

**VILLAGE OF THE HILLS
MINUTES OF FEBRUARY 14, 2013**

1. Call to Order

A meeting of the Board of Aldermen (“the BOA”) of the Village of The Hills (“the Village”) was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Lindgren called the meeting to order at 8:30 a.m. and the roll was called of the duly constituted officers and members of the Board to wit:

Doug Lindgren	Mayor
J.R. Smith	Mayor, Pro Tempore
Ron Dodd	Treasurer
Hilda Potsavich	Secretary
Rick Zehrer	Alderman
Joy Hrobak	Alderwoman

And all of said persons were present except Secretary Potsavich, thus constituting a quorum.

Also present were Dan Roark and Linda Lunney, representing general management for The Hills; Earl Wood, Public Works Supervisor for Hurst Creek MUD; Terry Browder, Village Emergency Management Coordinator; Jim DeWitt and Adam Gregg, Lake Travis Fire and Rescue; Lieutenant Kent Shaffer and Corporal Dan Johnson, Jim Jansen, of Jansen and Gregorezyk, Certified Public Accountants, John Herman, President, The Hills POA and Melvin Williams

2. Pledge of Allegiance

Mayor Lindgren led the Pledge of Allegiance.

3. Approval of Minutes

Treasurer Ron Dodd moved approval of the minutes for January 10, 2013 meeting and Alderman Rick Zehrer seconded the motion which carried unanimously.

4. Consider and Approve Audit Report for Fiscal Year 2011-2012

Jim Jansen reviewed the Audit Report for fiscal year 2011-2012. He reported that the books are in good shape and fairly represent the financial condition of the Village.

Treasurer Dodd moved approval of the Audit Report for fiscal Year 2011-2012; Mayor Pro Tempore Smith seconded the motion which carried unanimously.

8. Presentation of the “Friend of The Village” Award.

Mayor Pro Tempore Smith presented Melvin Williams the “Friend of The Village” award for his excellent service in maintaining the Lohman’s and The Hills Drive right of ways.

7. Law Enforcement Monthly Report

Lieutenant Shaffer and Corporal Johnson reported on last month’s activities.

A house fire caused by a faulty water heater was discussed. Mayor Lindgren asked Terry Browder to write an article for the POA newsletter about the dangers of having flammable material too close to water heaters.

Treasurer Dodd reported on a meeting with the Constables to discuss the issue of a new pay rate.

Treasurer Dodd moved approval of a pay increase of \$548 per month starting in March; Alderman Zehrer seconded the motion which carried unanimously.

The Officers left at this time.

14. Report on Public Land Fire Hazard Prevention work and Grant Application

Adam Gregg, Lake Travis Fire and Rescue, heads up the fuel reduction activities for the LTRF, which will be starting up again in September. In the meantime, he will assess what needs to be done in the Hills in anticipation of receiving the Grant.

Dan Roark reported on the recent Request for Information from FEMA. Baker Aicklen has been contracted to respond to this and any future requests. Mr. Roark presented Baker Aicklen’s response to FEMA.

Jim Dewitt, Lake Travis Fire and Rescue, updated the BOA on the overlay of Austin and LTRF departments.

Mr. Gregg and Dewitt left at this time.

5. Treasurer’s Report

Treasurer Dodd reviewed his written report, showing a beginning balance of \$136,539, revenues of \$39,595, expenditures of \$25,257; leaving a balance of \$153,218.

Treasurer Dodd moved approval of the report; Alderman Rick Zehrer seconded the motion which carried unanimously.

6. Solid Waste Report

Mayor Pro Tempore Smith reviewed the written report, noting 1023 customers.

Mayor Pro Tempore Smith moved approval of the Solid Waste Report; Treasurer Dodd seconded the motion which carried unanimously.

9. Park Liaison Report

Alderwoman Hrobak reported on the most recent meeting of the Park Commission. Ms. Hrobak presented Jeff Hall's Bio to be considered for membership on the Commission.

Alderwoman Hrobak moved approval of Jeff Hall to fill the vacancy on the Commission through the end of 2014; Alderman Zehrer seconded the motion which carried unanimously.

Mayor Lindgren asked Alderwoman Hrobak to prepare an advertisement for volunteers to serve on the Park Commission to appear in the POA newsletter.

The Commission will have a special meeting on February 19th to decide on Melvin Williams' bid for leveling of the playing field.

Alderwoman Hrobak moved to support the Park Commission's project for leveling the playing field; Treasurer Dodd seconded the motion which carried unanimously

10. POA Liaison Report

Secretary Potsavich's report is attached.

11. Report and take any action on the status of "The Hills Walking Trail" project and proposed Academy of Golf Walking Trail

Mayor Pro Tempore Smith reported on the negotiations with ClubCorp. He presented Carolyn Kelly's preliminary trail layout to be submitted to ClubCorp with the easement to be executed.

Treasurer Dodd moved to submit the easement agreement with the preliminary trail layout attached to ClubCorp; present the preliminary trail layout to the POA; and, solicit non-binding bids for construction of trail. Alderman Zehrer seconded the motion which carried unanimously.

12. Hurst Creek MUD Report

Alderwoman Potsavich's written report is attached.

13. City Administrator's Report

Dan Roark reported that Mike Maroney is to replace J.L. Hall on the MUD Board.

In preparedness for the continuing drought, the MUD will study alternative supplies of water.

14. Emergency Management Report

Terry Browder reported the issue of EMS not taking emergencies to the Lakeway Regional Medical Center has been resolved.

15. New Business Items Introduced by Member of the Board of Aldermen.

There was no new business.

16. Comments from Attending Visitors and Guests.

POA President, John Herman reported that the new members of the POA Board are Jim Bailey and Melanie Damron.

17. Adjournment

On motion by Treasurer Dodd and seconded by Alderman Zehrer, the meeting was adjourned at 11:05 am.

Signed this 14th day of March, 2013.

(Seal)



Doug Lindgren

Doug Lindgren, Mayor

Ron Dodd

Ron Dodd, Treasurer