

**VILLAGE OF THE HILLS
MINUTES OF JANUARY 9, 2014**

1. Call to Order

A meeting of the Board of Aldermen (“the BOA”) of the Village of The Hills (“the Village”) was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Dodd called the meeting to order at 8:30 a.m. and the roll was called of the duly constituted officers and members of the Board to wit:

Ron Dodd	Mayor
J.R. Smith	Mayor, Pro Tempore
Hilda Potsavich	Secretary
Rick Zehrer	Alderman
Robert Smith	Alderman

And all of said persons were present thus constituting a quorum.

Also present were Dan Roark, Linda Lunney, Earl Wood and Ryan Ellsworth representing general management for The Hills; and John Herman, President, The Hills POA; Terry Browder, Emergency Management Coordinator; Sergeant Greg Pabst; and Adam Griggs, Lake Travis Fire and Rescue.

2. Pledge of Allegiance

Secretary Potsavich led the Pledge of Allegiance.

3. Approval of Minutes

Alderman Zehrer moved approval of the minutes of the December 12, 2013 regular meeting; Secretary Potsavich seconded the motion which carried unanimously.

4. Treasurer’s Report

Earl Wood introduced Ryan Ellsworth, temporary Village and MUD bookkeeper from Ashby Staffing.

Mayor Dodd reviewed the bookkeeping process and budgeting reporting, noting that the budget will be amended at the next BOA meeting.

Secretary Potsavich moved approval of the Treasurer’s Report; Alderman Zehrer seconded the motion which carried unanimously.

10. Law Enforcement Monthly Report

Sergeant Pabst briefed the Board on December law enforcement activities. There were 15 traffic stops, 13 warnings and 2 citations issued. There was one incident of a fireworks complaint during New Year's Eve.

20. Report on Public Land Fire Hazard Prevention work and Grant Application

Dan Roark reported on the progress of the FEMA grant. Adam Griggs, with the LTFR, was present and stated that their crews would start clearing in September via an inter-local agreement between the Village and the LTFR.

5. Consider and take action on new PlainsCapital Bank signature cards

PlainsCapital Bank signature cards were distributed for Aldermen's signatures.

6. Discuss, consider and take action on opening a dedicated bank account for Hills Fest

After some discussion, it was decided to create an accounting fund within the Village General Fund for The Hills Fest, rather than opening a new account.

7. Solid Waste Report

Mayor Pro Tempore Smith reviewed the written report showing 1033 accounts. This is a correction of the number of accounts previously reported and the budget will be adjusted accordingly.

The Mayor Pro Tempore suggested sending a letter from the BOA to the City of Austin to encourage the granting of a permit for the Reuse and Recycling Center Facility.

8. Discuss, consider and take action on the email notification system

Linda Lunney said we have approximately 450 email addresses. Mayor Pro Tempore Smith suggested we send out an initial email blast. Mayor Dodd asked Jim Nelson to assist with developing the procedures involved in using the system.

9. Ratify the replat of Lots 778 and 779, Phase 9.

Secretary Potsavich moved to ratify the replat of Lots 778 and 779, Phase 9; Alderman Zehrer seconded the motion which carried unanimously.

11. Park Liaison Report

Alderman Smith reported that no meeting has been held since last BOA meeting.

12. Discuss, consider and take action on the nomination of Eric Olven to the Park Commission

Secretary Potsavich moved to appoint Eric Olven to the Park Commission; Alderman Nelson seconded the motion which carried unanimously.

13. POA Liaison Report

Secretary Potsavich reviewed her written report.

14. Community Service Awards for 2013 Planning

Mayor Dodd briefed the BOA on the awards program; he plans on recognizing the BOA and former Mayors. Also he will request input on the test section of the walking trail.

15. Consider and take any action regarding Walking Trail

Dan Roark briefed the Board on current tax loads on Hills and neighboring taxing utilities. Also, Hills crews will place large boulders to stop cutting across the Trail.

Mayor Pro Tempore Smith suggested a non-BOA person assist the Committee in publicizing the Walking Trail.

16. Consider and take any action on improvements to Club Estates Dams and Landscaping

Secretary Potsavich reported that Melvin Williams is still working on clearing the creek channels.

17. Hurst Creek MUD Report

Alderman Smith reported on the most recent MUD meeting.

18. Discuss, Consider and take action on the well site in Village Park

Dan Roark recapped the process of drilling wells in the Village Park.

19. City Administrator's Report

Mr. Roark had nothing further to report.

21. Emergency Management Coordinator Report

Terry Browder reported on recent events regarding emergency planning activities. Response times for EMS in the Hills are unchanged after the move of the ambulance from Lohman's Crossing to the Lakeway Regional Hospital.

22. New Business Introduced by Member of the Board of Alderman

Mr. Roark suggested making Linda Village Secretary with a \$1 per hour increase in salary.

Secretary Potsavich moved approval of Mr. Roark's suggestion; Alderman Zehrer seconded the motion which carried unanimously.

Mayor Dodd appointed Alderman Nelson as Public Relations Liaison.

Mayor Dodd suggested Village representatives observe office hours in visiting Dan Roark. Mr. Roark will provide office hour schedules at the next BOA meeting.

19. Comment from Attending Visitors and Guests

There were no comments.

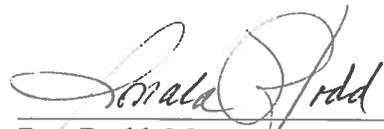
20. Adjournment

On motion by Secretary Potsavich and seconded by Alderman Zehrer, the meeting was adjourned.

Signed this 13th day of February, 2014.

(Seal)





Ron Dodd, Mayor



Hilda Potsavich, Secretary