

The Hills Park and Nature Trail Commission
Meeting Minutes
January 10, 2012
1:00PM
MUD Conference Room

In Attendance: Josh Avigael, Bruce Warmuth, Jennifer Paul, Gretchen Pachlhofer, Lynn Miller, and Mary Ann Grimes

Meeting commenced at 1:05pm at The MUD Conference room with Josh Avigael presiding and Mary Ann Grimes taking minutes.

Welcome: Josh welcomed the commission members.

Motion to approve December minutes was made and they were approved unanimously.

Treasurer's Report: Jennifer presented the monthly budget report. Expenses for the month of December were a total of \$431.55 which included all utilities and cleanings. There was also a \$50 donation from Mr. and Mrs. Potsavich. In a unique situation, they removed a dead deer during the weekend when the MUD office is closed, from the park. The MUD usually pays \$50 for dead animal removal and gave the Potsavich's that fee. The Potsavich's generously donated the money to The Park.

Old Business

○ **For Discussion/Update**

- **New Commission Members:** Lynn Miller submitted her bio to the Park Commission and the BOA. After the BOA approves her nomination she will then be a confirmed member. We still have one more opening left on our commission. Please keep this in mind as it is important to fill this vacancy soon.
- **Commercial use of The Park:** Gretchen brought a copy of the current park rental agreement. There is a standard \$75 deposit to reserve the pavilion for an event. It was questioned as to whether or not this amount of a deposit was sufficient to cover extra park cleanings should the renting party not leave the park in its proper condition. There was also a question about what type of liability coverage we have for such events considering many outside vendors attend these functions. It was suggested that we think about changing the verbiage on the rental agreement, stipulating that The Park is not responsible for damage or injury due to the negligence of an outside vendor. It was determined to ask the BOA for some legal advice on the matter before making any changes. Also, Gretchen agreed to do some comparison research to see how other private parks handle these matters.

- **Sign Installation:** Jennifer submitted an illustration of the park with suggested sign placement. She would like to order one more sign, costing \$100, for the Cedar Elm tree. This would bring the total up to 10 signs. A motion was made to approve the purchase of the additional sign and to use the \$50 donation from the Potsavich's and a \$50 donation from the Dodd's/State Farm to purchase the sign. Now, we need to determine a date for installation. It would be a 2 day process in which, day 1, would be to pre-install the rebar, and day 2, to install in the ground. Scott Feil may be helping with the installation if we can plan ahead. We also need to purchase a new Mountain Laurel, to be planted during the spring. There are surviving Mountain Laurels; however they are not in a spot that would accommodate the botanical sign installation. That is the reason for the new planting requirement and Jennifer has found a good spot near the trail.

New Business

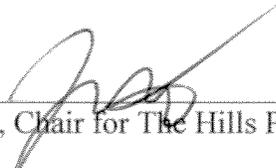
- **For Discussion:**
- **For Decision:**

Public Forum, Comment, and Other business to come before the Commission:

- Bruce had been contacted by some residents who suggested that we replace some of our garbage cans due to their shabby appearance.
- The commission had a formal vote to approve Lynn Miller to the commission and now it must now be finalized by the BOA.
- It was suggested that the Park Commission compile guideline requirements for all commission members including years of service and attendance. This subject to be included on the next month's agenda.

Next meeting will be **February 14, 2012 1:00pm**

Meeting adjourned at 1:40 PM



Josh Avigael, Chair for The Hills Park and Nature Trail Commission



Mary Ann Grimes, Secretary