

**VILLAGE OF THE HILLS
MINUTES OF FEBRUARY 13, 2014**

1. Call to Order

A meeting of the Board of Aldermen (“the BOA”) of the Village of The Hills (“the Village”) was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Dodd called the meeting to order at 8:30 a.m. and the roll was called of the duly constituted officers and members of the Board to wit:

Ron Dodd	Mayor
J.R. Smith	Mayor, Pro Tempore
Hilda Potsavich	Secretary
Rick Zehrer	Alderman
Robert Smith	Alderman
Jim Nelson	Alderman

And all of said persons were present thus constituting a quorum.

Also present were Dan Roark, Earl Wood, and Ryan Ellsworth representing general management for The Hills; and John Herman, President, The Hills POA; Jim Jansen of Jansen & Gregorczyk, Certified Public Accountants; Terry Browder, Emergency Management Coordinator; Sergeant Greg Pabst; and Jim DeWitt, Lake Travis Fire and Rescue.

2. Pledge of Allegiance

Mayor Pro Tempore Smith led the Pledge of Allegiance.

4. Consider and approve Audit Report for Fiscal Year 2012-2013

Jim Jansen appeared to present the Annual Audit and Communication letter to the Aldermen.

Alderman Smith moved approval of the Annual Audit for Fiscal Year 2012-2013; Alderman Zehrer seconded the motion which carried unanimously.

3. Approval of Minutes

Secretary Potsavich moved approval of the minutes of the January 9, 2014 regular meeting; Alderman Zehrer seconded the motion which carried unanimously.

10. Law Enforcement Monthly Report

Sergeant Pabst discussed law enforcement activities, including 20 traffic stops and 26 warnings issued. The Sergeant departed at this time.

5. Treasurer's Report

Mayor Dodd reported on the on-going renovation of the bookkeeping procedures. He then reviewed the Treasurer's Report, showing a balance of \$157,000 in the General Fund.

Alderman Zehrer moved approval of the Treasurer's Report; Secretary Potsavich seconded the motion which carried unanimously.

6. Discuss and consider the duties of Village Treasurer

Currently, Mayor Dodd is continuing to act as treasurer, but feels it appropriate for a different Alderman to be appointed treasurer.

7. Discuss, consider and take action of revised 2013-2014 Budget

No action taken at this time.

8. Solid Waste Report

Mayor Pro Tempore Smith reviewed the written report, showing 1033 accounts. Earl Wood discussed the report in detail.

Mayor Pro Tempore Smith requested approval to add additional service to specific Pet Stations on Mondays. Approved by acclamation.

9. Discuss, consider and take action on the email notification system

Alderman Nelson provided a hand-out covering emergency notification systems.

Mayor Dodd suggested that he, Dan Roark, Earl Wood and Terry Browder control the Reverse 911 system; also, Alderman Nelson, Dan Roark and Earl Wood review the new Village E-mail list and prepare the initial communication.

11. Park Liaison Report

Alderman Smith reported on the most recent Park Commission Meeting.

Locking the restrooms during freezing weather was discussed. The combination was provided to the Park Commission President. The possibility of installing a dog park was discussed.

12. POA Liaison Report

Secretary Potsavich reviewed her written report. Executive Security is now manning the gates. In the future a guard will be stationed at any gate that malfunctions.

The proposal to amend the Master Declaration is still short of votes.

13. Consider and take any action regarding the Walking Trail

Dan Roark introduced two documents, “Walking the Walk” and “Analysis of “walking along roadway” crashes, both advocating the advantages of sidewalks.

Mayor Pro Tempore Smith requested a larger walking trail committee, and will have suggestions at the next meeting.

14. Consider and take any action on improvements to Club Estates Dams and Landscaping

No action taken.

15. Hurst Creek MUD Report

Alderman Nelson reviewed his written report on the most recent MUD meeting. The water main break, pump barge, and LCRA water rate increases were discussed.

16. Discuss, consider and take action on the well site in Village Park

Dan Roark reviewed the draft Interlocal agreement.

17. City Administrator’s Report

Dan Roark gave kudos to the staff for overcoming personnel changes in bookkeeping and accounting.

18. Consider, discuss and take action on Village Administrator’s office hours

The office hours to see Dan Roark are Tuesday and Thursday mornings.

19. Report on Public Land Fire Hazard Prevention work and Grant Application

Mr. Roark reported that we are proceeding with Lake Travis Fire and Rescue to develop an Interlocal agreement.

20. Consider, Discuss and take action on Unified County Fire Service

Dan Roark, Terry Browder and Jim DeWitt discussed the possibility of a County Unified Fire Service.

21. Emergency Management Coordinator Report

Terry Browder discussed the “squad” concept, wherein two paramedics staff an SUV to respond to medical calls.

22. New Business Introduced by Member of the Board of Alderman

There was no new business.

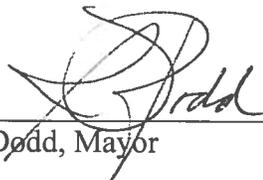
19. Comment from Attending Visitors and Guests

There were no comments.

20. Adjournment

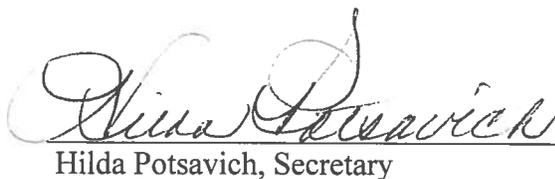
On motion by Secretary Potsavich and seconded by Alderman Zehrer, the meeting was adjourned.

Signed this 13th day of March , 2014.



Ron Dodd, Mayor

(Seal)



Hilda Potsavich, Secretary