

# *Bookkeeper's Report*

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OCTOBER 2015



**VILLAGE OF THE HILLS  
FINANCIAL REPORT  
OCTOBER 2015**

**GENERAL FUND**

<b>CHECKING ACCOUNT BEGINNING BALANCE</b>		<b>9/30/2015 \$ 140,695.20</b>
REVENUES, REIMBURSEMENTS, TRANSFERS IN	\$ 32,082.78	
EXPENDITURES, TRANSFERS OUT	<u>(46,064.12)</u>	
<b>GENERAL FUND ENDING BALANCE</b>		<b>10/31/2015 <u>\$ 126,713.86</u></b>

**CAPITAL IMPROVEMENTS FUND**

<b>BEGINNING BALANCE</b>		<b>9/30/2015 \$ 369.41</b>
TXFRS IN FROM STREET REPAIR FUND	-	
EXPENDITURES	-	
<b>CAPITAL IMPROVEMENTS FUND ENDING BALANCE</b>		<b>10/31/2015 <u>\$ 369.41</u></b>

**STREET REPAIR FUND**

<b>BEGINNING BALANCE</b>		<b>9/30/2015 \$ 7,738.52</b>
OCTOBER TAX ALLOCATION	2,936.04	
<b>STREET REPAIR FUND ENDING BALANCE</b>		<b>10/31/2015 <u>\$ 10,674.56</u></b>

**SOLID WASTE FUND**

<b>BEGINNING BALANCE</b>		<b>9/30/2015 \$ 39,711.94</b>
<b>REVENUE:</b>	37,764.60	
<b>EXPENSES:</b>		
BANK SERVICE CHARGE	(105.64)	
I.E.S.I. SEPTEMBER ACCOUNTS AT \$15.05	(16,013.20)	
MARIA LUISA GARCIA	(640.00)	
REIMBURSE GENERAL FUND FOR PERSONNEL	(750.00)	
ALL ABOUT DOODY (CANINE REFUSE STATIONS)	-	
<b>SOLID WASTE FUND ENDING BALANCE</b>		<b>10/31/2015 <u>\$ 59,967.70</u></b>



**VILLAGE OF THE HILLS  
INCOME  
2015-2016 BUDGET**

	OCTOBER			YEAR TO DATE		
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE
<b>INCOME</b>						
<b>FRANCHISE FEES</b>						
1501 · P.E.C.	0.00	0.00	0.00	0.00	0.00	0.00
1502 · AT&T	0.00	0.00	0.00	0.00	0.00	0.00
1503 · TIME WARNER	0.00	0.00	0.00	0.00	0.00	0.00
1507 · CITY OF AUSTIN	20,119.16	20,000.00	119.16	20,119.16	20,000.00	119.16
<b>TOTAL FRANCHISE FEES</b>	<u>20,119.16</u>	<u>20,000.00</u>	<u>119.16</u>	<u>20,119.16</u>	<u>20,000.00</u>	<u>119.16</u>
<b>MAINTENANCE TAX</b>						
2006 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2007 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2008 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2009 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2010 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2011 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2012 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2013 · TAX COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
2014 · TAX COLLECTIONS	13.94	0.00	13.94	13.94	0.00	13.94
2015 · TAX COLLECTIONS	0.00	2,400.66	-2,400.66	0.00	2,400.66	-2,400.66
2500 · PENALTY & INTEREST	2.93	0.00	2.93	2.93	0.00	2.93
<b>TOTAL MAINTENANCE TAX</b>	<u>16.87</u>	<u>2,400.66</u>	<u>-2,383.79</u>	<u>16.87</u>	<u>2,400.66</u>	<u>-2,383.79</u>
<b>OTHER INCOME</b>						
3000 · MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
3100 · MIXED BEVERAGE ALLOC.	1,979.81	2,100.00	-120.19	1,979.81	2,100.00	-120.19
3110 · SALES TAX-AD VALOREM RED.	5,880.90	7,900.00	-2,019.10	5,880.90	7,900.00	-2,019.10
3200 · REPLAT FEES	0.00	200.00	-200.00	0.00	200.00	-200.00
8000 · SW REIMB. PERSONNEL	750.00	750.00	0.00	750.00	750.00	0.00
8500 · GRANT INCOME	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL INCOME</b>	<u>28,746.74</u>	<u>33,350.66</u>	<u>-4,603.92</u>	<u>28,746.74</u>	<u>33,350.66</u>	<u>-4,603.92</u>
<b>OTHER INCOME</b>						
1505 · UNBUDGETED INCOME	0.00	0.00	0.00	0.00	0.00	0.00
3105 SALES TAX STREET MAINT.	2936.04	0.00	2936.04	2936.04	0.00	2936.04
<b>TOTAL OTHER INCOME</b>	<u>2936.04</u>	<u>0.00</u>	<u>2936.04</u>	<u>2936.04</u>	<u>0.00</u>	<u>2936.04</u>

