

THE HILLS PARK COMMISSION REGULAR MONTHLY MEETING MINUTES – June 11, 2013

The June meeting was called to order at 1:04 pm, Tuesday, June 11, 2013, by Chairman Josh.

In attendance: Josh, Lynn, Peter, Gail, Dave, Jennifer, Joy

Minutes:

The minutes of the regular May meeting were reviewed.

Motion by Jennifer, seconded by Dave, to approve. The minutes were approved.

Special Item:

Josh acknowledged the resignation of Gretchen Pachelhoffer. He asked for a volunteer to serve out the remainder of Gretchen's term (expiring 12/31/13) as Secretary. Gail volunteered to serve. Jennifer moved to appoint Gail as Secretary, Dave seconded the motion. The motion was approved.

Treasurer's Report:

Lynn reviewed the current Treasurer's report. She noted that donations for the current year are not included in the current report. These will be included in the July report and on-going. She also explained that donations currently listed are those of prior years and will be recorded as expended toward the playing field improvements as previously decided by the Commission. She further noted that expenses were in line with budget, and that water/sewer expenses may come in under budget for the year.

There was additional discussion regarding the recognition of donors. Members decided that donations should not be earmarked for special projects, but would be used for projects at the discretion of the Commission. Past donors will be recognized on a plaque which will be purchased by Jennifer, to be listed under "2013 Park Improvements – Playing Field". Members further decided that donations would not be noted as "In Memoriam". However, each donor will receive a written acknowledgement which will reference the nature of their donation and the project for which it was used. Over the years State Farm has made annual donations, which the members determined should be recognized uniquely as sustaining or annual donations. Josh will clarify with Ron Dodd (State Farm) how they would like to be recognized. Jennifer also noted that Melvin Williams will be recognized for his in-kind donation of services during the current playing field improvement project.

Motion by Jennifer, seconded by Dave, to approve. The treasurer's report was approved.

New Business:

1. July meeting: Josh reviewed possible attendance for the July meeting. He will determine if we will have a quorum present. If so, Peter will chair the meeting. Discussion items will include the 2014 budget and possible maintenance and project items. To be included are the review of the need for borders on the slide pit and granite for the walking path.
2. Josh reviewed the expiring terms of members, which includes Josh, Susie, Peter, Lynn, Gail and Josh. Gail indicated her willingness to serve an additional year, and Peter will consider doing the same. Josh noted that he has been actively recruiting new members and encouraged other members to do the same.
3. HillsFest: The date for HillsFest should be set at the next meeting.

Adjournment:

Dave made a motion to adjourn, seconded by Peter. The meeting adjourned at 1:43 pm.

Respectfully submitted,



Gail Oberta, Secretary

