

**VILLAGE OF THE HILLS
MINUTES OF JANUARY 12, 2016
SPECIAL MEETING**

1. Call to Order

A meeting of the Board of Aldermen (“the BOA”) of the Village of The Hills (“the Village”) was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Dodd called the meeting to order at 8:30 a.m. and the roll was called of the duly constituted officers and members of the Board to wit:

Ron Dodd	Mayor
J.R. Smith	Mayor, Pro Tempore
Jim Nelson	Treasurer
Hilda Potsavich	Secretary
Eric Ovlen	Alderman
Robert Smith	Alderman

And all of said persons were present, thus constituting a quorum.

Also present were Dan Roark, Earl Wood, Beth Caccamisi, and Linda Lunney, representing general management for The Hills; Terry Browder, Emergency Management Coordinator; and Anne Hewgley, representing the POA.

2. Pledge of Allegiance

The Pledge of Allegiance was led by Alderman Robert Smith.

3. Law Enforcement

Mayor Dodd reviewed the written report which shows 22 traffic stops, 23 traffic warnings and 5 traffic citations. Dan Roark reported that the radar sign had to be sent out to be rebuilt. A resident requested an additional sign be purchased as she felt it is a good deterrent to speeders. A new sign would cost about \$3,500. Treasurer Nelson suggested not to purchase a second sign at this time; but set a scheduled rotation of the sign between five alternate locations.

4. Treasurer’s Report

Beth Caccamisi reviewed the written report showing \$254,854.79 in the General Fund and \$62,528.78 in the Solid Waste Fund.

Secretary Potsavich moved approval of the Treasurer’s Report; Alderman Robert Smith seconded the motion which carried unanimously.

5. Approval of Minutes of December 10, 2015 regular meeting.

Treasurer Nelson moved approval of the Minutes of December 10, 2015 regular meeting; Secretary Potsavich seconded the motion which carried unanimously

6. Park Liaison Report

Alderman Robert Smith reported on the most recent meeting of the Park Commission. The revised reservation regulations have been delayed to allow the new members of the commission time to review the existing regulations and suggested changes. There was some discussion on the regulation of the Park Commission that members need to be a property owner and the need to change this provision to resident.

The commission toured the park and will develop a list of areas needing attention. Anne Hewgley mentioned that the POA had a number of plants that they would like to donate to the park.

7. POA Liaison

There has not been a meeting yet this month. The annual meeting is on the 21st of January.

8. Consider, discuss, and take any necessary action regarding ownership and maintenance of street signs.

Mayor Dodd reported that this is an ongoing discussion with the POA. In the meantime Angie Thielemans will work with Earl Wood as the need arises.

9. Consider, discuss and take any necessary action regarding input for the Village report at the annual POA meeting.

Mayor Dodd discussed the presentation for the annual POA meeting and asked for input from the BOA. Alderman Robert Smith suggested discussing the walking trail, the progress and favorable acceptance of the trail to date and that we are studying possible expansion of the trail. Treasurer Nelson suggested mention of the new shopping center and its impact on the Village. It was also suggested that the new emergency center at the hospital be mentioned.

10. Consider, discuss and take any necessary action regarding the Walking Trail.

Dan Roark reported that we should have the draft of the design study for the next phase on January 18, 2016. Sealing of the existing trails is being investigated and will have to be done in warmer weather.

11. Consider, discuss and take any necessary action regarding the Fence Fence.

Dan Roark reported that the fence repair is expected to begin at the end of January. The results on the alternate form of repair which is being researched by Mayor Pro Tempore J.R. Smith and Mr. Roark and should be presented at the next meeting.

12. Hurst Creek MUD Report

Alderman Robert Smith attended the most recent meeting. Earl Wood reported that the MUD received TECQ approval for the Backwash Recovery project and it will now be able to proceed with construction of the project. Mr. Wood also reported on the repair of a large leak on The Hills Drive.

13. Emergency Management Coordinator Report

Terry Browder reported on the on-going preparations for the emergency center. He commended the hospital on their exceptional cooperation and help in getting the center set up.

14. City Administrator's Report

Dan Roark reported that on the 28th of January he, Earl Wood and Terry Browder will meet with Bob Moore, Travis County and among other items, discuss starting a countywide program on Oak Wilt.

15. Consider, discuss and take any necessary action regarding Oak Wilt.

Secretary Potsavich reported on her research on the Oak Wilt situation in The Hills. Don Garner, Arborist will charge \$150 an hour survey. She discussed a number of areas in The Hills previously treated by the Forestry Service.

Secretary Potsavich moved approval to hire Don Garner at \$150 per hour up to \$750 to survey the health of our trees, to give a baseline and locate any potential hot spots; Alderman Robert Smith seconded the motion which carried unanimously.

16. New Business Items Introduced by Members of the Board of Alderman

Alderman Ovlen reported on his meeting with Rick Zehrer and Golf Club Manager Ron Woolard. He also thanked Dan Roark and Earl Wood for his tour of the MUD facilities. Alderman Ovlen asked that an item be added to the monthly agenda for Club Liaison.

17. Comments from Attending Visitors and Guests.

There were no comments.

18. The Board will meet in executive session to discuss personnel issues in accordance with Texas Government Code Section 551.074.

Secretary Potsavich moved to go into executive session; Alderman Robert Smith seconded the motion which carried unanimously.

The BOA met in executive session to discuss personnel and managerial issues.

19. Adjournment

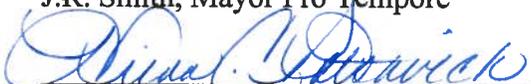
The BOA came out of executive session and there being further business adjourned at 10:21 a.m.

Signed this 11th day of February, 2016.

(Seal)





J.R. Smith, Mayor Pro Tempore


Hilda Potsavich, Secretary