**VILLAGE OF THE HILLS  
EXPENSE  
2015-2016 BUDGET**

	<b>OCTOBER</b>			<b>YEAR TO DATE</b>		
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>VARIANCE</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>VARIANCE</b>
<b>COMMON AREAS</b>						
7999 · COMMON AREA IMPROVEMENTS	347.89	13,000.00	-12,652.11	347.89	13,000.00	-12,652.11
8806 · MOWING / MAINT. SCHEDULED	4,658.06	3,808.06	850.00	4,658.06	3,808.06	850.00
8807 · MOWING / MAINT. UNSCHEDULED	1,082.02	191.94	890.08	1,082.02	191.94	890.08
<b>TOTAL COMMON AREAS</b>	<b>6,087.97</b>	<b>17,000.00</b>	<b>-10,912.03</b>	<b>6,087.97</b>	<b>17,000.00</b>	<b>-10,912.03</b>
<b>FENCE EXPENDITURES</b>						
5499 · FENCE MAINTANENCE	0.00	55,000.00	-55,000.00	0.00	55,000.00	-55,000.00
<b>TOTAL FENCE EXPENDITURES</b>	<b>0.00</b>	<b>55,000.00</b>	<b>-55,000.00</b>	<b>0.00</b>	<b>55,000.00</b>	<b>-55,000.00</b>
<b>PARK EXPENDITURES</b>						
6900 · PARK OPERATION / MAINTANENCE	2,869.22	4,800.00	-1,930.78	2,869.22	4,800.00	-1,930.78
6994 · HILLSFEST	4,007.22	500.00	3,507.22	4,007.22	500.00	3,507.22
6998 · PARK IMPROVEMENTS	0.00	50.00	-50.00	0.00	50.00	-50.00
<b>TOTAL PARK EXPENDITURES</b>	<b>6,876.44</b>	<b>5,350.00</b>	<b>1,526.44</b>	<b>6,876.44</b>	<b>5,350.00</b>	<b>1,526.44</b>
2800 · WILDFIRE MITIGATION	4,691.30	9,691.30	-5,000.00	4,691.30	9,691.30	-5,000.00
5100 · AUDIT FEES	0.00	0.00	0.00	0.00	0.00	0.00
5202 · PERFORMANCE BONDS	0.00	0.00	0.00	0.00	0.00	0.00
5398 · CONTINGENCY	346.40	450.00	-103.60	346.40	450.00	-103.60
5399 · EMERGENCY MTG COORDINATOR	294.98	1,815.00	-1,520.02	294.98	1,815.00	-1,520.02
6000 · ELECTION COSTS	0.00	2,000.00	-2,000.00	0.00	2,000.00	-2,000.00
6100 · INSURANCE PREMIUMS	1,912.88	2,200.00	-287.12	1,912.88	2,200.00	-287.12
6200 · INTERLOCAL AGREEMENT HCM	11,788.00	11,788.00	0.00	11,788.00	11,788.00	0.00
6300 · LAW ENFORCEMENT CONTRACT	7,813.09	7,813.09	0.00	7,813.09	7,813.09	0.00
6350 · LAW ENFORCEMENT ADDITIONAL	0.00	416.67	-416.67	0.00	416.67	-416.67
6399 · EQUIPMENT PURCHASES	0.00	75.00	-75.00	0.00	75.00	-75.00
6400 · LEGAL NOTICES & PUBLICATIONS	465.77	500.00	-34.23	465.77	500.00	-34.23
6500 · LEGAL, ENGINEERING, CONSLTNTS	375.00	400.00	-25.00	375.00	400.00	-25.00
6600 · MEMBERSHIP FEES	100.00	375.00	-275.00	100.00	375.00	-275.00
6650 · FACILITIES MAINTANENCE	0.00	250.00	-250.00	0.00	250.00	-250.00
6700 · OFFICE SUPPLIES	587.96	300.00	287.96	587.96	300.00	287.96
6800 · POSTAGE	530.01	12.00	518.01	530.01	12.00	518.01
7000 · TAX COLLECTION EXPENSES	0.00	1,500.00	-1,500.00	0.00	1,500.00	-1,500.00
7200 · COMPUTER & SOFTWARE EXPS	300.00	300.00	0.00	300.00	300.00	0.00
7302 · COMMUNICATION W/ RESIDENTS	336.00	100.00	236.00	336.00	100.00	236.00
7305 · TELECOMMUNICATIONS	136.74	175.00	-38.26	136.74	175.00	-38.26
8802 · PRIVATE ROAD SIGNAGE	0.00	200.00	-200.00	0.00	200.00	-200.00
8804 · WALKING TRAIL	0.00	0.00	0.00	0.00	0.00	0.00
8805 · PUBLIC R-O-W IRRIGATION	258.74	300.00	-41.26	258.74	300.00	-41.26
8999 · WILDLIFE MANAGEMENT	0.00	50.00	-50.00	0.00	50.00	-50.00
<b>TOTAL EXPENDITURES</b>	<b>42,901.28</b>	<b>118,061.06</b>	<b>-75,159.78</b>	<b>42,901.28</b>	<b>118,061.06</b>	<b>-75,159.78</b>

