

**VILLAGE OF THE HILLS
MINUTES OF DECEMBER 10, 2015
REGULAR MEETING**

1. Call to Order

A meeting of the Board of Aldermen (“the BOA”) of the Village of The Hills (“the Village”) was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Dodd called the meeting to order at 8:30 a.m. and the roll was called of the duly constituted officers and members of the Board to wit:

Ron Dodd	Mayor
J.R. Smith	Mayor, Pro Tempore
Jim Nelson	Treasurer
Hilda Potsavich	Secretary
Eric Ovlen	Alderman
Robert Smith	Alderman

And all of said persons were present, thus constituting a quorum.

Also present were Dan Roark, Earl Wood, Beth Caccamisi, and Linda Lunney, representing general management for The Hills; Anne Hewgley, representing the POA; and Constable Patrick Youngren.

2. Pledge of Allegiance

The Pledge of Allegiance was led by Secretary Potsavich.

3. Law Enforcement

Officer Patrick Youngren reviewed his written report which shows 23 traffic stops, 22 traffic warnings and 4 traffic citations. Officer Youngren is working with Angie Thielemans, on-site POA manager to improve security operations.

4. Treasurer’s Report

Beth Caccamisi reviewed the written report showing \$143,132 in the General Fund and \$42,333 in the Solid Waste Fund.

Secretary Potsavich moved approval of the Treasurer’s Report; Alderman Robert Smith seconded the motion which carried unanimously.

Dan Roark reported that the tax form sent to the Travis County Tax Office had last year’s rate on it. The Ordinance adopting the correct 2015 tax rate was also sent but was not checked by the tax office against the information on the form. Since the Ordinance supersedes the incorrect form, the tax office is sending out a new corrected bill with a letter of explanation.

Treasurer Nelson moved that we do not send an additional letter from the BOA to the residents at this time; Alderman Ovlén seconded the motion; Mayor Pro Tempore J.R. Smith opposed. The motion carried.

5. Approval of Minutes of November 12, 2015 regular meeting.

Secretary Potsavich moved approval of the Minutes of November 12, 2015 regular meeting; Alderman Robert Smith seconded the motion which carried unanimously.

6. Park Liaison Report

Alderman Robert Smith reported on the most recent meeting of the Park Commission. The following officers were elected:

Gary Weldon, Chairman
Patty Ward, Vice-Chairman
Pam Ovlén, Secretary
Pat Zepp, Treasurer

He also reported on repairs that are needed at the bottom of the big slide, and laying concrete slabs under the new trash bins. The revised reservation permit is still being worked on and should be ready for approval by the next BOA meeting.

Alderman Robert Smith also reported that the Commission has changed its meeting time to the second Monday of each month at 4 pm. The next meeting will be January 11, 2016.

7. Consider, discuss and take any necessary action regarding the appointment of George Spencer to the Park Commission.

Secretary Potsavich moved approval of the appointment of George Spencer to the Park Commission; Alderman Ovlén seconded the motion which carried unanimously.

8. POA Liaison

Secretary Potsavich reviewed her written report. Mayor Dodd reported that the POA Annual meeting will be on the 21st of January. There will be electronic voting at the meeting. Anne Hewgley reported that moving trucks will be allowed into the Hills on Sundays.

Earl Wood asked Mrs. Hewgley if an exception to the “5-minute” rule at the Flintrock Gate could be made for the HCM employees when working on the lift station in Flintrock.

9. Consider, discuss and take any necessary action regarding deer management.

Mayor Dodd discussed the deer management situation brought up at the last meeting by Mr. Ed Jones of 17 Tournay Lane. Since we are already in the middle of the trapping season it was suggested monitoring the situation and revisit the issue in the spring.

Alderman Ovlen moved to table the deer trapping issue until the April 2016 meeting; Secretary Potsavich seconded the motion which carried unanimously.

10. Consider, discuss and take any necessary action regarding the intersection at Lohman's Crossing.

Mayor Dodd reported on a meeting with Mayor Bain, Lakeway, about the possible development of an intersection at the Lohman's gate for access to the new HEB shopping center. Lakeway would like the Village to share in the cost of construction of the intersection. The Mayor feels that a traffic study of the proposed intersection's impact on The Hills would be needed before any commitments could be considered. The BOA feels that it would be best to wait until the process is further along before any further action should be taken. The BOA will discuss any possible traffic changes with the POA and future meetings with Mayor Bain will include the president of the POA.

11. Consider, discuss and take any necessary action regarding the Walking Trail.

Dan Roark reported on the progress of the striping by Ramming Paving of the streets along the Walking Trail. He then presented an engineers proposal of a design study for the next phase of the Walking Trail.

Alderman Robert Smith moved authorization to spend \$8,500 on a design study for the next phase of the Walking Trail; Treasurer Nelson seconded the motion; Secretary Potsavich opposed. The motion carried.

12. Consider, discuss and take any necessary action regarding the Fencecrete Fence.

Dan Roark reported on having a signed contract with Fencecrete for \$33,000 for the repair of 100 posts, with \$330 per post exceeding 100. A letter was sent to all residents involved and Melvin is going door-to-door explaining the work needed to be done on the fence.

Mr. Roark then showing pictures of a potential alternative repair that would be performed in house and would cost about \$50 in materials per post. A sample has been constructed and will be studied to determine its viability as an alternative to Fencecrete replacing the posts.

13. Hurst Creek MUD Report

Earl Wood reported on recent events:

- The customer portal to WaterScope is now available to all customers a letter will be included with the current billing with instructions
- A water main leak on Radnor was repaired with minimal disruption of service to the homes on that street
- All plans for the backwash recovery project have been submitted to TECQ

14. Emergency Management Coordinator Report

Terry Browder reported that the Emergency Center is nearing completion and is being well received by all community services involved.

15. City Administrator's Report

All issues have been covered under individual items.

16. Consider, discuss and take any necessary action regarding Oak Wilt.

Secretary Potsavich expressed her concerns over Oak Wilt affecting The Hills' trees. She would like to have a specialist hired to survey the trees in The Hills for any existing problems. Secretary Potsavich also sees a need to educate the public on the prevention and treatment of the disease. The Mayor suggested investigating the cost of a specialist.

17. Elect officers and appoint committee assignments.

Officers will remain the same as last year: Mayor Pro Tempore, J.R. Smith; Treasurer, Jim Nelson; Secretary, Hilda Potsavich. All committee assignments remain the same with Eric Ovlen taking any assignments held by Rick Zehrer.

Alderman Ovlen moved approval of officers; Secretary Potsavich seconded the motion with carried unanimously.

18. New Business Items Introduced by Members of the Board of Alderman

Terry Browder mentioned elevated drug problems in local schools and asked that everyone stay aware and report any suspicious activity.

19. Comments from Attending Visitors and Guests.

There were no comments.

20. Adjournment

There being no further business, the meeting was adjourned at 11:00 AM.

Signed this 12th day of January, 2016.

(Seal)



Ron Dodd, Mayor

A handwritten signature in blue ink, appearing to read "Hilda Potsavich", is written over a horizontal line. Below the line, the name "Hilda Potsavich, Secretary" is printed in black text.

Hilda Potsavich, Secretary