

**VILLAGE OF THE HILLS  
MINUTES OF JULY 10, 2014**

**1. Call to Order**

A meeting of the Board of Aldermen (“the BOA”) of the Village of The Hills (“the Village”) was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Dodd called the meeting to order at 8:30 a.m. and the roll was called of the duly constituted officers and members of the Board to wit:

Ron Dodd	Mayor
J.R. Smith	Mayor, Pro Tempore
Jim Nelson	Treasurer
Hilda Potsavich	Secretary
Rick Zehrer	Alderman
Robert Smith	Alderman

**And all of said persons were present thus constituting a quorum.**

Also present were Dan Roark, Earl Wood and Linda Lunney, representing general management for The Hills; Terry Browder, Emergency Management Coordinator; Jim Bailey, representing the Hills POA; Adam Grigg, Lake Travis Fire and Rescue.

**2. Pledge of Allegiance**

Mayor Dodd led the Pledge of Allegiance.

**3. Approval of Minutes of June 10, 2014 special meeting and June 12, 2014 regular meeting.**

*Secretary Potsavich moved approval of Minutes of June 10, 2014 special meeting and June 12, 2014 regular meeting; Alderman Zehrer seconded the motion which carried unanimously.*

**15. Discuss, consider and take action on the Interlocal Agreement for Fire Prevention and Mitigation Services.**

Adam Grigg from Lake Travis Fire and Rescue appeared to discuss the program. He will develop itemized costs next week and the Interlocal Agreement will be ready for BOA consideration at the August meeting.

Public notification will be provided by Lake Travis View and Village email.

At this point Mr. Grigg departed.

**4. Discuss, consider and take action on the POA presentation of traffic sign costs.**

Jim Bailey of the POA briefed the BOA on the plans to replace all the street and stop signs in The Hills. Mr. Bailey stated that other more pressing projects have pushed this program back until later in 2014.

**5. Law Enforcement Monthly Report**

Dan Roark summarized June's report showing 12 traffic stops and 12 warnings issued. Two constables are on duty Friday and Saturday nights, one on a golf cart and one in a patrol car.

Earl Wood briefed the BOA on his research of placing a surveillance camera in the park. Costs are estimated at \$2400. The Board instructed Mr. Wood to proceed with further investigation.

**7. Discuss, consider and take any action on the preliminary 2014-2015 Fiscal Year Budget.**

Earl Wood briefed the BOA on the budgeting process. The preliminary budget will be presented at the August meeting.

**6. Treasurer's Report**

Mr. Wood reviewed the written report showing a balance of \$145,988 in the General Fund; \$35,789 in the Street Repair Fund and \$61,562 in the Solid Waste Fund.

Mayor Dodd asked the Walking Trail Committee to prepare a timeline for construction of the Trail.

*Secretary Potsavich moved approval of the Treasurer's report; Alderman Robert Smith seconded the motion which carried unanimously.*

**8. Discuss, consider and take action on the vacation of Lot 682A, The Hills of Lakeway, Phase 8, the amended plat of Lots 681, 683, and 691, Travis County, Texas.**

*Alderman Zehrer moved to vacate Lot 682A, The Hills of Lakeway, Phase 8; Treasurer Nelson seconded the motion which carried unanimously.*

**9. Discuss, consider and take action on the email notification system.**

Mr. Wood briefed the BOA on implementation of the Village email system. The first email will be sent once all of the new Aldermen emails are operating properly.

**10. Park Liaison Report**

Alderman Robert Smith reported on the latest meeting of the Park Commission. A preliminary budget was prepared and submitted to the Village.

The Hills Fest is scheduled for October 26<sup>th</sup>, with Pattye Ward heading the planning committee.

The Commission discussed a new bulletin board. A bid was received for \$3,300. Linda Lunney stated she researched manufactured bulletin boards and they are around \$1200.

*Treasurer Nelson moved to purchase a single bulletin board to mount on the building wall; Alderman Zehrer seconded the motion. A free-standing board can be considered at a later time. The motion carried unanimously.*

#### **11. POA Liaison Report**

Secretary Potsavich reviewed her written report. Resealing of heavily traveled streets will begin soon.

#### **12. Consider and take any necessary action regarding the Walking Trail.**

Dan Roark briefed the Board on the recent contract with Baker-Aicklen to prepare the Master Plan and Engineer's Estimate.

#### **13. Hurst Creek MUD Report**

Dan Roark and Earl Wood briefed the Board on the recent MUD meeting. A second well will be drilled July 14<sup>th</sup>, in the parking lot. Backwash recovery is still being investigated.

The Mayor complimented the MUD employees on the quality of water they are producing, as presented in the Consumer Confidence Report.

#### **14. Report on Public Land Fire Hazard Prevention work and Grant Application.**

Dan Roark proposed hiring an employee on a part-time basis to oversee the fence maintenance project and the fire mitigation work.

*Alderman Zehrer moved to support hiring an employee to oversee the fence maintenance project and fire mitigation work; Alderman Robert Smith seconded the motion which carried unanimously.*

#### **16. Emergency Management Coordinator's Report**

Terry Browder briefed the Board on recent events involving emergency management. A mock-hostage practice will be held at Lake Travis High School later this summer, involving all emergency responders.

#### **17. City Administrator's Report**

All issues have already been covered.

#### **18. New Business Items Introduced by Members of the Board of Alderman.**

Mayor Dodd reminded Alderman up for re-election of the filing deadline of July 19 to August 18 at 5 pm.

**19. Comments from Attending Visitors and Guests**

There were no visitors.

**20. Adjournment**

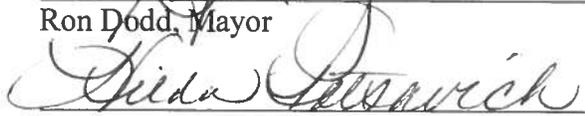
*On motion by Alderman Zehrer and seconded by Secretary Potsavich, the meeting was adjourned at 10:35 a.m.*

Signed this 14<sup>th</sup> day of August, 2014.

(Seal)



  
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Ron Dodd, Mayor

  
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Hilda Potsavich, Secretary