

**The Hills Park and Nature Trail Commission
Meeting Minutes
January 8, 2013
1:00PM
MUD Conference Room**

In Attendance: Jennifer Paul, Gretchen Pachlhofer, Lynn Miller, Peter Gomes, Dave Anderson (via conference call), Mary Ann Grimes and Joy Hrobak.

Meeting commenced at 1:03pm at The MUD Conference room with Peter Gomes presiding, and Gretchen Pachlhofer taking minutes.

Welcome: Peter welcomed the commission members.

Motion to approve December 2012 minutes was made and approved unanimously.

Treasurer's Report: Lynn presented a currently updated budget along with a copy of park expenditures paid by the general fund for October through December 2012. The budget has been adjusted to reflect the Hillsfest expenses of \$2048. Also there was a discussion on prepaid billing for cleaning and mowing and Chris is going to be asked not to pay these until the services are actually rendered Also noted that the expense for dog waste bags needs to be researched for clarification of who actually orders bags, etc. It was suggested that we look into having The Village work with us on this issue so the Park has the same type of waste disposal/bags throughout the community. The MUD expense was unusually high again (\$524.69) so there was a discussion concerning the best way to monitor the situation. It was ultimately decided that the sprinklers were to be reset by Jennifer for 12 minutes/2x a week. Also the key to the storage room will be relocated and all will be notified via email as to the new location of the key. The treasurer's report was approved by all.

Old Business

○ **For Discussion/Update**

- **Hillsfest Expenses:** see Treasurer's report.
- **Water/MUD update:** see Treasurer's report
- **New member update:** Dave stated that Jeff Hall is interested in serving on the commission and that a resume will be submitted by our next meeting so we can move forward on filling this vacancy.
- **Toilet Roll dispensers for Bathroom:** The status of replacement was not known at this time.
- **Field Bids Update:** Jennifer had the recent bid (attachment) and there was a discussion on getting an additional bid from Peyton Kurio/Rammage. **A motion was made, seconded, and approved that: 1) We get updated bids from both Pendelton and Rammage on a) enhancement project of the field will be asked to meet with us at the next meeting on February**

12, 2013 at 1:00 pm and 1:15 pm (15 minutes each for questions/answers). Jennifer and Mary Ann will be getting these bids as soon as possible for the February meeting.

○ **New Business**

- **Commission report on Joint membership meeting on January 17, 2013:** Josh will be presenting that report and will provide a copy for those of us that will not be able to attend the joint meeting.
- **Future Commission Vacancies:** Peter stated that when his term is up there is a great possibility he will not renew his position ending December 2013, as he has some other pending commitments. There was a suggestion that when filling vacancies that some guidelines be established. **A motion was made, seconded and approved that: Commission terms are to be for two (2) years from the month that they start on the commission and not tied to annual calendar or fiscal (budget) calendar.**

Public Forum, Comment, and Other business to come before the Commission:

- Mary Ann and Gretchen will be working on New Commission Member packets to be presented at the February meeting.

Next meeting will be **February 12, 2013 1:00 pm.**

Meeting adjourned at 2:25 PM



Peter Gomes, Vice - Chair for The Hills Park and Nature Trail Commission



Gretchen Pachlhofer, Secretary