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VILLAGE OF THE HILLS  
GENERAL FUND - CHECK DETAIL  
October 2015

Num	Date	Name	Memo	Paid Amount
2927	10/01/2015	CONSTANT CONTACT, INC.	INV# GQR9ZQRAB27115	
			YEAR SUBSCRIPTION FOR THE EMERGENCY EMAIL LIST	-336.00
TOTAL				-336.00
TXFR	10/05/2015	HURST CREEK M.U.D.	INTERLOCAL AGREEMENT FOR OCTOBER	
			INTERLOCAL AGREEMENT FOR OCTOBER	-11,788.00
TOTAL				-11,788.00
2928	10/06/2015	POSTNET	HILLSFEST BANNERS	
			4 BANNERS WITH RUSH SHIPPING	-400.00
TOTAL				-400.00
2929	10/06/2015	HURST CREEK M.U.D.	REIMBURSEMENTS	
			PARK LIFT STATION - GATE VALVE	-54.81
			NOTICE OF PULBIC HEARING ON TAX INCREASE - AUST...	-465.77
			POSTAGE USAGE FOR SEPTEMBER - TAX INCREASE LE...	-530.01
			MELVIN INSTALL WIRE CAGES AROUND TREES ON CLU...	-347.89
TOTAL				-1,398.48
2930	10/06/2015	HURST CREEK M.U.D.	METER# 90969470	
			ROW RAW WATER IRRIGATION	-258.74
TOTAL				-258.74
2931	10/06/2015	TMCA, INC.	ANNUAL MEMBERSHIP	
			CITY SECRETARY ANNUAL MEMBERSHIP	-100.00
TOTAL				-100.00
2932	10/06/2015	TEXAS MUNICIPAL LEAGUE	CONTRACT # 2767	
			INSURANCE PREMIUM FOR FY 15-16 CONTRACT# 2767	-1,912.88
TOTAL				-1,912.88
2933	10/06/2015	TRAVIS COUNTY CONSTABLE ...	SEPT 1-30 SERVICE	
			SEPTEMBER 1-30TH SERVICES	-7,813.09
TOTAL				-7,813.09
2934	10/06/2015	VERIZON WIRELESS	INV# 9752827221	
			AUGUST 24-SEPT 23	-136.74
TOTAL				-136.74
2935	10/06/2015	TERRY BROWDER	9/14/15-10/8/15	
			EMC 9/14/15-10/8/15	-294.98
TOTAL				-294.98

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VILLAGE OF THE HILLS  
GENERAL FUND - CHECK DETAIL  
October 2015

