amount
1135	02/09/2016	HURST CREEK M.U.D.	REIMBURSEMENT FOR RIBBON CURB-MELVIN	
			REIMBURSEMENT FOR MELVIN WORKING ON RIBBON C...	-406.10
TOTAL				-406.10
1136	02/09/2016	ATLAS DESIGN SERVICES	INV# 15-026-01	
			PRELIMINARY WALKING TRAIL DESIGN STUDY	-8,500.00
TOTAL				-8,500.00
1137	02/09/2016	RAMMING PAVING COMPANY	INV# 1.52328-1 STRIPING COAT	
			STRIPING 1 COAT ON ROADS	-2,655.89
TOTAL				-2,655.89
1138	02/17/2016	HURST CREEK M.U.D.	REIMBURSEMENT MELVIN	
			EXCUVATION OF RIBBON CURB - HILLS OFFICES	-260.85
TOTAL				-260.85
1139	02/29/2016	RADARSIGN, LLC	INV# 4419	
			NEW CONVERTED RADAR SIGN PLUS CHARGER	-945.00
TOTAL				-945.00

**VILLAGE OF THE HILLS  
TRASH/RECYCLING REPORT  
February-16**

CURRENT BILLING AS PER AVR:	2/12/2016	\$ 37,899.60
NET ACCOUNTS ADDED IN		<u>0</u>
NUMBER OF ACCOUNTS PAID TO PROGRESSIVE		1,066
WRITE OFFS:		\$ -
\$15.05 PER ACCOUNT PAID TO PROGRESSIVE	Feb-16	\$ 16,043.30
\$15.05 PER ACCOUNT PAID TO PROGRESSIVE	Mar-16	



**VILLAGE OF THE HILLS  
SOLID WASTE INCOME AND EXPENSE  
2015-2016 BUDGET**

	FEBRUARY			YEAR TO DATE		
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
<b>INCOME</b>						
4300 TRASH COLLECTION FEES	37,899.60	38,340.00	-440.40	113,440.80	114,912.00	-1,471.20
<b>TOTAL INCOME</b>	<b>37,899.60</b>	<b>38,340.00</b>	<b>-440.40</b>	<b>113,440.80</b>	<b>114,912.00</b>	<b>-1,471.20</b>
<b>EXPENSE</b>						
6100 TRASH COLLECTION EXPENSES	16,043.30	16,028.25	15.05	80,156.30	80,050.95	105.35
6102 HAZARDOUS WASTE COLLECTIO	0.00	0.00	0.00	0.00	0.00	0.00
6103 CANINE REFUSE STATIONS	729.00	800.00	-71.00	3,529.00	4,000.00	-471.00
6105 DEAD ANIMAL PICK-UP	0.00	30.00	-30.00	0.00	150.00	-150.00
6120 BANK SRVC CHARGES	64.29	85.00	-20.71	469.63	425.00	44.63
6240 MISCELLANEOUS	0.00	50.00	-50.00	307.68	250.00	57.68
7100 REIMBURSE GF PERSONNEL	750.00	750.00	0.00	3,750.00	3,750.00	0.00
<b>TOTAL EXPENSE</b>	<b>17,586.59</b>	<b>17,743.25</b>	<b>-156.66</b>	<b>88,212.61</b>	<b>88,625.95</b>	<b>-413.34</b>

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VILLAGE OF THE HILLS  
SOLID WASTE - CHECK DETAIL  
February 2016

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
ACH	02/08/2016	PLAINS CAPITAL	ACCOUNT ANALYSIS FOR JANUARY	
			ACCOUNT ANALYSIS CHARGE FOR JAN...	-64.29
TOTAL				-64.29
TX...	02/05/2016	VILLAGE OF THE HILLS - GENERAL F...	SW PERSONNEL REIMBURSEMENT FO...	
			SW PERSONNEL REIMBURSEMENT FOR J...	-750.00
TOTAL				-750.00
1454	02/08/2016	PROGRESSIVE WASTE SOLUTIONS	INV# 1701471234	
			1066 HOMES FOR JANUARY	-16,043.30
TOTAL				-16,043.30
1455	02/08/2016	LAWN N' HOUSE	INV# 110CTH	
			CLEAN DOG STATIONS (JAN-4,7,11,14,18,...	-640.00
TOTAL				-640.00
1456	02/29/2016	DOG WASTE DEPOT	INV# 98967	
			INV# 98967	-89.00
TOTAL				-89.00