

**The Hills Park Commission
Meeting Agenda
October 11, 2011
1:00 pm
MUD Conference Room**

In Attendance: Scott Feil, Betty Ann Courtney, Peter Gomes, Bruce Warmuth, Jennifer Paul, Suzy Aubert, Josh Avigael, Gretchen Pachlhofer, Dave Anderson (via cell phone), and Mary Ann Grimes

Meeting commenced at 1pm at The MUD Conference room with Scott Feil presiding and Mary Ann Grimes taking minutes.

Welcome: Scott welcomed the commission members.

Motion to approve September minutes was made and they were approved unanimously.

- **Treasurer's report:** Josh reported that we ended with \$2,312.64 remaining in the 2010-2011 fiscal year budget. At this time, we have \$7,000 in additional funds in the 2011-2012 fiscal year budget. This was because we did not spend as much as originally estimated to repair the playscape borders. The funds that we saved using the Playwood bid will be reallocated toward other pending projects such as building curbs alongside the trail. There are several example of this type of border in Lakeway. Our goal here would be to install stone borders so that the crushed granite will stay in place on the trail. Ultimately, our goal is to save money over time by not needing to replace the granite on the trail every two years as is currently necessary. Betty Ann will present us with photo example at our next meeting. She also has the contact info for the person who the City of Lakeway contracted to do their border. Scott added that we could also choose to use these funds toward the leveling the playing field.
- **Approve Treasurer's Report:** Budget report approved.
- **Old Business**
 - For Discussion/Update
 - **Any outstanding issues from close out of FY 11 Budget:** none
 - **Update on FY 12 Budget resolution from BOA Liason:** none
 - **Ice Cream Social/Hills Fest Update:** Betty Ann reported that she had new signs made to advertise the newly named "Afternoon in the Park." These new signs were cheaper than re-using the existing signage from last year. Pro-doc sign company was the vendor of choice. The 3 new signs cost a total of \$145.29. For less than \$20 next year, Pro-doc can add a new piece to cover the dates for next year. Josh hung all the signs on the gate entrances to The Hills. It

was recommended that we get a PVC tube in which to store the signs so that we could keep them looking nice for next year. Betty Ann also placed an ad in The View for the event. Everything seems to be falling into place. Set-up for the event is to be 1 ½ hours prior. No power washing needed this year. Staging was discussed and laid out.

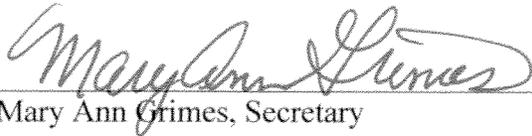
- **Complaint from resident on dog waste:** A recent post from a resident on the Joy Hrobak email community bulletin has sparked an ongoing discussion about dog waste in the park and community. The Park currently has 2 dog waste stations. Additionally, The Village of the Hills is installing several dog waste stations along The Hills Drive. The question of whether or not to add another dog station and signage in the park was discussed. It was decided against another station simply because adding more would not solve the issue of dog owners not picking up after their pets. This is an issue about being a responsible pet owner and being respectful of others. Gretchen offered to ask Angie to re-run a letter that she wrote addressing this issue in The Hills newsletter. There is no entity in our community that either volunteers or has been hired to pick up pet waste. It is solely the responsibility of the owner to do so and of course, a rule for which violators may be fined.
- **Discussion of two bids received for Park landscape maintenance:** A motion to select a contractor was made. The motion to choose Florentino was approved. Florentino had to most competitive bid. It was decided to make sure we set up proper communication with him so that we are clear about what items we would like for him to take care of during the year. Scott asked that everyone on the commission send him a check-list of periodic maintenance requirements in regards to landscaping so that we may convey them to Florentino. It was suggested that even if he doesn't need to mow during his scheduled visits, that he make sure to check the flower beds, trim trees, pick up leaves, etc.
- For Decision
 - **Date and work party to install plant identification signs:** A date in November TBD. Jennifer presented one of her signs. Everyone agreed that they looked great. The next step is to install in the ground with concrete and rebar. Also, we will mulch around the final install.
- **New Business**
 - For Discussion: It was brought to our attention that the wicker basket in the restroom has rotted and needs replacement. Josh volunteered to bring in one of his trash cans that he no longer needs. Scott will ask Linda to find some new trash cans for the restrooms. Also, the interior part of the

trash can located at the basketball court is missing. Only the mesh part is remaining. A new part needs to be ordered.

- **Public Forum, Comment, and Other business to come before the Commission:** The soap dispense in no longer operable in the restroom. We need to order a new one or replace with small pump bottles of soap. A question of whether or not the soap dispenser location fell under the ADA requirements was posed. Josh said that he didn't think so but Suzy will check up online. Also, Suzy noted that the swings needed WD-40. Also, there is a broken florescent light that needs repairing.
- **Next meeting** – November 8, 2011, 1:00PM
- **Adjourn** : Meeting adjourned 2:25 pm



Scott Feil, Chair for The Hills Park and Nature Trail Commission



Mary Ann Grimes, Secretary