Num	Date	Name	Memo	Paid Amount
2936	10/06/2015	HURST CREEK M.U.D.	XEROX REIMBURSEMENT	
			XEROX USAGE FOR 9/2/15-9/21/15	-226.80
TOTAL				-226.80
2937	10/06/2015	FLOWERS BY NANCY'S TOO	FUNERAL- PIPES	
			FUNERAL FLOWERS- PIPES	-173.20
TOTAL				-173.20
2938	10/07/2015	TRAVIS COUNTY ESD #6	WILDFIRE FUEL REDUCTION PROJECT REMAINDER	
			WILDFIRE FUEL REDUCTION PROJECT REMAINDER	-4,691.30
TOTAL				-4,691.30
2939	10/07/2015	JOSE PRESCOTT	INV# 0790	
			SEPTEMBER WEBSITE MAINTANENCE	-300.00
TOTAL				-300.00
2940	10/07/2015	FLORENTINO ANTONIO MORA	106TH /106P	
			SCHEDULED MAINTANENCE	-2,930.00
			TRIM BRANCHES AT CLUB ESTATES PKWY / LAKEWAY ...	-850.00
			LANDSCAPE MAINTENANCE SEPT 3 & 17	-700.00
TOTAL				-4,480.00
2941	10/07/2015	MARIA LUISA GARCIA	106 CP	
			CLEAN PARK SEPT. 7,14,21,28	-200.00
TOTAL				-200.00
2942	10/08/2015	HURST CREEK M.U.D.	1000000100 2 HILLS DR	
			WATER BILL FOR (AUGUST-SEPTEMBER)	-573.03
TOTAL				-573.03
2943	10/12/2015	HURST CREEK M.U.D.	QUARTERLY REIMBURSEMENT FOR MAIL FINANCE	
			MAIL FINANCE REIMBURSEMENT -QUARTERLY (FOR AC...	-311.16
TOTAL				-311.16
2944	10/13/2015	ANGELA THIELEMANS	PUMPKIN PURCHASE REIMBURSEMENT	
			PURCHASED PUMPKINS (300 PIE PUMPKINS @2.00) \$27...	-875.00
TOTAL				-875.00
2945	10/13/2015	MOBILE GAMING AUSTIN, LLC	OCTOBER 18TH EVENT-HILLS POA	
			FOAM FUN, GAGA BALL, HAMSTER BALL, LASER TAG	-1,000.00
TOTAL				-1,000.00



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VILLAGE OF THE HILLS  
GENERAL FUND - CHECK DETAIL  
October 2015

Num	Date	Name	Memo	Paid Amount
2946	10/13/2015	ANGELA THIELEMANS	REIMBURSEMENT BULLHORN	-42.22
TOTAL				-42.22
2947	10/14/2015	TRIPLE S. FEED	HAY 10 SQUARES OF HAY	-240.00
TOTAL				-240.00
2948	10/15/2015	HURST CREEK M.U.D.	MELVIN REIMBURSEMENTS MONTHLY CONSULTATION ALGEA KILL IN PONDS ON CLUB ESTATES	-928.00 -57.94
TOTAL				-986.00
2949	10/15/2015	512 SNO	3 HOURS FOR HILLSFEST 3 HOURS OF SERVICE FOR SNO CONES- HILLSFEST	-575.00
TOTAL				-575.00
2950	10/15/2015	RANDY LARKIN	JAZZ DADDIES-HILLSFEST REMAINDER 50% REMAINDER OF BALANCE TO JAZZ DADDIES-BAND...	-250.00
TOTAL				-250.00
2951	10/16/2015	KIDDIE EXPRESS TRAIN	OCTOBER 18TH- HILLSFEST TRAIN RENTAL (1) SPECIAL PRICE 3 HOURS	-225.00
TOTAL				-225.00
2952	10/16/2015	HURST CREEK M.U.D.	OFFICE DEPOT REIMBURSEMENT REIMBURSEMENT FOR OFFICE DEPOT BILL ( TRASH BA...	-110.93
TOTAL				-110.93
2953	10/16/2015	MUSTAFA ALNASERI	HILLSFEST WORK HANGING SIGNS (4 HOURS) & 100.00 ASSISTING FOR T...	-200.00
TOTAL				-200.00
2954	10/16/2015	KIP LEYBA	HILLSFEST WORK 4 HOURS OF WORK AND 100.00 FOR ASSISTANCE ON H...	-200.00
TOTAL				-200.00
2955	10/19/2015	P.E.C.	ACCT# 3000198172 PARK ELECTRIC BILL 9/9-10/10	-22.88
TOTAL				-22.88

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VILLAGE OF THE HILLS  
GENERAL FUND - CHECK DETAIL  
October 2015

Num	Date	Name	Memo	Paid Amount
2956	10/19/2015	KNIGHT & PARTNERS		
			BUDGET REVIEW AND TAX MATTERS, REVIEW NOTICE ...	-375.00
TOTAL				-375.00
2957	10/29/2015	BARCO PRODUCTS	ORDER# BP00031173	
			2 TRASH CANS (DOME LIDS) -GREEN- FOR PARK - APP...	-1,207.57
TOTAL				-1,207.57
2958	10/29/2015	HURST CREEK M.U.D.	REIMBURSEMENT FOR MELVIN 10/30	
			WIRE CAGES FOR NEW TREES ON CLUB ESTATES	-174.08
TOTAL				-174.08
2959	10/29/2015	RUTILO FLORES	8/20 8/27 10/6 10/12 10/20 10/27	
			MOW LOHMANS AND THE HILLS DR. (8/20/15) CK # 2898	-160.00
			MOW LOHMANS AND THE HILLS DR. (8/27/15) CK# 2899	-240.00
			MOW LOHMANS AND THE HILLS DR (10/6/15)	-240.00
			MOW LOHMANS AND THE HILLS DR (10/12/15)	-160.00
			MOW LOHMANS AND THE HILLS DR (10/20/15)	-240.00
			MOW LOHMANS AND THE HILLS DR ( 10/27/15)	-160.00
TOTAL				-1,200.00
ACH	10/29/2015	PLAINSCAPITAL BANK		
			STOP PAYMENT FEES (25.00 EACH X 2) FOR CHECK #S ...	-50.00
TOTAL				-50.00

VILLAGE OF THE HILLS  
TRASH/RECYCLING REPORT  
October-15

CURRENT BILLING AS PER AVR:	10/8/2015	\$ 37,764.60
NET ACCOUNTS ADDED IN		<u>0</u>
NUMBER OF ACCOUNTS PAID TO PROGRESSIVE		1,064
WRITE OFFS:		\$ -
\$15.05 PER ACCOUNT PAID TO PROGRESSIVE	Oct-15	\$ 16,013.20
\$15.05 PER ACCOUNT PAID TO PROGRESSIVE	Nov-15	\$ -

**VILLAGE OF THE HILLS  
SOLID WASTE INCOME AND EXPENSE  
2015-2016 BUDGET**

	OCTOBER			YEAR TO DATE		
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
<b>INCOME</b>						
4300 · TRASH COLLECTION FEES	37,764.60	38,268.00	-503.40	37,764.60	38,268.00	-503.40
<b>TOTAL INCOME</b>	<b>37,764.60</b>	<b>38,268.00</b>	<b>-503.40</b>	<b>37,764.60</b>	<b>38,268.00</b>	<b>-503.40</b>
<b>EXPENSE</b>						
6100 · TRASH COLLECTION EXPENSES	16,013.20	15,998.15	15.05	16,013.20	15,998.15	15.05
6102 · HAZARDOUS WASTE COLLECTIO	0.00	0.00	0.00	0.00	0.00	0.00
6103 · CANINE REFUSE STATIONS	640.00	800.00	-160.00	640.00	800.00	-160.00
6105 · DEAD ANIMAL PICK-UP	0.00	30.00	-30.00	0.00	30.00	-30.00
6120 · BANK SRVC CHARGES	105.64	85.00	20.64	105.64	85.00	20.64
6240 · MISCELLANEOUS	0.00	50.00	-50.00	0.00	50.00	-50.00
7100 · REIMBURSE GF PERSONNEL	750.00	750.00	0.00	750.00	750.00	0.00
<b>TOTAL EXPENSE</b>	<b>17,508.84</b>	<b>17,713.15</b>	<b>-204.31</b>	<b>17,508.84</b>	<b>17,713.15</b>	<b>-204.31</b>

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VILLAGE OF THE HILLS  
SOLID WASTE - CHECK DETAIL  
October 2015

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
ACH	10/08/2015	PLAINS CAPITAL	1100 · PLAINS CAPITAL SW	
			6120 · BANK SERVICE CHARGES	-105.64
TOTAL				-105.64
TX...	10/05/2015	VILLAGE OF THE HILLS - ...	1100 · PLAINS CAPITAL SW	
			7100 · REIMBURSE GEN FUND PERSONNEL	-750.00
TOTAL				-750.00
1446	10/07/2015	MARIA LUISA GARCIA	1100 · PLAINS CAPITAL SW	
			6103 · CANINE REFUSE STATIONS	-640.00
TOTAL				-640.00
1447	10/12/2015	PROGRESSIVE WASTE SO...	1100 · PLAINS CAPITAL SW	
			6100 · TRASH COLLECTION EXPENSE	-16,013.20
TOTAL				-16,013.20

